

Lander County Conservation District

FY 2019-2020 ANNUAL REPORT

July 1, 2019 to June 30, 2020

1. **PLANNING & SERVICE**

- A. Provided for involvement of other agencies, organizations and/or individuals in the annual planning and implementation of district operations and programs.
 - 1. Provided assistance on irrigation & range land improvements as needed.
 - 2. Provided cooperators with use of available Conservation District equipment and advertised its availability.
 - 3. Provided Agenda item for various cooperating agencies to report to district
- B. Reviewed and appraised progress on the work plan at regular meetings of the District Board.
- C. Long Range Plan objectives were identified and correlated into the Annual Plan of Work.
- D. Worked with the Natural Resource Conservation Service to insure that all land users, including minorities, were aware of available assistance programs.
- E. Provided conservation planning assistance to the following cooperators:
Cooperators in Lander County
- F. Provided conservation practice application assistance to land users on irrigated systems, range improvement, mined land rehabilitation and others upon request.
- G. Assisted cooperators in the use of current resource inventories, available to the District by cooperating agencies, to facilitate resource planning and implementation with the District.
- H. Stayed involved in Sage Grouse Initiative, State and County

Completed involvement with NDOW on collaborative project for Desatoya Range- Haypress, Dalton, Able, Stoker Fence and Rehabilitation Project.

Implemented and Completed fencing project in Crum Canyon.

Involved with local landowners and NDOW on Reese River Weed Abatement.
- I. Collaborated on Weed Projects

The Lander County Conservation District (LCCD) used funding provided by the Bureau of Land Management (BLM), under the referenced financial assistance agreement (L17AC00142) through September 14, 2022, to conduct monitoring, inventory, and treatment of noxious weeds on public and private land.

The LCCD hired a spray contractor to carry out treatment work during FY19-20 in the Ferris Creek area.

The LCCD partnership on this project was BLM, Lander County Road & Bridge, Nevada Department of Wildlife, local ranchers, Eureka County, and private landowners.

Shannon Berumen, LCCD Exec. Sec. IV/District Clerk coordinated with private property owners.
- J. Worked with private contractors to spray noxious weeds, as funds and needs dictated.

2. **INFORMATION PROGRAM**

- A. Submitted articles to the local media relative to District activities as a means of informing the community of district services and programs.

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- B. Educated citizens on cost sharing opportunities for the control and management of invasive weeds and range improvement projects on private lands.
- C. Offered sponsorships for interested students to the Annual Range Camp.
- D. Offered scholarships to students in Lander County, who are studying agriculture, conservation, or renewable natural Resource management or related fields.
- E. Continued to provide information about the district and its functions to the Lander County Commissioners and public.
- F. Held informational meetings with guest presentations by Nevada Department of Ag, Eureka Adaptive Management, Nevada Division of Forestry, and BM FFA in even numbered months.

3. **MANAGEMENT & ADMINISTRATION**

- A. Developed the annual Grant for operation costs for District and submitted to the Lander County Commission in February 2020.
 - B. Paid dues to NACD and NvACD.
- C. Held regular business meetings in odd numbered months and informational presentation meetings in even numbered months. Cooperating agencies that have requested notice to participate in board meetings were notified.
- D. Meeting notices were posted according the Nevada open meeting law regulations.
- E. Provided for clerical assistance for District operations and assisted the NRCS Office when needed.
- F. Prepared and submitted the District's FY 2020-2021 Proposed Annual Work Plan and Budget by June 1, 2020.
- G. Prepared and submitted the District's draft FY 2019-2020 Annual Year End Report and Financial Report by September 30th, 2020.
- H. Developed and submitted an annual Sage Grouse Grant to the Lander County Commission in February 2020.
- I. Appointed District Supervisor to vacant seat.
- J. Submitted minutes of District meetings to the Nevada Division of CD's within 30 days of meetings
- K. Discussed and/or implemented Memoranda of Understanding and/or Interlocal Agreements with cooperating agencies including NDOW.
- L. Provided for representation at meetings of NvACD and other resource related meetings sponsored by other agencies and organizations to keep supervisors informed on legislation and other actions affecting the District. Currently the board does not have a representing member of the Nevada State Conservation Commission.
- M. Provided for contact and comments to the Lander County Commission, State of Nevada Conservation Commission, State Legislators, and the Nevada Congressional Delegation on matters relative to CD operations as necessary.
- N. Provided support to the Humboldt Watershed CWMA as needed.
- O. Provided technical assistance and financial assistance for weed control in the Lander County Humboldt River Basin and other pre-determined areas in Lander County.
- P. Maintained and updated Lander County Conservation District web site.

