

**RUBY VALLEY CONSERVATION DISTRICT
ANNUAL REPORT
Fiscal Year 2021
July 1, 2020 – June 30, 2021**

The following details the activities of the Ruby Valley Conservation District during the 2021 fiscal year.

PLANNING FOR SERVICE

In an effort to operate efficiently and provide coordination of effort, the District provided for involvement of other agencies and organizations on natural resource management as follows:

- A. Continued Memorandums of Agreement with Elko County and multiple agencies on noxious weed control.
- B. Continued the district weed-spraying program. Supplied chemical and expertise to cooperators within the district and continued treatment of infestations along county roads.
- C. Continued support for USDA programs that benefit management of private land resources.
- D. Managed the district equipment program for the benefit of cooperators in implementing conservation practices. Reviewed and updated the District's equipment list and rental rates.
- E. The District continued support on the 1985 Food Security Act, and the current Farm Bill.

INFORMATION AND EDUCATION ACTIVITIES

- A. The District supported NRCS efforts on a minority outreach program to insure all land users are aware of available assistance programs. The NRCS reviewed the Civil Rights policy with the district.
- B. Continued a relationship with the Ruby Valley 4-H club.
- C. Annual Dinner meeting was planned but ultimately canceled due to COVID.
- D. The CD created rubber rabbitbrush treatment demonstration plots.
- E. The CD participates in the Sagebrush Ecosystem Council.

MANAGEMENT AND ADMINISTRATION ACTIVITIES

- A. Developed a Proposed Budget and Plan of Work for fiscal year 2022 and submitted them by the due date.
- B. Held the required number of meetings and submitted the minutes to NRCS and the Nevada Conservation District Program.
- C. Dues were paid to the Nevada Association of Conservation Districts and the Elko County Association of Conservation Districts.
- D. Meeting notices were posted in accordance with the state open meeting law.

**The Annual Report for the 2021 Fiscal Year has been Approved by
Ruby Valley Conservation District on 21 September 2021.**

Ruby Valley Conservation District Financial Report

Fiscal Year 2021
July 1, 2020 - June 30, 2021

Summary of Receipts

Receipt Source	Amount
Federal Appropriation	
State of Nevada Grant Appropriation	\$ 4,000.00
Elko County Appropriation	\$ 8,000.00
State Additional Funding	
Grant Project	
Grant Match	
Equipment Rental	
Equipment Sell	
Account interest	\$ 3.45
TOTAL RECEIPTS	\$ 12,003.45

Ruby Valley Conservation District

Summary of Expenditures

For the fiscal year ending June 30, 2021

Expenditure	Amount
Registration and travel: NvACD meeting	
Project : Noxious Weed Management Herbicide + Herbicide Cost Share Noxious Weed Spraying Labor	\$ 1,023.38
Education: Annual Dinner Meeting and Speaker	
Office Supplies:	
Equipment Purchase	
Equipment Expenses (maintenance, repair, operations)	\$ 750.00
Donations:	
Demonstrations	
NvACD Dues NACD Dues ECACD Dues	\$ 600.00 \$ 1,000.00
Bank Fees Federal Tax Withheld	\$ 0.79
Miscellaneous	\$ -
TOTAL EXPENDITURES	\$ 3,374.17

Ruby Valley Conservation District
Financial Summary

For the fiscal year ending June 30, 2021

1. BEGINNING OF THE YEAR FUND BALANCE:

a. List of all Bank Accounts:	
Equipment Account	
Checking Account	\$ 30,411.11
Certificate of Deposit	
b. Cash on Hand	
c. Total Fund Balance	\$ 30,411.11
d. Accounts receivable	
e. Accounts payable	
f. Total Funds Available	\$ 30,411.11

2. END OF THE YEAR FUND BALANCE

a. List of all Bank Accounts:	
Equipment Account	
Checking Account	\$ 41,390.39
Certificate of Deposit	
b. Cash on Hand	
c. Total Fund Balance	\$ 41,390.39
d. Accounts receivable	
e. Accounts payable	\$ 2,350.00
f. Total Funds Available	\$ 39,040.39

3. SUMMARY

a. Beginning-of-year fund balance	\$ 30,411.11
b. Plus Total Receipts (from receipt summary - sheet 1)	\$ 12,003.45
c. Minus Total Expenditure (from expense summary)	\$ 3,374.17
d. Must Equal End of the Year Fund Balance (2f)	<u>\$ 39,040.39</u>

Ruby Valley Conservation District
USE OF STATE APPROPRIATED MONEY
Fiscal Year 2021

State Appropriated Money:	\$ 4,000.00
Herbicide + Herbicide Cost Share	\$ 1,023.38
NvACD Dues	\$ 600.00
ECACD Dues	\$ 1,000.00
Federal Tax Withheld	\$ 0.79
Equipment Expenses (maintenance, repair, operations)	\$ 750.00

Money Spent: **\$ 3,374.17**

Equipment list

Sprayer, pull-type (2)	\$6,000.00
Mist sprayer	\$3,500.00
Backpack sprayer	\$90.00
4-wheel sprayer	\$200.00
Aerator	\$20,000.00
Storage facility	\$2,200.00

*The Financial Report for the 2021 Fiscal Year has been Approved by
Ruby Valley Conservation District on 21 September 2021.*

**RUBY VALLEY CONSERVATION DISTRICT
ANNUAL PLAN OF WORK
Fiscal Year 2022**

The following constitutes the Ruby Valley Conservation District
Annual Plan of Work for the 2022 Fiscal Year (July 1, 2021 – June 30, 2022)

Mission Statement: To take available technical, financial, and educational resources, whatever their source, and focus or coordinate them so that they meet the needs of the local land user for conservation of soil, water and related resources.

