



Washoe-Storey Conservation District
1365 Corporate Blvd., Reno, NV 89502, (775) – 857-8500 extension 131

FY-2018 Annual Work Plan

MISSION

The Washoe-Storey Conservation District (WSCD) creates an understanding of the interrelationships between people and our environment through educating our citizens and building opportunities and partnerships so as to foster conservation and restoration efforts on all lands and to aid urban growth in an environmentally responsible manner.

VISION

The Washoe-Storey Conservation District works with the public, government agencies, community organizations, and other stakeholders to foster environmental stewardship and management of natural resources, to educate the community on environmental issues, and to restore and enhance our natural resources.

DISTRICT GOALS

- Maintain a healthy, viable conservation district organization
- Restore and enhance natural resources
- Implement conservation practices emphasizing water quantity and quality, fish and wildlife habitat, stream and wetland restoration, rangeland management, flood control and others
- Identify, map and control noxious weeds
- Encourage and assist in environmentally responsible urban land use
- Assist in the development of recreation opportunities
- Emphasize fire fuel reduction in urban-rural interface lands
- Work with elected officials and others to attain our goals

THE BOARD OF SUPERVISORS

The Washoe-Storey Conservation District is governed by a seven member Board of Supervisors. The board is a combination of elected and appointed citizens who make District policy and oversee the decisions and activities of the District. Current District Supervisors include:

Bret Tyler, Chairman

Tory Friedman, Vice- Chair - Supervisor

Jim Shaffer, Treasurer – Washoe County Appointee

Kathy Canfield - Storey County Appointee

Spencer Scott, Secretary - Supervisor

Austin Osborne, Storey County Alternate

Vacant - Elected

Vacant – City of Reno & Sparks Appointee

Kevin Roukey - District Administrator

ABOUT THE WASHOE-STOREY CONSERVATION DISTRICT

The Washoe-Storey Conservation District is a legal subdivision of the state government of Nevada. The District works to protect, restore, and improve the natural and cultural resources of this unique part of the state, and provides natural resource conservation assistance to the urban population, ranchers, Tribes, small land holdings and government agencies. The district offers to assist with the identification of land use problems, offer guided solutions, plans and seeks grants for implementation and coordinates volunteer participation in its conservation projects.

The Cities of Reno and Sparks, Washoe and Storey Counties, Pyramid Lake Paiute Tribe, Washoe County Health District, Nevada Division of Environmental Protection, Environmental Protection Agency, The United States Army Corps of Engineers, Bureau of Reclamation, and the Natural Resources Conservation Service, Nevada Land Conservancy, University of Nevada-Reno, environmental and community groups and other units of government are a few of our partners.

WASHOE-STOREY CONSERVATION DISTRICT PROGRAMS

The Washoe-Storey Conservation District focuses much of our efforts on restoration and enhancement, education, and internal and public policy. Through each of these programs, the District hopes to accomplish their goals and encourages environmental stewardship and responsibility.

RESTORATION and ENHANCEMENT

The Washoe-Storey Conservation District plans and restores stream, wetland and riparian habitat to a proper functioning status.

In an urban setting that is becoming more and more heavily developed, the riparian habitat is essential in maintaining a natural stream function. Riparian zones provide canopy cover, stabilize slopes, provide habitat for native species, reduce nutrient loads, minimize public health vector impacts, and help to filter stormwater runoff. These environmental benefits can also lead to economic advantages in drinking water treatment, wastewater treatment, recreation and tourism. The Washoe-Storey Conservation District recognizes that the preservation and restoration of these riparian areas can contribute immeasurably to our quality of life, is diligently working on some current restoration projects.

Tenaya Creek HOA: Tenaya Creek HOA (TCHOA) is a residential development that has two drainages on the upper end of the Evans Creek Watershed. Washoe-Storey Conservation District is working with the Tenaya Creek Home Owners Association to address potential alternatives to the flooding, standing water and vector problems as well as erosion and vegetation. Washoe-Storey Conservation District saw an opportunity to potentially improve water quality, wildlife habitat and create a more pleasing situation for the homeowners in the area. The WSCD has drainage ditch pavers that it will be donating to the TCHOA project.

Wetlands 5 & 6: The WSCD Board of Supervisors has offered to donate their time to work with the Double Diamond Ranch Master's Association and the US Army Corps of Engineers to help facilitate the restoration of the wetlands and help the Double Diamond Ranch Master's Association bring the wetland into compliance with US Army Corps of Engineers permit conditions.

