

# Annual Report

Mason Valley Conservation District

August 2021

Fiscal Year July 1, 2020–June 30, 2021

**Board Members:**

- Jeff Borsini
- Robert Cooper
- Ken Spooner (Resigned January 2021)
- Jerrie Tipton (Appointed March 2021)
- Randy Emm
- Robert Bryan
- Jay Dini (Lyon County Commissioner through December 31, 2020)
- Dave Hockaday (Lyon County Commissioner beginning January 1, 2021)
- Chris Hegg (Mineral County Commissioner through December 31, 2020)
- Cassie Hall (Mineral County Commissioner beginning January 1, 2021)

**In this issue:**

- Walker River Watershed Noxious Weed Removal **1**
- Walker River Floodplain Noxious Weed Control **2**
- Campbell Canal Structure Replacement **2**
- Normal Business **2**
- Payroll Protection Plan Loan **3**

## *Project Name: Walker River Watershed Noxious Weed Removal*

The Smith Valley and Mason Valley Conservation Districts began a multiyear noxious weed inventory and treatment project along the East, West and Walker Rivers in April 2009. Field technicians record infestation data to determine trends and effectiveness. Data recorded include infestation location using GPS coordinates (in NAD 83 UTM Zone 11N), species identification, phenological stage, abundance, distribution, gross infested area, treatment technique used for chemical application, ground cover, ground disturbance, if treatment was applied and also land ownership. Infestation data is kept in GIS. This data is for public review upon request.

In the fall of 2019, Mason Valley Conservation District (MVCD) received a grant from the US Forest Service Resource Advisory Committee to continue this multi-year project. The RAC had not met since 2017, so this funding was crucial to maintain the year-to-year continuity of this vital work. The agreement was not finalized until March, 2020, and the COVID 19 Pandemic shut down operations, so no money was spent in FY 19-20

**Fund. Agency/ Number:** USFS Resource Advisory Committee  
**Location:** Mason and Smith Valley Conservation Districts  
**Start Date:** 2/28/2020  
**End Date:** 12/31/2022

	FY 2020	Total Project
<b>Expenses:</b>	\$ 52,033	\$ 57,958
<b>Project Hours:</b>	1438	1438



Musk Thistle



Inventory, Mapping, and Treatment of Noxious Weeds Along the Walker River Riparian Corridor

*Project Name: Walker River Floodplain Noxious Weed Control*



Bi-State Sage Grouse

The Mason Valley Conservation District applied for and received a multi-year grant from the National Fish and Wildlife Foundation to inventory, map, treat, and control noxious weeds in the Walker River Floodplain. This grant is for a three-year period, and began March 1, 2021 and continues through September 30, 2023. This project complements the Walker River Watershed Weed Control Project reported on page 1.

**Agency/ Agreement:** National Fish and Wildlife Foundation  
**Location:** Mason Valley Conservation District  
**Start Date:** 3/1/2021  
**End Date:** 9/30/2023

	<b>FY 2020 Labor</b>	<b>Total Project</b>
<b>Expenses:</b>	\$55,983.46	\$249,991.70
<b>Project Hours:</b>	1475	5016

*Project Name: Campbell Canal Structure Replacement*



Campbell Canal Split Structure

The Bureau of Reclamation (BOR) has awarded the Mason Valley Conservation District (MVCD) a WaterSMART grant to reconstruct an irrigation structure where the Campbell Canal splits into the East and West Branches. MVCD researched extensively, submitted the grant application, and will administer the grant through completion of the project. Walker River Irrigation District is scheduled to do the construction. An extension of the grant has been requested because BOR has not yet approved the cultural report. Completion is expected before the beginning of the 2022 irrigation season on March 1, 2022.

**Agency/ Agreement:** Bureau of Reclamation  
**Location:** Mason Valley Conservation District  
**Start Date:** 1/31/2018  
**End Date:** 6/30/2022

	<b>FY 2020 Labor</b>	<b>Total Project</b>
<b>Expenses:</b>	\$0	\$78,272
<b>Project Hours:</b>	0	100

*Normal Business*

On September 1, 2020, the Mason Valley Conservation District (MVCD) approved the Annual Report and Final Financial Report. Through the course of the year, the board approved the Annual Work Plan and the Annual Budget. Dave Hockaday was elected to the Lyon County Commission in November, 2020, and was appointed to the Conservation District Board by the County Commissioners. He succeeded Jay Dini in January 2021. Cassie Hall was elected to the Mineral County Commission in November, 2020, and was appointed to the Conservation District Board by the County Commissioners. She succeeded Chris Hegg in January 2021. On December 17, 2019, the Board approved forwarding a proposal to the Lyon County Board of Commissioners for the Mason Valley Conservation District to assume the duties of the Walker River Weed Control District. Currently the Weed District is a function of Lyon County. Due to the COVID Pandemic, the Commissioners didn't put the proposal on their agenda until the May 6, 2021 meeting. No action was taken by the Commissioners.