Planning and Service

Provide for involvement of other agencies, organizations and individuals in the annual planning and implementation of district operations and programs.

- A. Identify and prioritize resource concerns within the District in order to coordinate with the NRCS in resource planning and program implementation.
- B. Invoke Cooperating Agency status with Federal and State agencies in order to monitor and have input into, upcoming resource management issues that will affect the District.
- C. Coordinate with agencies on addressing resource management issues.
- D. Continue cooperation with all agencies on water quality and quantity problems when identified within the District.
- E. Manage the district equipment program for benefit of cooperators in implementing conservation practices.
- F. Purchase equipment to add to the equipment program available to the Ruby Valley cooperators as needed.
- G. Provide technical and chemical help for cooperators within the District on noxious weed and rodent concerns, and develop a plan of action accordingly.
- H. Provide input to the county requesting the grading of the right-of-ways cease. The grading is creating weed-beds that the District then has to spray. Promote the idea of reseeded newly graded right-of-ways.
- I. Provide Weed Identification Handbooks to all cooperators as request.
- J. Provide technical assistance to land-users on planning and implementation of conservation practices.
- K. Assist in maintaining the soil moisture sensor scan site through cooperation with NRCS.
- L. Assist NRCS on outreach programs to insure that all land-users are aware of available assistance.
- M. Support and participate in the State of Nevada conservation credit system.

Information and Education Program

- A. Consider sponsoring interested participants to the annual Range Camp.
- B. Provide assistance to schools within the District on conservation education as requested.
- C. Sponsor a Range Monitoring Workshop and or Soil Health workshop for cooperators and other CD supervisors in Elko County.

Management and Administration

- A. Pay dues to NvACD and NACD.
- B. Hold regular meetings to which all cooperating agencies are invited.
- C. Pay Ruby Valley CD's share to employ a Clerk to help keep the CD in good standing with the state.
- D. Submit all reports and financial statements to the Nevada Conservation District Programs by due date.
- E. Review Memorandums of Agreements with cooperating agencies each year.
- F. Provide representation at Elko County Association of Conservation Districts, Nevada Association of Conservation Districts, and other meetings to keep supervisors informed on activities affecting the district and provide input for decision making for locally led conservation.
- G. Continue contact with the Elko County Commission to solicit County participation in resource management concerns.

Ruby Conservation District:

Marlow Dahl, Chairman
Lachlan McQueary, Treasurer
Michael Irish
Sam Neff
Susie Wines

The Annual Plan of Work has been approved by the Ruby Valley Conservation District on 13 May 2021.

PROPOSED BUDGET
RUBY VALLEY CONSERVATION DISTRICT
ESTIMATE OF RECEIPTS

For the Fiscal Year Ending June 30, 2022

(Approved)

Receipt Source	Amount
State Funds	3,500.00
County Funds – Elko County Weed Cooperative Agreement	8,000.00
City Funds	0.00
Other Government Funds (specify)	0.00
Administrative Income (specify)	0.00
Interest – CD, Savings and Checking	0.00
Grants for projects (specify)	0.00
Rental Income: Equipment	500.00
Contributions	0.00
Building/Property Rental Fees	0.00
Other Sources of Income	0.00
TOTAL INCOME	12,000.00

PROPOSED BUDGET
RUBY VALLEY CONSERVATION DISTRICT
ESTIMATE OF EXPENDITURES

For the Fiscal Year Ending June 30, 2022

(Approved)

Expenditure	Amount
Employee Support: ECACD dues; wages, office supplies, postage	1,000.00
Education & Information Expenses	2000.00
Local Range Camp Scholarship	200.00
Equipment Purchase	0.00
Equipment Expenses: maintenance, repair, operation	1,000.00
Dues: NvACD	600.00
Dues: NACD	0.00
Mileage	0.00
Investments (specify)	0.00
Bond and Insurance Expenses	0.00
Project Costs:	0.00
Grant #1 – Elko County Weed Cooperative Agreement Right-of-Way application	8,000.00
Grant #2	
Grant #3	
Other expenses: Herbicides for on-farm weed treatment	150.00
TOTAL EXPENSES	12,950.00

*The Proposed Budget for the 2022 Fiscal Year has been approved
by the Ruby Valley Conservation District on 13 May 2021.*