Steamboat Creek Restoration: The WSCD is planning to re-establish the Steamboat Creek Restoration Working Group to seek funding for revising the Steamboat Creek Restoration Plan and start implementing projects. The Steamboat Creek Watershed has undergone dramatic changes due to residential development and the RTC Southeast Connector Project. The Steamboat Creek Restoration Plan was last revised in 1998 and is in need of further study and revision to address the changes in the morphology of the system.

EDUCATION

The Washoe-Storey Conservation District encourages and assists with the development of public policy that benefits the health of the watershed.

The District views education and outreach as a primary way to get volunteers involved in conservation projects and to create community support for conservation efforts. During the upcoming fiscal year, the District will be coordinating with the NRCS in putting together an education and outreach program to bring conservation education to local volunteer and community service groups. The education component of the program will focus on Truckee Meadows, Storey County and surrounding areas. In this manner, the District hopes to bring education and outreach programs to the Truckee Meadows communities and Cooperative Weed Management Areas. At the same time, the District recognizes the need for other outreach programs in the community. Volunteer workdays, public workshops and presentation, and community events provide the District with the opportunity to work with the public towards conservation goals. The District will work toward these ends through the following:

- Maintain and expand the District's Web page, with considerations made to our target audience.
- Revise or develop new conservation brochures & pamphlets.
- Make presentations as part of our education and public outreach program.
- Participate in local conservation events to provide public education and participation.
- Sponsor at least two students for Range Camp

Through these events, the Washoe-Storey Conservation District will bring environmental education and outreach into the Northern Nevada Community.

COOPERATIVE WEED MANAGEMENT

The WSCD will continue to develop its' relationships with the local cooperative weed management groups within our jurisdictional limits. This year the district has continued its support of the Nevada Weed Management Association and will explore pursuing funding from the available resource agencies to further develop the districts weed control program. The weed control program involves the identification, mapping, and prioritization of specific noxious weeds to control and implement a treatment strategy. In order to carry this out, the district relies on assistance from local private landowners for help with identification, location and herbicide application in controlling noxious weeds within the district boundary. In past years the district has also been utilizing a GPS unit to map the known locations of noxious weeds in the area so that this information can be tracked on annual basis and submitted to NRCS for incorporation into the Nevada State Weed Map. We have not been a participant during the past year with the Cooperative Weed Management area and are planning on reestablishing that relationship. The district needs to coordinate and re-establish the inter-local agreements with CWSD, DVCD, Storey County, NVDA NDOW and the local Weed Management groups. The intent of the agreements is to assist the other agencies to treat a broader range of areas that impact the Truckee River Watershed.

INTERNAL POLICY

The Washoe-Storey Conservation District will develop and retain a healthy Conservation District organization. As a grant-funded organization, the District must secure program funding and carefully track expenditures and budgets in order to continue to provide our services to the community. Strategic planning, funding planning and regular budget reviews all contribute to the sustainability of the District.

PUBLIC POLICY

The Washoe-Storey Conservation District encourages and assists with the development of public policy that benefits the health of the watershed and improves public recreation.

The District recognizes the role of public policy in conservation efforts. In order to encourage public funding and community support, the District works with local governments, as well as state and federal agencies, to advocate environmentally responsible growth and development policies. The three main foci of the District's Public Policy program to date have been noxious weeds, stormwater runoff, and development plan reviews. During the coming fiscal year, the District plans to continue this work, as well as soliciting grant funding from public organizations and private foundations in order to encourage the preservation of private and public lands and to maintain and expand the areas recreational opportunities.

Inter-local Stormwater Committee

- Continue participating with the Inter-local Stormwater Committee in cooperation with Reno, Sparks and Washoe County.
- Seek opportunities to encourage new stormwater control alternatives, such as Low Impact Development which will keep, maintain, and treat stormwater on-site.
- Work with Reno, Sparks, Washoe County, Storey County and local consulting firms to assist in the NPDES Phase II permit requirement development and conversion of responsibility for the State of Nevada to the three jurisdictional entities.

Land Use Planning

- Provide input into land use planning by participating in local governmental planning committees.

Water Quality

- Align district projects efforts with Nevada's Department of Environmental Protection 208 Water Quality Plan.

Development Plan Reviews

- Continue to review Washoe County and Storey County development plans for vegetation mixtures that will help with soil suitability and water conservation, as well as make recommendations including Low Impact Development (LID) designs that will ultimately reduce construction phase erosion, aid in sediment control and the improvement of water quality.

Preservation of Agricultural Land

- Encourage the preservation of traditional agriculture in Washoe and Storey Counties, including the preservation of water rights on cultivated land.
- Work with the Natural Resources Conservation Service and other sources to provide technical and financial assistance to agricultural producers for conservation efforts.