The National Fish and Wildlife Foundation awarded MVCD a three-year grant for noxious weed control in the Walker River Watershed on March 1, 2021. This grant is discussed at the top of this page.

MVCD held regular business meetings on: September 1, 2020, November 3, 2020, March 16, 2021, April 20, 2021, and May 11, 2021.

*Project Name: Payroll Protection Plan Loan*

The Mason and Smith Valley Conservation Districts applied for and received a Payroll Protection Plan Loan that enabled them to retain their employees during the Coronavirus Pandemic Office Closure. District employees were not allowed in the office from March 19, 2020 till May 9, 2020. The loan allowed the Districts to pay the employees while they were sheltering at home giving them job and financial security until we could resume office and field operations. This loan was forgiven April 13, 2021 based on the criteria that the proceeds were used for payroll purposes.



*Tamarisk Treatment*

**Funding Agency/  
Agreement Number:** Wells Fargo Bank

**Location:** Mason and Smith Valley Conservation Districts

**Start Date:** 3/19/2020

**End Date:** 5/9/2020

	<b>FY 2020 Labor</b>	<b>Total Project</b>
<b>Expenses:</b>	\$34,157	\$34,157
<b>Project Hours:</b>		

The U.S. Department of Agriculture (USDA) prohibits discrimination against its customers. If you believe you experienced discrimination when obtaining services from USDA, participating in a USDA program, or participating in a program that receives financial assistance from USDA, you may file a complaint with USDA. Information about how to file a discrimination complaint is available from the Office of the Assistant Secretary for Civil Rights. USDA prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex (including gender identity and expression), marital status, familial status, parental status, religion, sexual orientation, political beliefs, genetic information, reprisal, or because all or part of an individual's income is derived from any public assistance program. (Not all prohibited bases apply to all programs.)

To file a complaint of discrimination, complete, sign, and mail a program discrimination complaint form, available at any USDA office location or online at [www.ascr.usda.gov](http://www.ascr.usda.gov), or write to: USDA Office of the Assistant Secretary for Civil Rights 1400 Independence Ave, SW Washington DC 20250-9410

Or call toll free at (866) 632-9992 (voice) to obtain additional information, the appropriate office or to request documents. Individuals who are deaf, hard of hearing, or have speech disabilities may contact USDA through the Federal Relay service at (800) 877-8339 or (800) 845-6136 (in Spanish). USDA is an equal opportunity provider, employer, and lender. Persons with disabilities who require alternative means for communication of program information (e.g., Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at (202) 720-2600 (voice and TDD).

**MASON VALLEY CONSERVATION  
DISTRICT**

**FINANCIAL REPORT TO  
THE CONSERVATION COMMISSION  
2020/2021 FISCAL YEAR**

**SUMMARY OF RECEIPTS**  
 For the Fiscal Year Ending June 30, 2021  
**MASON VALLEY CONSERVATION DISTRICT**

<b>Mason Valley (Income)</b>	
MV Annual Noncompetitive Grants	
Lyon County	\$10,000.00
State Conservation Commission	\$4,000.00
Annual Dinner	\$0.00
Bank Account Interest	\$11.24
Projects	
RAC Weeds	
Mileage	\$3,355.30
Salary	\$44,936.82
Operating	\$1,135.69
<b>Total Mason Valley (Income)</b>	<b>\$63,439.05</b>

**SUMMARY OF EXPENDITURES**  
 For the Fiscal Year Ending June 30, 2021  
 Mason Valley Conservation District

<b>Mason Valley Expenses</b>	
General Operating Expenses	
Advertisement	\$0.00
Annual Dinner	\$0.00
Bank Service Charge	\$42.00
Bookkeeping	\$810.24
Dues	\$1,200.00
Drug Testing	\$150.00
Equipment	\$96.39
Insurance Premium	\$3,223.50