Submitted by:


Shannon Berumen, Executive Secretary IV/District Clerk/Treasurer


Date

LANDER COUNTY CONSERVATION DISTRICT

SUMMARY OF RECEIPTS

For the Fiscal Year Ending June 30, 2020

<u>RECEIPT SOURCE</u>	<u>AMOUNT</u>
State Funds	\$5,000.00
Additional State Funds	\$0.00
County Funds	\$0.00
City Funds	\$0.00
Other Government Funds (specify)	\$0.00
Administrative Income (specify)	\$0.00
Interest – CD, Savings and Checking	\$31.96
Grants-Lander County#1	\$77,061.14
Personnel-Salary&Fringe	\$21,061.14
Operating	\$6,000.00
Sage Grouse	\$50,000.00
Grants for projects (specify)	\$187,770.76
#2 NDOW IA Haypress, Dalton	\$150,866.26
#3 LC Weed Chemical	\$9,975.00
#4 BLM Weed Management	\$26,929.50
Rental Income (equipment, etc.)	\$0.00
Contributions	\$0.00
Building/Property Rental Fees	\$0.00
Other Sources of Income- Reimbursement	\$27.30
	\$0.00
	\$0.00
<i>Total Deposited To Account</i>	<i>248,830.02</i>
TOTAL INCOME	\$269,891.16

LANDER COUNTY CONSERVATION DISTRICT
SUMMARY OF EXPENDITURES
Fiscal Year Ending June 30, 2020

<u>EXPENDITURE</u>	<u>AMOUNT</u>
Banking/Petty Cash	(\$242.81)
Telephone	(\$261.96)
Stewardship	(\$2,387.48)
Postage	
Copying Expense	(\$146.92)
Office Supplies	(\$590.63)
Education-Higher Ed Scholarships & Range Camp	\$0.00
Outreach-	\$0.00
Equipment Purchase-Hardware/Software	(\$650.24)
Equipment Expenses (maintenance, repair, operation)	
Dues – NvACD	\$0.00
Dues – NACD	(\$775.00)
Internet-website	(\$403.09)
Bond and Insurance Expenses	(\$1,607.00)
Donations-FFA	(\$200.00)
Miscellaneous-Sage Grouse/weeds	(\$1,190.00)
Cost Share Total	(\$1,269.86)
Noxious Weed	\$0.00
Pests	(\$1,269.86)
TRAVEL Expenditures Total	\$0.00
Registrations	\$0.00
Hotel/Motel	\$0.00
Mileage/Airfare	\$0.00
Per Diem	\$0.00
Grant Expenditures Total:	(\$257,755.77)
Grant #1 Lander County Total	(\$58,337.67)
Employee Salary	(\$12,831.00)
Fringe Benefit Expense	(\$8,230.96)
Operating-CS,scholarships,Phone,supplies,NACD,Insurance	(\$4,906.00)
Sage Grouse	(\$32,369.71)
Grant #2 NDOW Haypress, Dalton,	(\$147,908.10)
Grant #3 LC Weed Chemical	(\$10,000.00)
Grant#4 BLM Weed Management	(\$41,510.00)
TOTAL CHECKING EXPENDITURES	(\$241,512.80)
TOTAL EXPENSES	(\$262,574.76)

LANDER COUNTY CONSERVATION DISTRICT

FINANCIAL SUMMARY

For the Fiscal Year Ending June 30, 2020

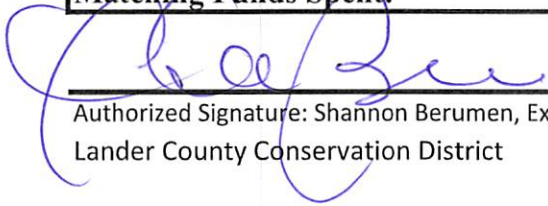
1 BEGINNING OF YEAR FUND BALANCE:	
(Must Equal Funds Reported From End of Previous Fiscal Year)	
a. List all bank accounts:	
Certificate of Deposit.....	
Checking Account.....	\$ 127,632.48
Savings Account.....	
b. Cash on hand.....	
	\$ -
c. Total fund balance.....	
	\$ 127,632.48
d. Accounts receivable	
	\$ 248,830.02
e. Accounts payable.....	
	(\$241,512.80)
f. Total funds available.....	
	\$134,949.70
2 END OF YEAR FUND BALANCE:	
a. List all bank accounts:	
Checking Account.....	\$ 134,949.70
Savings Account.....	
b. Cash on hand.....	
	\$ -
c. Total fund balance.....	
	\$ 134,949.70
d. Accounts receivable.....	
	\$248,830.02
State Funds	\$5,000.00
Other Funds	\$59.26
Grants:	
1. Grant #1- Lander County	\$56,000.00
2. Grant #2-	\$150,866.26
3. Grant #3-	\$9,975.00
4. Grant#4- BLM Weed Management	\$26,929.50
e. Accounts payable.....	
1. Item #1 - See Total on Expenditures page	(\$241,512.80)
2. Item #2 -	\$ -
f. Total funds available.....	
	\$ 142,266.92
3 SUMMARY:	
a. Beginning of year fund balance (1.c. above).....	\$ 127,632.48
b. Plus total receipts (from Receipt Summary).....	\$ 248,830.02
c. Less total expenditures (from Expense Summary)....	(\$241,512.80)
d. Must equal end-of-year fund balance (2.c. above)....\$	\$ 134,949.70
4 ASSETS: List all assets (equipment, land, buildings, etc.) and estimate their value:	
a. 300 Gallon Tank with spray gun on trailer	\$ 2,406.61
b.	
c.	

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USE OF STATE APPROPRIATED FUNDS

For the Fiscal Year Ending June 30, 2020

Amount State Appropriated Funds	\$5,000.00
Funds Expended:	
Education & Information Expenses	(\$2,037.48)
Cost Share	(\$1,000.00)
Other Expenses	(\$1,190.00)
	(\$772.52)
	\$0.00
Balance Remaining:	\$ -
Matching Funds Spent:	\$5,000.00



Authorized Signature: Shannon Berumen, Executive Secretary IV/District Clerk/Treasurer
Lander County Conservation District