

**BIG MEADOW CONSERVATION DISTRICT**  
PO Box 717  
Lovelock, NV 89419

**ANNUAL WORK PLAN**

**Fiscal Year July 1, 2017 to June 30, 2018**

**INTRODUCTION**

The Big Meadow Conservation District is a unit of state government that provides advice and counsel on natural resource issues. The District provides guidance and sets priorities for technical assistance of the cooperating agencies.

A board consisting of five (5) elected supervisors and two (2) appointed supervisors manages the Big Meadow Conservation District. Currently we have three (3) vacant supervisor positions. Our board members are as follows:

Chairperson .....	Carl Clinger
Vice Chairperson.....	Vacant
Supervisor.....	Vacant
Supervisor.....	Vacant
City Representative.....	Mac Moezzi
County Representative.....	Steve Foster
Secretary/Treasurer.....	Dixie McKay

This plan defines the objectives of the Big Meadow Conservation District. It implements the District's long-range program by specifying those policies and activities that will receive emphasis for the coming year.

**MISSION STATEMENT**

To provide technical assistance and services to the private sector and public agencies through education and management programs to promote wise use of resources.

## GOALS

1. DEVELOP A DETAILED LIST OF RESOURCE CONCERNS FOR PERSHING COUNTY AND IDENTIFY PRACTICES PERTAINING TO THOSE RESOURCE CONCERNS.
2. IMPROVE WEED CONTROL PROGRAM FOR PERSHING COUNTY – ONGOING
3. IMPROVE PUBLIC AWARENESS OF THE DISTRICT AND ITS FUNCTION – ONGOING
4. HAVE THE DISTRICT RECOGNIZED AS A LEADER IN CONSERVATION PRACTICES
5. DEVELOP SUPERVISORS AND FILL VACANT SUPERVISOR POSITIONS.

## PLANNING FOR SERVICE

### 1. CONSERVATION

The District will:

- A. Develop, with the Local Work Group, a comprehensive list of resource concerns and work with NRCS to develop and justify practices to address the resource concerns of Pershing County.
- B. Provide technical assistance to cooperators to address resource concerns including but not limited to the following: water quantity/quality, soil erosion, plant health and vigor, air quality, rangeland health, wildlife, ag sustainability, bio-fuels, septage, etc.
- C. Serve as an advocate for producers and take a leadership role in government cost share and other funding programs that may become available.
- D. Maintain a close liaison with the FSA, NRCS, Pershing County Water Conservation District and the Cooperative Extension Service. Emphasis will be placed on planning and application of conservation practices.
- E. Actively promote the education and planting of trees and shrubs, and re-establish selling trees to the public. Develop a school-based Agricultural Education Program.
- F. Improve the weed control program in the District in coordination with the Nevada State Department of Agriculture. Take a leadership role promoting coordination with other county, state and federal agencies, private industry and landowners.
- G. Analyze staff needs and secure assistance from cooperating agencies and local sources.

- H. Develop and maintain Big Meadow Conservation District Facebook Page to facilitate and promote items 1-A through 1-F.
  - I. Maintain a social media page for posting educational information, and submitted informational articles to the newspaper.
2. PROGRAM DEVELOPMENT
- The District will:
- A. Take an active part in promoting the NRCS Conservation programs.
  - B. Take an active part in the National Association of Conservation Districts (NACD) and the Nevada Association of Conservation Districts (NvACD). Dues were paid to both organizations. A member of the Board will attend the Northeast Area District Meeting.
  - C. Review equipment and staffing needs monthly to ensure that District objectives are met. Cooperators were interviewed to ensure that the equipment program is effective.
  - D. Prepare and review the District calendar to ensure timely action.
  - E. Sponsor the NvACD poster contest in the Pershing County School District.
  - F. Maintain Big Meadow Conservation District Facebook Page.
3. INFORMATION AND EDUCATION
- The District will:
- A. Sponsor educational programs on conservation subjects.
  - B. Work with local media to publicize the District programs.
  - C. Continue annual tree planting, including sales and providing trees for the yearly school program (pre-K through 5<sup>th</sup> grade for all of Pershing County).