Office Supplies	\$5.08
Payroll Expenses	
District Administration	\$4641.46
Employee Health Insurance	\$10,046.16
Income Tax	\$6,092.22
Holiday	\$3126.00
Nevada Unemployment	\$40.71
Vacation	\$2,713.75
Payroll Protection Program	\$6,224.87
Postage and Delivery	\$0.00
Travel and Training	\$0.00
Vehicle Maintenance	
1500 Chevy	\$550.43
2500 Chevy	\$1,349.97
Dakota	\$881.73
Ranger	\$252.36
Utilities	\$97.33
<b>Subtotal</b>	<b>\$41,544.20</b>
Projects	
Campbell Canal	
Operating	\$200.00
Invenergy	
Salary	\$30,786.50
Contract	\$6,897.07
Mileage	\$439.88
NFWF Weeds	
Salary	\$28,101.26
Operating	\$2,236.31
Mileage	\$825.86
RAC Weeds	
Salary	\$33,336.15
Operating	\$1,678.58
Mileage	\$805.14
<hr/>	
<b>Total Mason Valley Expenses</b>	<b>\$146,850.95</b>

**FINANCIAL SUMMARY**  
 For the Fiscal Year Ending June 30, 2021  
 Mason Valley Conservation District

**Beginning of Year Fund Balance**

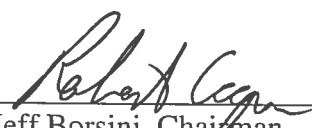
List of all bank accounts:	
Checking Account	
<i>Mason Valley</i>	\$151,652.43
<i>Joint Account</i>	\$12,159.63
Certificate of Deposit	
<i>Mason Valley Certificate of Deposit</i>	\$15,652.67
<b>Total fund balance</b>	<b>\$179,464.76</b>

**End of Year Fund Balance**

List of all bank accounts:	
Checking Account	
<i>Mason Valley</i>	\$68,036.77
<i>Joint Account</i>	\$14,326.90
Certificate of Deposit	
<i>Mason Valley Certificate of Deposit</i>	\$15,654.24
<b>Total End of Year Fund Balance</b>	<b>\$98,017.91</b>

**Summary:**

<b>Beginning of year fund balance</b>	<b>\$179,464.76</b>
Plus total receipts	
<i>Mason Valley</i>	\$63,439.05
<i>Certificate of Deposit Interest</i>	\$1.57
+	<b>\$242,905.38</b>
Less total expenditures	
<i>Mason Valley</i>	\$146,850.95
<b>Summary balance:</b>	<b>\$96,054.43</b>

FOR   
 Jeff Borsini, Chairman  
 Mason Valley Conservation District

  
 Date

**USE OF STATE APPROPRIATED MONEY**

MASON VALLEY CONSERVATION DISTRICT

For the Fiscal Year Ending June 30, 20

Amount of State Appropriated Money Recieved: **\$ 4,000.00**

Money Spent:

Category administration Grant Preparation **\$ 4,000.00**

Balance Remaining: **\$ 0.00**

---

Authorized Signature:

Date

---

Name and Title:

**Submit by September 30<sup>th</sup> to:**

**Conservation Distrcit Program at**

**Convprogram@dcnr.nv.gov**

**or send to**

**State Conservation Districts Program**

**201 South Roop Street, Carson City, NV 89701**

**Phone (775) 684-8600 FAX (775) 684-8604**






## **FY2022 (7/1/21 – 6/30/22) Annual Work Plan Mason Valley Conservation District**

For More Information Contact: Ed Ryan  
775-463-2265 x 3111  
[Paul.ryan@usda.gov](mailto:Paul.ryan@usda.gov)

**The Annual Work Plan and Annual Budget for the Mason Valley Conservation District (MVCD) were reviewed, updated and approved on May 11, 2021.**

