

**ANNUAL WORK PLAN**  
**QUINN RIVER CONSERVATION DISTRICT**  
**FY 2017 – 2018**

**INTRODUCTION**

The Quinn River Conservation District (QRCD) #732 covers the western part of Humboldt County, Nevada. There are about 2,508,750 acres in the district consisting of 326,920 acres of private land and 2,181,830 acres of public land. Public lands are administered by the Bureau of Land Management, United States Forest Service, and US Fish and Wildlife Service (Sheldon Wildlife Refuge).

Private lands are used to produce irrigated crops: oats, wheat, alfalfa hay, alfalfa seed, potatoes, mint, grass seed; and improved pasture. The average size of farms and ranches in the district is 2,500 acres.

Industrial uses of lands in the district consist of a few small mining ventures.

The functional purpose of the QRCD is to take available technical, financial, and educational resources, whatever their source, and focus or coordinate them so that they meet the needs of the local land user for conservation of soil, water, and related resources.

**DISTRICT BOARD OF SUPERVISORS**

The QRCD Board of Supervisors consists of Acting Chairman Dan Hetrick, Bryce Brumley, Dan Dufurrena, Will Frey, Daniel Moore, and Brian Rookstool.

**DISTRICT OBJECTIVES**

The Board of Supervisors have objectives that are designed to provide quality service to district cooperators interested in developing conservation programs for their farms and ranches. Cooperating units are primarily the USDA Natural Resources Conservation Service (NRCS) and Nevada Department of Conservation and Natural Resources (DCNR). Specific objectives are as follows:

**Objective 1: School Field Trips Project**

The Board will provide an educational Introduction to Conservation Districts. Spring and Fall trips for the rural elementary schools in our District are being developed. A series of

presentations will be made on various seasonally appropriate topics to increase the students' awareness in local agricultural settings.

**Objective 2: Noxious Weeds and Other Pests Treatment Program**

The District will assist funding landowners in spraying or otherwise preventing damage to land while seeking the cooperation/permission of adjacent non-private landholders.

**Objective 3: Water Quality and Quantity Information Resource Initiative**

The District will work with appropriate agencies and the developing Humboldt County Water Plan to inform cooperators about water resources and management of this precious, limited resource.

**Objective 4: Equipment Rental for Area Farmers and Ranchers**

The District maintains and provides rental equipment, currently including loaders, graders, a trailer, truck, and trencher.

**Objective 5: Support USDA/NRCS Programs that Apply to Our Territory such as the Environmental Quality Incentives Program (EQIP)**

The District will guide agricultural users to develop and complete qualifying Conservation Activity Plans (CAP). This includes a wide range of priorities such as energy usage, water quantity/quality, and soil erosion/depletion.

**Objective 6: Greater Sage Grouse Initiative**

The District will promote the technical and financial assistance available to ranchers to restore and protect habitat for sage grouse through the NRCS.

**Quinn River Conservation District Work Plan FY 2017-2018**

**Approved by the Quinn River Conservation District Board of Supervisors**

**April 5, 2017**

**PROPOSED BUDGET**  
**QUINN RIVER CONSERVATION DISTRICT**  
***ESTIMATE OF RECEIPTS***

For the Fiscal Year Ending June 30, 2018

<b><u>RECEIPT SOURCE</u></b>	<b><u>AMOUNT</u></b>
<b>State Funds</b>	<b>4,000</b>
<b>County Funds</b>	
<b>City Funds</b>	
<b>Other Government Funds (specify)</b>	
<b>Administrative Income (specify)</b>	
<b>Interest – CD, Savings and Checking</b>	
<b>Grants for projects (specify)</b>	
<b>Rental Income (equipment, etc.)</b>	<b>5,000</b>
<b>Contributions</b>	
<b>Building/Property Rental Fees</b>	
<b>Other Sources of Income</b>	
<b><i>TOTAL INCOME</i></b>	<b>\$9,000</b>

**Submit by June 1<sup>ST</sup> of each year to the:  
State Conservation Districts Program**

QUINN RIVER CONSERVATION DISTRICT

*ESTIMATE OF EXPENDITURES*

For the Fiscal Year Ending June 30, 2018

<b>EXPENDITURE</b>	<b>AMOUNT</b>
Employee Salary	1,200
Fringe Benefit Expense	
Travel	
Building Rent	
Telephone	
Insurance	
Postage	100
Copying Expense	
Office Supplies	100
Education & Information Expenses	800
Equipment Purchase (specify)	
Equipment Expenses (maintenance, repair, operation)	2,200
Dues – NvACD	600
Dues – NACD	1,000
Dues – Other	
Mileage	
Investments (specify)	
Internet	
Bond and Insurance Expenses	
Project Costs:	
Grant #1 School Field Trips	1,500
Grant #2 Noxious Weeds Treatment	1,500
Grant #3	
Other Expenses (specify)	
<b>TOTAL EXPENSES</b>	<b>\$9,000</b>

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State Conservation Districts Program

## ANNUAL REPORT

### QUINN RIVER CONSERVATION DISTRICT

Fiscal Year Ending June 30, 2018

This was a year of growth for our Conservation District; we had goals that were met with enthusiasm and involvement.