### ORGANIZING FOR SERVICE

1. LIAISON
- The District will:
- A. Invite public and cooperating agencies to meet with the BMCD Board on a regular basis.
  - B. Maintain contact with local, state and federal officials regarding District plans and programs.
  - C. Study current legislative activities and advise their representatives of the effect of legislation on District activities.

- D. Review District correspondence to keep informed on regional and national issues.

## 2. ADMINISTRATION

The District will:

- A. Hold at least three meetings annually with special meetings to be called as necessary. The agenda will be mailed or e-mailed to each board member at least one week prior to the meeting. Agendas will be posted in accordance with the Open Meeting Law requirements.
- B. Outline the Annual Work Plan in the spring and submit as required.
- C. Review the plan and budget quarterly and monitor programs.
- D. Prepare the Annual and Financial Reports and submit as required. The report will also be sent to interested local, state and federal agencies.
- E. Review all Memoranda of Understanding. Discuss at least one Memorandum of Understanding with an appropriate agency representative each year.

## 3. FINANCIAL

The District will:

- A. Prepare an annual budget.
- B. Review and approve a report of the financial status at scheduled meetings.
- C. Invest funds prudently.
- D. Maintain equipment properly.
- E. Explore state and federal grants and other monies that are available to carry out the District's long-range objective.
- F. Conduct an annual audit as needed in conjunction with the preparation of the financial report.
- G. Generate a report of the financial status of the District at the end of the fiscal year and post the results.

Respectfully submitted,



Carl Clinger  
BMCD Chairman

djm/CC

**BIG MEADOW CONSERVATION DISTRICT  
110 American Boulevard  
Lovelock, NV 89419**

**Proposed Budget for Fiscal Year 2017-2018**

**RECEIPT SOURCES**

Legislative Funds	\$4,000.00
Equipment Rental Fees	0.00
Tree Sales	\$ 50.00
<b>TOTAL RECEIPTS ESTIMATED FOR BUDGET</b>	<b>\$4,050.00</b>

**EXPENDITURES**

Contract Labor	\$1300.00
Travel Expenses	300.00
Office Supplies/Postage	45.00
Equipment Expenses (Maintenance/Repairs)	180.00
Dues (NACD)	100.00
Dues (NvACD)	600.00
Trees and Related Expenses	550.00
Poster Contest	75.00
Annual Dinner Meeting	700.00
Insurance	<u>200.00</u>
<b>TOTAL EXPENSES ESTIMATED FOR BUDGET</b>	<b>\$4050.00</b>

**BIG MEADOW CONSERVATION DISTRICT**

**Proposed In Kind Budget for Fiscal Year 2017-2018**

Rent Paid to NRCS	\$1,316.00
Labor	5,800.00
Travel	900.00
Weeds	<u>2,000.00</u>
<b>TOTAL IN KIND RECEIPTS</b>	<b>\$10,016.00</b>

Rent Paid to NRCS	\$1,316.00
Labor	5,800.00
Travel	900.00
Weeds, PCCWMA/LVWS	<u>2,000.00</u>
<b>TOTAL IN KIND EXPENSES</b>	<b>\$10,016.00</b>

Respectfully submitted,



Carl Clinger  
BMCD Chairman

# BIG MEADOW CONSERVATION DISTRICT

110 American Blvd.  
Lovelock, NV 89419

## Annual Report

July 1, 2017 to June 30, 2018  
Date Approved by the Board: September 19, 2018

### INTRODUCTION

Big Meadow Conservation District Supervisors, Staff and Cooperating Agency Personnel

#### Big Meadow Conservation District Supervisors, Staff:

Chairperson	Carl Clinger
Vice Chairperson City Representative	Mac Moezzi
Supervisor	Robert Depaoli (inactive)
Supervisor	Elizabeth Uhart
Supervisor	Gloria Montero
Supervisor County Representative	Steve Foster
Supervisor	Vacant
Secretary/Treasurer	Elizabeth Blondheim

#### Cooperating Agency Personnel:

NRCS District Conservationist	Christie Scilacci
FSA	Ali Philips
FSA	Audrey Maurer
DCNR	Melany Aten

BMCD worked to address and advance conservation concerns and programs relevant to the district's goals and objectives being mindful of the original mission of the conservation district while meeting the challenges of new realities.