Recreation

- Work with our partners to expand local neighborhood compatible trails and other recreational opportunities including community gardens.

Washoe-Storey Conservation District
FINANCIAL SUMMARY
 For the Fiscal Year Ending June 30, 2017

1.	BEGINNING OF YEAR FUND BALANCE:	
	(Must Equal Funds Reported From End of Previous Fiscal Year)	
	a. List all bank accounts:	
	Checking Account (Checking)	\$ <u>2,328.48</u>
	Checking Account (Mitigation)	\$ <u>25,046.03</u>
	b. Cash on hand	\$ <u>0.00</u>
	c. Total fund balance	\$ <u>27,374.91</u>
	d. Accounts receivable	\$ <u>0.00</u>
	e. Accounts payable.....	\$ <u>0.00</u>
	f. Total funds available.....	\$ <u>27,374.91</u>
2.	END OF YEAR FUND BALANCE:	
	a. List all bank accounts:	
	Checking Account 3948 (Checking)	\$ <u>2,489.13</u>
	Checking Account 9719 (Mitigation).....	\$ <u>22,541.79</u>
	b. Cash on Hand.....	\$ <u>0.00</u>
	c. Total fund balance.....	\$ <u>25,030.92</u>
	d. Accounts receivable	\$ <u>0.00</u>
	1. Grant #1.....	\$ <u>0.00</u>
	2. Grant #2	\$ <u>0.00</u>
	e. Accounts payable.....	\$ <u>0.00</u>
	f. Total funds available.....	\$ <u>25,030.79</u>
3.	SUMMARY:	
	a. Beginning of year fund balance (1.c. above)	\$ <u>27,374.91</u>
	b. Plus total receipts (from Receipt Summary).....	\$ <u>9,243.30</u>
	c. Less total expenditures (from Expense Summary)..	\$ <u>9,243.30</u>
	d. Must equal end-of-year fund balance (2.c. above)..	\$ <u>27,374.91</u>
4.	ASSETS:	
	List all assets (equipment, land, buildings, etc.) and estimate their value:	
	a. Digital Projector.....	\$ <u>100.00</u>
	b. File cabinet	\$ <u>650.00</u>
	c. Lap Top Computer	\$ <u>678.66</u>
	TOTAL	\$ <u>1,428.66</u>

Washoe-Storey Conservation District

For the Fiscal Year Ending June 30, 2017

USE OF STATE APPROPRIATED MONEY

Amount of State Appropriated Money: \$ 4,000.00

Money Spent: Operational Expenses

- Mileage, Training, Travel, Dues
Internet, Staff Mileage \$ 3898.00

Matching Funds Spent:

Category:

- WSCD Mitigation Fund \$ 102.00
- Grants \$ 0.00
- Weed Mapping \$ 0.00

Balance Remaining: \$ 0.00

- Unaudited amounts based on Wells Fargo account transactions

Authorized Signature:

Kevin J. Roukey

District Director

Washoe-Storey Conservation District

Date:

Fiscal Year 2017-2018 Annual Report Washoe-Storey Conservation District September 30, 2018

Major activities undertaken and performed in this fiscal year are:

1. Washoe County Planning Projects Review & Site Visits
2. Approved New Board member – Storey County Appointee – Kathy Canfield
3. Funding
4. Sage-Grouse Habitat – Fence Marking Project
5. Tenaya Creek Home Owners Association Project
6. Educational Outreach and Training
7. Continuing Efforts to Improve Service and Boundary Change

Washoe County Planning Projects Review & Site Visits:

The WSCD has been performing project review and site visits for the Washoe County Community Development. This Fiscal year we have performed approximately twenty reviews. We opened discussions with Washoe County Community Development to initiate a standard fee for site visits for projects in Washoe County as a way to generate funds. This fee will include a re-vegetation maintenance and monitoring plan as well as include the mileage to travel to each site. We would propose that WSCD will perform on-site visits that would be part of the Washoe County Community Development building permit process.

Looking for New Board Members

We are actively looking for new Board Supervisors to fill the positions with the loss of our Washoe County appointee, Jim Shaffer and John Minton last year for WSCD vacancies. We have been on the edge with making quorums at our meetings. If you know of anyone interested please let us know.

Funding

Funding continues to be sparse as the state will be providing us with \$4,500 this FY and neither Washoe nor Storey Counties and neither the cities of Reno and Sparks have funding in their budgets for the WSCD. We have an additional \$2254.42 from our Mitigation Account. We also have the potential for another additional \$1,500.00 if we sell the fence markers we have.