Held meeting open to the public and had some community members attend both for information to share and to listen in. Having kept up our meetings we received our \$4,500.00 funds that were used to pay for wages, dues (NACD), and the food, and drinks for the workshop that was held.

We held our first workshop with topics of: bugs/pests, noxious weeds and rodent control; the workshop was held in Kings River and we had a good turn out. This is something we hope to have again in the coming years. Big thank you to; Melany Aten, Winnemucca District Conservation Staff Specialist, Jeff Knight, Nevada Department of Ag and Steve Foster, University of Nevada Cooperative Extension who came out and gave presentations.

We have worked toward having a second field trip for the rural schools; however at the schools request we have pushed that to fall 2018.

We continue to provide equipment rental and maintained that equipment as needed.

**YEAR-END FINANCIAL REPORT**  
**QUINN RIVER CONSERVATION DISTRICT**  
**SUMMARY OF RECEIPTS**

For the Fiscal Year Ending June 30, 2018

<u>RECEIPT SOURCE</u>	<u>AMOUNT</u>
State Funds	4,500.00
County Funds	0
City Funds	0
Other Government Funds (specify)	0
Interest - CD, Savings, and Checking	0
Grants for projects (specify)	0
Rental Income (equipment, etc.)	336.00
Contributions	0
Building/Property Rental Fees	0
Other Sources of Income	
closure of old bank account	63.57
<b>TOTAL INCOME</b>	<b>\$4,899.57</b>

**YEAR-END FINANCIAL REPORT**

*DRAFT REPORT DUE JULY 15 – FINAL REPORT DUE SEPTEMBER 30, 2017*

*TO: STATE CONSERVATION COMMISSION*

*DCNR – CONSERVATION DISTRICT PROGRAM*

[BRE@DCNR.NV.GOV](mailto:BRE@DCNR.NV.GOV)

*Fax# 775-684-2715*

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**QUINN RIVER CONSERVATION DISTRICT**  
**SUMMARY OF EXPENDITURES**  
 For the Fiscal Year Ending June 30, 2018

<u>EXPENDITURE</u>	<u>AMOUNT</u>
<b>Employee Salary</b>	1,200.00
<b>Fringe Benefit Expense</b>	
<b>Travel</b>	
<b>Building Rent</b>	
<b>Telephone</b>	
<b>Insurance</b>	
<b>Postage (box rental &amp; stamps)</b>	90.00
<b>Copying Expense</b>	
<b>Office Supplies (printer &amp; ink)</b>	100.65
<b>Education &amp; Information Expenses</b>	
<b>Equipment Purchase (specify)</b>	
<b>Equipment Expenses (maintenance, repair, oper)</b>	2,077.11
<b>Dues – NvACD</b>	
<b>Dues - NACD</b>	900.00
<b>Dues - Other</b>	
<b>Mileage</b>	
<b>Investments (specify)</b>	
<b>Internet</b>	
<b>Bond and Insurance Expenses</b>	
<b>Project Costs:</b>	
<b>April Weed Workshop expenses (lunch)</b>	248.52
<b>Other Expenses (specify)</b>	
<b>TOTAL EXPENSES</b>	<b>\$4,616.28</b>

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**QUINN RIVER CONSERVATION DISTRICT  
FINANCIAL SUMMARY**

For the Fiscal Year Ending June 30, 2018

**. BEGINNING OF YEAR FUND BALANCE:**

**(Must Equal Funds Reported From End of Previous Fiscal Year)**

a. List all bank accounts:	
Certificate of Deposit	\$-
Checking Account	\$51,696.47
Savings Account	\$-
b. Cash on hand	\$76.50
c. Total fund balance	\$51,772.97
d. Accounts receivable grants	\$-
e. Accounts payable	\$-
f. <i>Total funds available</i>	\$51,772.97

**. END OF YEAR FUND BALANCE:**

a. List all bank accounts:	
Checking Account	\$51,979.76
Savings Account	\$-
b. Cash on hand	\$76.50
c. Total fund balance	\$52,056.26
d. Accounts receivable grants	
e. Accounts payable	\$-
f. <i>Total funds available</i>	\$52,056.26

**. SUMMARY:**

a. Beginning of year fund balance (1.c. above)	\$51,772.97
b. Plus total receipts (from Receipt Summary)	\$4,899.57
c. Less total expenditures (from Expense Summary)	\$4,616.28
d. Must equal end-of-year fund balance (2.c. above)	\$52,056.26

**. ASSETS: List all assets and estimate their value:**

a. Terex Loader	\$500.00
b. Grader Old Yellow	\$2,500.00
c. Green Trencher	\$1,000.00
d. Low Boy	\$7,500.00
e. Mack Truck	\$2,000.00
f. Dresser Grader	\$20,000.00

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**QUINN RIVER CONSERVATION DISTRICT**

**For the Fiscal Year Ending June 30, 2018**

**USE OF STATE APPROPRIATED MONEY**

Amount of State Appropriated Money \$4,500.00

Money Spent:

Category (Dues, Payroll, Workshop,) \$4,500.00

Matching Funds Spent:

Category (specify) \$0.00

Balance Remaining: \$0.00

  
Authorized Signature:  
Name and Title

09/06/18  
Date

QUINN RIVER CONSERVATION DISTRICT

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