BMCD operated for seven months without a Secretary/Treasurer. Elizabeth Blondheim became secretary/Treasurer in April of 2018. Two individuals, Elizabeth Uhart, and Gloria Montero filed to be elected as Supervisors during the November General Election. The two new individuals that filed for office were appointed to Board Vacancies until their elected term starts in January 2019. The Oath of Office was administered to the newly appointed Supervisors. The Supervisors received orientation as to the history of the formation of Conservation Districts during the Dust

Bowl Due to the Work of Hugh Hammond Bennett, and Maggie Orr's Presentation at the NvACD Convention on Nevada Conservation Districts.

## **CONSERVATION:**

The District continued to provide technical assistance to cooperators in order to improve irrigation water management and erosion control. The District encouraged District cooperators to participate in the NRCS Conservation Programs and the Client Gateway Program.

A Local Work Group meeting was not held this year. BMCD is anxiously awaiting the results of the first NvACD Resource Needs Assessment Program District results.

Liaison was maintained with NRCS, NDOW, Division of Forestry, Nevada Department of Ag, FSA, Pershing County Water Conservation District, Humboldt Weed Management Committee, Nevada Weed Management Association, University of Nevada, Reno, Nevada Cooperative Extension, and the Nevada Farm Bureau. The District continues in the leadership role in the Pershing County Cooperative Weed Management Area (PC-CWMA), a countywide weed management association and participation in the statewide Nevada Weed Management Association (NWMA).

The Board periodically reviews the Memorandum of Understanding and Agreements that it has with the aforementioned agencies.

### **BMCD Supervisors Participated and Contributed to many meetings in Pershing County and beyond.**

- A Supervisor from the District attended and participated in the NRCS State Technical Advisory Committee (STAC) meeting.
- A Supervisor attended and participated at the NvACD meeting.
- A Supervisor is an Alternate of the Humboldt River Basin Water Authority Board and in regular attendance.
- A Supervisor is an Active Participant of the Humboldt River Basin Network
- A Supervisor is a Member of the Pershing County Regional Planning Commission
- A Supervisor attends all Monthly Pershing County Water Conservation District Board Meetings and provides feedback to the BMCD Board.
- A Supervisor attends the Pershing County Commission Meetings to comment on Land Use and Water related Issues when appropriate.
- A Supervisor is a member of the Pershing County Natural Resources Advisory Board
- A Supervisor attends the Lovelock Valley Weed District Meetings and provides feedback to the BMCD Board.
- The Grass Valley Advisory Board Meetings are also occasionally attended.

## **Pershing County Economic Development and Conservation Act:**

Current Status: the Bill has passed the House and is in Committee in the Senate.

BMCD has been a Major contributor to the Development and Approval of this Act by the Citizens of Pershing County, the Wilderness Coalition and the County Commission. Beginning over a decade ago, Pershing County has sought to resolve the status of checkerboard lands, wilderness study areas, and other public lands issues within the county. Seventy-five percent (75%) of Pershing County is Managed by the Bureau of Land Management (the “BLM”). Much of this ownership is in a checkerboard pattern. The goal of these efforts has been to provide new opportunities for economic development and protect areas of significant ecological value. On February 16, 2017, Senator Heller and Congressman Amodei reintroduced the Pershing County Lands Bill in the 115<sup>th</sup> Congress. Introduction of this Bill is just the next step of the legislative process. The Senators will continue to work with Pershing County stakeholders to improve the proposal moving forward.

These recommendations include wilderness designation for the following seven areas:

- Mt. Limbo – this area includes 11,855 acres of the Mt. Limbo Wilderness Study Area.
- North Sahwave – this area includes 13,875 acres of wilderness character lands in the northern Sahwave Range.
- Bluewing – this area includes 24,900 acres of lands with wilderness characteristics in the Bluewing Mountains north of the Sahwave Range.
- Selenite Peak – this area includes 22,822 acres of the Selenite Mountains Wilderness Study Area.
- Fencemaker – this area includes 14,942 acres of lands with wilderness characteristics in the north end of the Stillwater Range.
- Grandfathers’ – this area includes 35,339 acres in the Tobin Range, including most of the China Mountain Wilderness Study Area, a portion of the Tobin Range Wilderness Study Area, and wilderness character lands along the crest of the Tobin Range between the two wilderness study areas.
- Cain Mountain – this area includes 12,339 acres of the Augusta Mountain Wilderness Study Area.