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Washoe-Storey Conservation District

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www.wscd.nv.gov

CONSERVATION – DEVELOPMENT – SELF-GOVERNMENT

So our estimated budget for FY 2017-2018 is as follows:

Funding Source	Funding amount	Sub Total
Current Checking Balance	\$748.74	\$748.74
State of Nevada Grant Funds	\$4,500.00	\$5,248.74
WSCD Mit. Acct. Admin	\$2,254.42	\$7,503.16
Sale of Fence Markers (5000)	\$1,500.00	\$9,003.16
Proposed Budget - Submitted		\$9,243.30
Expected Shortage of Funding		-\$240.04

The district has been actively pursued grant funding for administrative and conservation project needs with:

- Washoe County Commissioners
- Storey County Commissioners
- Sage-Grouse Grant
- Truckee River Fund
- BLM Grants
- Ducks Unlimited Grants

Almost the grants we have looked into applying for require matching funds. Each year our mitigation account lessens, so the amount of funding from grant sources becomes more difficult. We are going to pursue more partnering efforts this coming year.

Until additional funding can be procured from either the counties or cities or grant funds, the WSCD will have to review their proposed budget and look and cutting travel, training, and educational outreach in order to stay solvent this fiscal year.

Sage-Grouse Habitat Grant

The Washoe-Storey Conservation District was not successful in receiving a grant to establish a sage-grouse habitat in our district. The WSCD submitted a grant application but the Nevada State Conservation Commission and decided to provide grants to the top five applications from the CD's that submitted grant applications

We are participating with NDOW and NRCS funds to create a sage grouse display for Educational Outreach. We will contribute to our overall effort and establish the CD as an important player in what is largely a federal effort to this point. It will provide funding to leverage other grants and encourage public awareness of the issue.

We were able to make approximately 5000 fence markers, that we currently have available for sale or use for other opportunities they may arise from our partners



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CONSERVATION – DEVELOPMENT – SELF-GOVERNMENT

We are also coordinating with other CDs (Vya and Pershing) and NDOW and local working area groups to try and increase our coverage and assist in utilizing the limited grant funding to the fullest extent possible by partnering our applications for one project within Washoe County.

Tenaya Creek Homeowners Association (TCHOA)

We are continuing our efforts to work with the TCHOA to obtain grant funding for their proposed Urban Creek Restoration Project. The TCHOA has continued to perform flood attenuation work on the project site to address several flooding issues that have occurred over the past two years.

The CD has mitigation funds that we are planning to use as matching funds as well as channel stabilization materials to use as in-kind matching funds along with the TCHOA matching funds for the work that they have performed.

Although this project lost its local champion the WSCD is working with the TCHOA Board to finalize the most recent phase of work.

Scotch Pine Homeowners Association (SPHOA)

Kevin Roukey has been coordinating with the Scotch Pine HOA, the Galena Creek/Little Washoe Lake Irrigation Ditch Company and the NRCS Staff to determine if a ditch erosion monitoring and erosion control project can be initiated.

Currently they are coordinating to set a date for a base line survey to be performed by NRCS to determine the extent of the erosion and then to discuss the way forward with a monitoring program and long term erosion control methodologies.

Educational Outreach and Training

Our District Chairman attended the Leadership Training provided by UNR to get a better understanding of the needs of our district.

Our CD did not have adequate funding to participate in the SRM Range Camp this year. as well as participating in educational outreach by having Kevin Roukey attend the Society of Range Management Tours to learn about range management practices that are being put on the ground in other areas.

Kevin Roukey has also attended the BLM Workshop on Riparian Area Management. And he continues to represent Area 7 of the NVACD and has successfully served his Third year on the Nevada State Conservation Commission.

Kevin Roukey also attended DCNR training and NNCC Workshop.



Continuing Efforts to Improve Service

In an effort to improve service to our urban and rural clients we are coordinating with the NRCS office and FSA office to obtain a complete and accurate listing of all the ranches in our service area. We will then develop an informational brochure that we will send to them to reintroduce ourselves and make them aware of our presence and services.

We will continue our efforts to get the word out that we are a viable resource to the agencies, ranchers and other natural resource groups.