### **Natural Resource Priorities and Goals:**

- **Improve the condition of all natural resources (water, air, soil, vegetation and animal)** – provide landowners with financial and technical assistance to increase water resource quantity and quality through river channel maintenance and bank stabilization; reduce nonpoint source pollution; reduce energy demands; develop alternative energy sources; reduce fire potential; improve grazing management; improve sage grouse habitat; provide fuels reduction/education; provide technical assistance wherever possible; and provide assistance to land planning agencies
- 
- **Invasive and Noxious Weeds** – Mason Valley Conservation District in partnership with the Smith Valley Conservation District and the Walker River Basin Cooperative Weed Management Area will continue a comprehensive noxious weed inventory, mapping and management on the Walker River and its tributaries; inventory, map, and treat noxious weeds in Northern Nevada; and assist private landowners with noxious weed management
  - **Walker River Channel Improvement** – MVCD in partnership with Walker River Irrigation District, Nevada Department of Wildlife, and adjacent landowners will seek funding to continue the efforts begun in 2000 to remove sediment, improve the stability of the Walker River channel, and work toward improved fishery and wildlife habitat

### **Information – Education/Public Outreach Priorities and Goals:**

- Outreach priority – sponsor registration fees for one student to attend Nevada Range Camp
- Outreach priority – use the resource needs assessment for the Conservation District as a guide for priorities set by the Local Working Group

## **1 Mason Valley Conservation District FY 2022 Annual Work Plan**

- General Public Goal – provide all stakeholders with noxious weed educational opportunities including handbooks, guides and brochures that detail identification, methods of dispersal, treatments and contacts for control
- General Public Goal – provide landowners with resource management conservation assistance

### **District Operations Priorities and Funding Sources:**

#### **MVCD Goals for District Operations**

- Complete Financial Report, Annual Work Plan, Budget and other reporting as necessary
- Inventory, map, and treat noxious weeds on city, county, state, and private lands within District Boundaries; implement noxious weed treatment on federally managed lands within the basin
- Seek funding through the Bureau of Reclamation, Nevada Department of Environmental Protection, Federal Emergency Management Agency, and others to improve water delivery structures in canals in Mason Valley
- Use the Local Working Group to establish priorities for the State Technical Advisory Committee
- Attend the Nevada Association of Conservation Districts Annual Meeting
- Cut and treat tamarisk along the Walker River and on the Mason Valley Wildlife Management Area. Implement weed treatments in Mineral County
- Submit Proposed Budget and Annual Work Plan to State Conservation Commission
- Conduct “normal” year to year business including:
  - Hold regular board meetings
  - Pay annual dues (NvACD, Nevada Weed Management Assoc.)
  - Clerical administration
  - Promotion of conservation
  - Attend applicable meetings
  - Expand public relations
  - Apply for and administer grants
  - Nominate local conservation leaders for awards
  - Participate as president on the Nevada Weed Management Association
  - Attend State Technical Committee and Local Work Group meetings



**Anticipated funding sources for fiscal year 2021-2022:**

- *Indirect Local:* Mineral County, NV
  - Luning Energy LLC. - Luning Solar Energy Project Restoration and Monitoring (Weed retreatment \$50,000)
- *Local:*
  - Lyon County, NV (\$10,000)
  - Mineral County, NV (7,500)
- *Direct State:*
  - State Conservation Commission Stipend (\$5,000)
- *Direct Federal:*
  - RAC Noxious Weeds (\$57,958)
  - NFWF Walker River Floodplain Noxious Weed Control (\$249,991.70 over 3 years)
- *In-Kind Services:* Board member/volunteers (\$3,500)

**Summary of Grant Objectives and Tasks:**

**Luning Energy LLC. – Luning Solar Energy Project**

- Using MVCD field staff, treat invasive and noxious weeds at the Luning Solar Facility

**US Forest Service Resource Advisory Committee Walker River Noxious Weed Project**

- Gain access to properties along the Walker River and its tributaries for a basin-wide noxious weed inventory, mapping and treatment project



- Inventory all species identified as noxious by the State of Nevada
- Produce a comprehensive map of infestations depicting species identification and population size

- Treat areas using integrated pest management approaches
- Continue to locate new funding sources
- As funding allows, re-vegetate previously treated sites with desirable species



**National Fish and Wildlife Foundation – Walker River Floodplain Noxious Weed Control Project**

- This funding will supplement the Resource Advisory Committee funding, and help to provide ongoing noxious weed inventory, mapping, and treatment.

**Local Working Groups**

- Convene the Local Working Group to establish priorities for the NRCS State Technical Advisory Committee Local Working Group

**Landowner Assistance Requests**

- Continue to provide technical assistance (including spraying noxious weeds) to landowners on a reimbursement basis for all costs.