BMCD worked closely with Friends Of Nevada Wilderness to Assure that Pershing County Producer’s Grazing Rights and Existing Mining rights would be protected and garnered Mining and Producer support for this Bill.

## **Feral Horse & Burro Issues:**

BMCD Has written several letters about the Feral Horse and Burro issues, the latest was in support of C Punch Ranch and their Bluewing allotment. The Horse population was 100 times over the HMA Max. This is an ongoing issue.

## **Annual Work Plan:**

The district's Annual Work Plan was reviewed and updated. BMCD has also submitted several newspaper articles to Winnemucca Publishing for the Lovelock Review Miner.

## **Agriculture in the Classroom:**

Ag in the Classroom is an important concern for the district. Meetings have been held with the FFA Advisor to increase Local Youth participation at State Competitions. Supervisors have encouraged and facilitated 4H, FFA and Grange Youth to participate in numerous Statewide Livestock Shows.

The District hosted the NACD Poster Contest at the Lovelock Elementary and Middle School, and monetary prizes were given by the District for 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> Places, as well as sending entries to NvACD. A Financial award was made to the top Participating Teacher.

The District continues with the Annual Arbor day tree-planting program in Lovelock Elementary School, Imlay Elementary School and Little Feathers Head Start, Stepping Stone Academy, and Imlay Preschool. The District furnished 600 bare root Roselow Sargent Crabapple Trees for planting, Supervisors, NRCS and FSA staff and several volunteers from the community instructed the children on planting and caring for their trees. BMCD received a \$100 donation From the Lovelock Sunshine Club in honor of Gregory Anert who recently passed away. BMCD is grateful to Lianne Shafer, Lovelock Elementary School Librarian, for facilitating this donation to help provide the Crabapple trees to the Students.

## **Range Camp:**

BMCD committed to Sponsor two Youth to Range Camp, unfortunately one was unable to attend Range Camp due to work requirements. This is the Second Range Camp experience for Leeann McNeff who has benefited greatly from the Rangeland Experience.

## **Pershing County Water Management Plan:**

The Pershing County Water Management Plan was finalized and approved by the Pershing County Commission in June 2018. BMCD was involved with reviewing and making suggestions for inclusion in the Plan. Proposed Policies relating to conservation of water resources in Pershing County include working with, and supporting, the Bureau of Land Management, Bureau of Reclamation, Pershing County Water Conservation District, the Central Nevada Regional Water Authority, **Big Meadow Conservation District** and other regional groups, to establish conservation and best management practices for a regional water resource. BMCD expects to be heavily involved in the remaining work to be done to implement the Water Management Plan, especially in the Area of over allocated water Basins.

## **Pershing County Cooperative Weed Management Area, (PC\_CWMA)/ BMCD Chemical Disposal:**

The PC\_CWMA/BMCD facilitated a collection of old unwanted and Unknown type of Herbicides from local producers which was picked by Nevada Department of Agriculture, (NDA), for disposal by Safe Harbor. The unknown chemical was 30 gallons of Malathion identified by NDA specialists. There were thirty different containers of pesticides in addition to the 30 Gallon Barrel. Some of the other chemicals were DDT which has been sitting around since before it was banned 46 years ago.

## ADMINISTRATION AND FINANCE

The District did not hold meetings in July, or, November of 2017, nor January of 2018. All Meetings were held at the USDA Service Center in Lovelock, NV. The Board analyzed equipment and staff needs regularly to insure the District Objectives were being met. Staff was provided to manage the equipment rental program and district administration.

Correspondence was reviewed at all regular meetings.

Full dues were paid to NvACD.

District funds were prudently invested; and personnel and equipment were insured. Financial reports were updated regularly and reviewed at each regular meeting.

Respectfully Submitted,

Carl Clinger  
BMCD Chairman

EGB/CC

## Attachments

## BMCD SPONSORS STUDENT TO GO TO RANGE CAMP

The Big Meadow Conservation District is pleased to announce their sponsorship of High School student Leeann McNeff, to attend the 57th annual Nevada Youth Range Camp to be held June 18-24 at the Smith Creek Ranch in central Nevada. Leeann is a resident of Unionville, NV, located in Pershing County in the Buena Vista Valley area, where she and her family raise a small number of sheep for 4-H shows and market lambs. She attends Pershing County High School as a freshman this year.