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CONSERVATION – DEVELOPMENT – SELF-GOVERNMENT

YEAR-END FINANCIAL REPORT
WASHOE-STOREY CONSERVATION DISTRICT
SUMMARY OF RECEIPTS

For the Fiscal Year Ending June 30, 2018

RECEIPT SOURCE	AMOUNT
State Funds	\$4,542.86
County Funds	0.00
City Funds	0.00
Other Government Funds (specify)	0.00
Administrative Income (specify) (Mitigation Fund)	\$2,254.18
Interest – CD, Savings and Checking	0.00
Grants for Projects (specify)	0.00
Rental Income (equipment, etc)	0.00
Contributions	0.00
Building/Property Rental Fees	0.00
Other Sources of Income	\$1,848.22
TOTAL INCOME	\$8,645.26

YEAR-END FINANCIAL REPORT

Draft Report due July 15 –Final Report due September 30

TO: STATE CONSERVATION COMMISSION

DCNR-Conservation District Program

BRE@DCNR.NV.GOV

Fax # 775-684-2715

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WASHOE-STOREY CONSERVATION DISTRICT

SUMMARY OF EXPENDITURES

For the Fiscal Year Ending June 30, 2018

EXPENDITURE	AMOUNT
Employee Salary(Mileage Reimbursement)	\$ 2,296.24
Fringe Benefit Expense	
Travel (Registration, Lodging & Mileage)	\$ 810.71
Building Rent	
Telephone	
Insurance	
Postage	
Copying Expense	
Office Supplies	\$ 408.00
Education & Information Expenses	\$ 1120.44
Equipment Purchase (specify)	
Equipment Expenses (maintenance, repair, operation)	
Dues – NVACD	\$ 600.00
Dues – NACD	
Dues – NWMA	
Dues – Other	
Mileage (Admin. & Project Review)	\$ 3202.10
Investments (specify)	
Internet	\$ 208.47
Bond and Insurance Expenses	
Project Costs:	
Grant # 1	
Other Expenses (specify)	
TOTAL EXPENSES	\$8,645.26

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**WASHOE-STOREY CONSERVATION DISTRICT
FINANCIAL SUMMARY**

For the Fiscal Year Ending June 30, 2017

1. BEGINNING OF YEAR FUND BALANCE:

(Must Equal Fund Reported From End of Previous Fiscal Year)

a. List all bank accounts:

Certificate of Deposit - None..... \$ 0.00
Checking Account - First Independent – Acct. Ending – 8421.... \$ 1,848.22
Savings (Mit.) Acct First Independent – Acct. Ending – 8488..... \$ 22,741.80

b. Cash on hand \$ 0.00

c. Total fund balance \$ 25,390.02

d. Accounts receivable \$ 0.00

e. Accounts payable \$ 0.00

f. Total funds available.....\$ 25,390.02

2. END OF YEAR FUND BALANCE:

a. List of all bank accounts:

Checking Account- First Independent – Acct. Ending – 8421..... \$ 2,944.98
Mitigation Account – First Independent – Acct. Ending - 8488.. \$ 18,194.61

b. Cash on hand \$ 0.00

c. Total fund balance \$ 21,139.59

d. Accounts receivable \$ 0.00

1. Grant #1 _____ \$ 0.00

2. Grant #2 _____ \$ 0.00

e. Accounts payable \$ 0.00

1. Grant #1 _____ \$ 0.00

2. Grant #2 _____ \$ 0.00

f. Total funds available \$ 21,139.59

3. SUMMARY:

a. Beginning of year balance (1.c. above) \$ 25,390.02

b. Plus total receipts (from Receipt Summary) \$ 8,645.26

c. Less total expenditures (from Expense Summary) \$ 8,645.26

d. Must equal end-of-year balance (2.c. above) \$ 21,139.59

4. ASSETS: List all assets (equipment, land, buildings, etc.) and estimate their value:

a. Lap Top computer \$ 200.00

b. Four File Cabinets \$ 100.00

c. Digital Projector..... \$ 100.00

Draft Report Due July 15 –Final Report Due September 30

TO: STATE CONSERVATIONCOMMISSION

DCNR-Conservation District Program

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WASHOE-STOREY CONSERVATION DISTRICT
USE OF STATE APPROPRIATED MONEY
For the Fiscal Year Ending June 30, 2017

Amount of State Appropriated Money: \$ 4,542.86

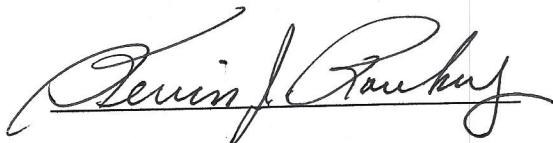
Money Spent:

Category (specify) WSCD Mitigation funds..... \$ 2,254.18

Matching Funds Spent:

Category (specify) _____ \$ 1,848.22

Balance Remaining: \$ 440.46



Authorized Signature

Name and Title: Kevin J. Roukey - District Director Date: 9/30/18

Washoe-Storey Conservation District