  
Jeff Borsini

Mason Valley Conservation District

  
Date

**MASON VALLEY CONSERVATION DISTRICT ANNUAL BUDGET**  
**SHEET 1 – ESTIMATE OF RECEIPTS**

**FOR THE FISCAL YEAR ENDING JUNE 30, 2022**

<b>RECEIPT SOURCE</b>	<b>AMOUNT</b>
Lyon County Contribution	\$ 10,000.00
Mineral County Contribution	\$ 7,500.00
State Conservation Commission Stipend	\$ 5,000.00
Annual Meeting Income	\$ -
Payroll Protection Program Loan	\$ -
Tax Refund	\$ -
Luning Energy Weed Retreatment	\$ 50,000.00
USFS RAC Noxious Weeds	\$ 8,350.19
NFWF Walker River Floodplain Noxious Weed Control (3 years)	\$ 249,991.70
<b>TOTAL RECEIPTS ESTIMATED FOR BUDGET</b>	<b>\$ 330,841.89</b>

**MASON VALLEY CONSERVATION DISTRICT BUDGET**  
**SHEET II – ESTIMATE OF EXPENDITURES**  
FOR FISCAL YEAR ENDING JUNE 30, 2022

FOR FISCAL YEAR ENDING JUNE 30, 2022	Last FY Actual	This FY To Date	Proposed FY 21 Budget
US Postage	\$ 55.00	\$ -	\$ 60.00
Bank Service Charge	\$ 24.50	\$ 28.00	\$ -
Educational Workshop with Students and Public	\$ -	\$ -	\$ -
Travel and Training	\$ -	\$ -	\$ 200.00
Dues: NACD		\$ -	\$ -
NvACD	\$ 600.00	\$ 600.00	\$ 600.00
NWMA	\$ 75.00	\$ 75.00	\$ 75.00
Computer Software and Modernize Hardware	\$ -	\$ -	\$ -
Financial Audit	\$ -	\$ -	\$ -
Bookkeeping services	\$ 500.43	\$ 397.26	\$ 500.00
MVCD Annual Meeting	\$ 515.00	\$ -	\$ 600.00
NV Range Camp Scholarship	\$ -	\$ -	\$ 600.00
NDPES Permit	\$ 200.00	\$ 200.00	\$ 200.00
Office Supplies	\$ 48.72	\$ 5.08	\$ 100.00
Equipment (repairs)	\$ 144.68	\$ 67.18	\$ 500.00
Vehicle Insurance and Maintenance (oil, gas, upkeep)	\$ 2,844.14	\$ 2,557.17	\$ 3,000.00
Worker's Compensation for Board Members	\$ -	\$ -	\$ -
Worker's Compensation for Employees	\$ 4,333.00	\$ 3,223.50	\$ 3,500.00
Utilities	\$ 67.85	\$ 81.22	\$ 90.00
District Employee Wage's	\$ 23,902.88	\$ 78,306.75	\$ 80,000.00
District Employee Health Insurance	\$ 9,847.32	\$ 8,371.80	\$ 15,000.00
District Employee Taxes	\$ 7,097.66	\$ 5,071.59	\$ 8,000.00
Employee Drug Testing	\$ 90.00	\$ 60.00	\$ 100.00
Nevada Unemployment	\$ 261.05	\$ 40.71	\$ 300.00
General Liability Insurance	\$ 1,487.00	\$ 1,270.00	\$ 1,500.00
<b>Total</b>	<b>\$ 52,094.22</b>	<b>\$ 100,355.24</b>	<b>\$ 114,925.00</b>
Lyon County Funding			<b>10,000.00</b>
Mineral County Funding			<b>7,500.00</b>
State Conservation Commission Stipend			<b>5,000.00</b>
<b>Total Available Project Funding 5/15/2021</b>			
Project Name:			
Resource Advisory Council Walker River Noxious Weeds			
Salary			\$ 1,319.18
Travel			\$ 5,694.31
Operating			\$ 1,516.70
			<b>\$ 8,530.19</b>

National Fish and Wildlife Foundation Walker River Floodplain Noxious Weed Control	
Salary	\$ 206,277.12
Operating	\$ 20,704.58
Travel	\$ 23,010.00
	<b>\$ 249,991.70</b>
<b>Total Available Project Funding 5/15/2021 \$ 258,521.89</b>	
Pending Notification of Award	
Project Name:	
<b>TOTAL EXPENDITURES FOR ESTIMATED BUDGET</b>	<b>\$ 258,521.89</b>