Leeann stated her interest in going to Range Camp when she became aware that camp would be held at Smith Creek Ranch this year, a place where she has visited many times and thought the surroundings were beautiful. Leeann has developed an interest in pursuing a career in biology or agriculture and is excited to have the opportunity to go to Range Camp with other teens that have similar interests and want to learn more about the environment.

The mission statement of the



Leeann McNeff

Nevada Society for Range Management reads as follows: The mission of the Nevada Section is to foster the advancement of the science and art of managing Rangelands. Our emphasis is within the State of Nevada, but our concerns transcend state and national boundaries. The Nevada Section promotes enhancing the conservation and sustained use of natural resources and ecological services present on Rangelands that are required to support the high standard of living expected by our Society. The Nevada Section attempts to do this by stimulating discussion and understanding of scientific and management problems and issues on public and

private rangelands. The Nevada Section serves as a medium for the exchange of facts, knowledge, concepts, and ideas among Section members, and between rangeland professionals and the broader public. Our ultimate goal is to improve management on rangelands in our Section, so that natural resources desired or required throughout Society are available to all, in perpetuity.

We would like to thank Miss McNeff for her interest in the Range Camp Program, and wish her the best of luck with future endeavors. The Big Meadow Conservation District of Pershing county is very pleased to sponsor Leeann's trip to Range Camp.

**Desert Disposal**

4062 W. Wmca Blvd • 623-5115

Leeann was also Sponsored in 2018



Mary Aten and Gloria Montero gather Roselow Sargent crabapple seedling to be handed out to Lovelock Elementary School students to plant at home during last week's Arbor Day event.

DEBRA REID • Lovelock Review-Miner

# Students get free trees

**Crabapples handed out at annual Arbor Day event**  
By Debra Reid  
winnemuccapublishing.net

Hundreds of hardy crabapples could be growing up in your yard with their new owners

thanks to Big Meadow Conservation District and Natural Resource Conservation Service volunteers.

During last week's Arbor Day event, 406 students from preschool to fifth grade in Lovelock, Imlay and the Lovelock Head Start program received free seedlings for their yards and gardens.

Following a brief lesson on basic tree structure and tree sur-

vival needs, students planted their saplings in temporary containers courtesy of the Big Meadow Recycling Center. Potting soil was donated for the tree project by the local Big R hardware store.

If the trees are given an outdoor home, they could grow up to a foot a year and their white flowers and sour red fruit will attract

— See TREES, Page Five —

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Melany Aten, DCNR, Observes Students Planting trees



Supervisor, Mac Moezzi, Coaches Students planting there trees.



FFA Member, Mckenna Hertz, guides students in planting their trees





## BMCD Poster Contest



Christie, NRCS DC, and BMCD Annual Poster Contest Winners 1<sup>st</sup> place Ivette Happy, 2<sup>nd</sup> place Mia Canchola, 3<sup>rd</sup> place Valarie Franco from Doreen Munk's Class

Year-End Financial Report  
 Big Meadow Conservation District  
 For Fiscal Year Ending June 30,2018

**Summary of Receipts**

<b>RECEIPT SOURCE</b>	<b>AMOUNT</b>
<b>State Funds</b>	<b>4,542.86</b>
<b>County Funds</b>	
<b>City Funds</b>	
<b>Other Government Funds (specify) NvACD CCG sign ups</b>	<b>500.00</b>
<b>Administrative Income (specify)</b>	
<b>Interest – CD, Savings and Checking</b>	
<b>Grants for projects (specify)</b>	
<b>Rental Income (equipment, etc.)( Trencher inoperable )</b>	<b>0.00</b>
<b>Refund</b>	
<b>Contributions Donation of Raffle Items for NvACD</b>	<b>48.00</b>
<b>Bank Maintenance Fee Return</b>	
<b>Other Sources of Income –Donation</b>	<b>100.00</b>
from the Lovelock Sunshine Group in honor of Gregory Andert.	<b>0.00</b>
<b>Tree Sales</b>	<b>256.00</b>
<b><i>TOTAL INCOME</i></b>	<b>5,446.86</b>

Year-End Financial Report  
 Big Meadow Conservation District  
 For Fiscal Year Ending June 30,2018

**Summary of Expenditures**

<b>Employee Salary</b>	<b>367.50</b>
<b>Fringe Benefit Expense</b>	<b>0.00</b>
<b>NvACD Convention Expenses</b>	<b>0.00</b>
<b>Audit</b>	<b>0.00</b>
<b>Bank Maintenance Fee</b>	<b>0.00</b>
<b>Insurance</b>	<b>0.00</b>
<b>Postage</b>	<b>0.00</b>
<b>NvACD Convention Raffle Items</b>	<b>48.00</b>
<b>Office Supplies- Checks</b>	<b>0.00</b>
<b>Education &amp; Information Expenses (Poster Contest)</b>	<b>50.00</b>
<b>Equipment Purchase (specify)</b>	
<b>Equipment Expenses (maintenance, repair, operation) (Trencher inoperable )</b>	<b>0.00</b>
<b>Dues – NvACD</b>	<b>600.00</b>
<b>Dues – NACD</b>	<b>0.00</b>
<b>Dues - Other</b>	
<b>Mileage</b>	<b>0.00</b>
<b>Sponsor of NRCS CSP Workshop</b>	<b>0.00</b>
<b>Annual Dinner/</b>	<b>0.00</b>
<b>Bond and Insurance Expenses Workers Comp.</b>	<b>0.00</b>
<b>Project Costs:</b>	
<b>Grant #1</b>	
<b>Grant #2</b>	
<b>Other Expenses (specify) News Ad</b>	<b>0.00</b>
<b>Tree Planting Materials</b>	<b>407.07</b>
<b>Tree Planting Lunch for Staff</b>	<b>72.00</b>
<b>Range Camp Sponsorship</b>	<b>0.00</b>
<b><i>TOTAL EXPENSES</i></b>	<b>1,544.57</b>

Numerous Other Expenses Not Paid until after Fiscal Year End  
 Due to Staff Changes

Year-End Financial Report  
 Big Meadow Conservation District  
 For Fiscal Year Ending June 30,2018  
**Financial Summary**

**1 BEGINNING OF YEAR FUND BALANCE:**

(Must Equal Funds Reported From End of Previous Fiscal Year)

<b>a. List all bank accounts:</b>	
Certificate of Deposit	\$0.00
Checking Account	<u>\$11,341.30</u>
Savings Account	0
<b>b. Cash on hand</b>	<b>0</b>
<b>c. Total fund balance</b>	<b><u>\$11,341.30</u></b>
<b>d. Accounts receivable grants</b>	<b><u>\$0.00</u></b>
<b>e. Accounts payable</b>	<b><u>\$0.00</u></b>
<b>f. Total funds available</b>	<b><u>\$0.00</u></b>

**2 END OF YEAR FUND BALANCE:**

<b>a. List all bank accounts:</b>	
Checking Account	\$15,243.59
Savings Account	<u>\$0.00</u>
<b>b. Cash on hand</b>	<b><u>\$0.00</u></b>
<b>c. Total fund balance</b>	<b><u>\$15,243.59</u></b>
<b>d. Accounts receivable grants</b>	<b><u>\$0.00</u></b>
<b>e. Accounts payable</b>	<b><u>\$0.00</u></b>
<b>f. Total funds available</b>	<b><u>\$15,243.59</u></b>

**3 SUMMARY:**

<b>a. Beginning of year fund balance (1.c. above)</b>	\$11,341.30
<b>b. Plus total receipts (from Receipt Summary)</b>	<u>\$5,446.86</u>
<b>c. Less total expenditures (from Expense Summary)</b>	<u>\$1,544.57</u>
1. Less adjustment.....\$	<u>                    </u>
<b>d. Must equal end-of-year fund balance (2.c. above).....</b>	<b><u>\$15,243.59</u></b>

**4 ASSETS: List all assets (equipment, land, buildings, etc.) and estimate their value:**

<b>a. Trencher</b>	<b><u>\$3,500.00</u></b>
<b>b. PC_CWMA Equipment</b>	<b><u>\$1,500.00</u></b>