

Annual Plan of Work

Duck Valley Conservation District

Fiscal Year 2017 (July 1, 2016 - June 30, 2017)

The following constitutes the Duck Valley Conservation District's Annual Plan of Work for the 2017 fiscal year.

Mission Statement

To take available technical, financial and educational resources, whatever their source, and focus or coordinate them so they meet the needs of the local land user for conservation of soil, water and related resources.

Planning and Service

Provide for involvement of other agencies, organizations and individuals in the annual planning and implementation of district operations and programs.

- A. Identify and prioritize resource concerns within the District in order to coordinate with the NRCS in resource planning and program implementation.
- B. Assist USDA/NRCS on outreach programs to ensure that all land users are aware of available technical and financial assistance.
- C. Provide information to the public regarding the Farm Bill and State Legislation that may impact Duck Valley Conservation District and/or local producers.
- D. Provide technical assistance to assignment holders on planning and implementation of conservation practices and plans.
- E. Assist in implementing Farm Bill programs when requested by cooperators.
- F. Manage the District equipment program for benefit of cooperators in implementing conservation practices.
- G. Cooperate with other agencies on water quality and quantity problems when identified within the District.
- H. Actively assist the Shoshone-Paiute Tribes Pesticide Program.
- I. Attend and participate in the Intertribal Ag Council Annual Symposium.
- J. Assist and work with the UNR Cooperative Extension Indian Reservation Program coordinators.
- K. Utilize CAT Challenger to assist the District in helping local farmers and ranchers put acres back into production on the Duck Valley Indian Reservation.
- L. Participate as a cooperating agency with the BLM and Forest Service.
- M. Collaborate with the State of Nevada Sagebrush Ecosystem Council on projects for habitat preservation and restoration.

Information and Education Program

- A. Sponsor participants from the District requesting attendance to the annual Range Camp.
- B. Continue with the Duck Valley CD Scholarship program.
- C. Provide assistance to Owyhee Combined School within the District on conservation education as requested, including supporting the NDF/FFA plant sale.

Management and Administration

- A. Hold regular meetings to which all cooperating agencies and public are invited (in accordance with NRS 241.020-3(b)).
- B. Submit all reports and financial statements to the Nevada Division of Conservation Districts by their respective due dates.
- C. Review Memorandums of Agreements and other documents requiring annual review with cooperating agencies each year.
- D. Provide representation at the NvACD, ECACD and other meetings to keep supervisors informed on all activities affecting the district and provide input for decision making for locally led conservation.
- E. Pay dues to NvACD, NACD and the Elko County Association of Conservation Districts.
- F. Contact elected representatives as needed to provide support and funding for the resource management concerns.

Approved at the Duck Valley Conservation District meeting held May 9, 2016.

PROPOSED BUDGET Fiscal Year 2017
DUCK VALLEY CONSERVATION DISTRICT
ESTIMATE OF EXPENDITURES

For the Fiscal Year July 1, 2016 to June 30, 2017

Expenditure	Amount
Employee Support: wages, office supplies, postage	1030.00
Education & Information Expenses	1000.00
Equipment Purchase	0.00
Equipment Expenses: maintenance, repair, operation	1500.00
Dues: NvACD	600.00
Dues: NACD	0.00
Mileage, Per Diem and Workshop Costs	370.00
Investments (specify)	0.00
Bond and Insurance Expenses	0.00
Project Costs:	0.00
Grant #1 – Elko County Weed Cooperative Agreement	5000.00
Grant #2	
Grant #3	
Other expenses:	0.00
TOTAL EXPENSES	9500.00

PROPOSED BUDGET Fiscal Year 2017
DUCK VALLEY CONSERVATION DISTRICT
ESTIMATE OF RECEIPTS

For the Fiscal Year July 1, 2016 to June 30, 2017

Receipt Source	Amount
State Funds	4000.00
County Funds – Elko County Weed Cooperative Agreement	5000.00
City Funds	0.00
Other Government Funds (specify)	0.00
Administrative Income (specify)	0.00
Interest – CD, Savings and Checking	0.00
Grants for projects (specify)	0.00
Rental Income: Equipment	500.00
Contributions	0.00
Building/Property Rental Fees	0.00
Other Sources of Income	0.00
TOTAL INCOME	9500.00

Approved at the Duck Valley Conservation District meeting held May 9, 2016.

Duck Valley Conservation District
Annual Report Fiscal Year 2017
July 1, 2016 – June 30, 2017

1. Assisted local Duck Valley residents with equipment use and technical assistance.
2. Provided information to the public regarding the Farm Bill and State Legislation which may impact Duck Valley CD or local producers.
3. Assisted USDA/NRCS on outreach programs to insure that all land users are aware of available assistance.
4. Provided technical assistance to assignment holders on planning and implementation of conservation practices and plans.
5. Managed the district equipment program for benefit of cooperators in implementing conservation practice.
6. Supported the local Weeds Summit workshop to educate cooperators.
7. Assisted in implementing Farm Bill Programs when requested by cooperators.
8. Actively provided assistance to Owyhee Combined School within the District on conservation education as requested.
9. Actively participated in the Nevada Indian Ag Committee.
10. Assisted and worked with the UNR Cooperative Extension Indian Reservation Program Coordinators Randy Emm and Reginald Premo.
11. Utilized CAT Challenger to assist the district in helping local farmers and ranchers put multiple acres back into production on the Duck Valley Indian Reservation.
12. Hired contractor to spray approximately 40 miles of roadway for weeds.

James Blossom, Duck Valley CD Chairman

This report was approved at a Duck Valley Conservation District meeting held (date).

Duck Valley Conservation District

Summary of Receipts

For the Fiscal Year Ending June 30, 2017

Receipt Source	Amount
Federal Appropriation	
State of Nevada Grant Appropriation	\$ 4,000.00
Elko County Appropriation	\$ 5,000.00
State Additional Funding	
Grant Project	
Grant Match	
Equipment Rental	
TOTAL RECEIPTS	\$ 9,000.00

Summary of Expenditures
 For the year ending June 30, 2017
Duck Valley Conservation District

Expenditure	Amount
Meetings: travel and per diem registration fee	
Roadside weed spraying (check has not cleared)	\$ 5,788.00
Education: Co-op extension luncheon	\$ 400.00
Office Supplies/Postage Equipment purchase: Equipment expenses (maintenance, repair, operations) Donations:	\$ 1,889.85
Dues (NvACD)	\$ 600.00
Dues (NACD)	
Dues (ECACD) clerical fund	\$ 1,000.00
Bank Fees -	\$ 36.00
Miscellaneous	
TOTAL Expenditures	\$ 9,713.85

Financial Summary

For the Fiscal year ending June 30, 2017

Duck Valley Conservation District

1. BEGINNING OF THE YEAR FUND BALANCE:

a. List of all Bank Accounts:	
Savings Account	
Checking Account	\$ 27,551.03
Certificate of Deposit	
b. Cash on Hand	
c. Total Fund Balance	\$ 27,551.03
d. Accounts receivable	
e. Accounts payable	
f. Total Funds Available	\$ 27,551.03

2. END OF THE YEAR FUND BALANCE

a. List of all Bank Accounts:	
Savings Account	
Checking Account	\$ 32,625.18
Certificate of Deposit	
b. Cash on Hand	
c. Total Fund Balance	\$ 32,625.18
d. Accounts receivable	
e. Accounts payable: roadside spraying check has not cleared	\$ 5,788.00
f. Total Funds Available	\$ 26,837.18

3. SUMMARY

a. Beginning-of-year fund balance	\$ 27,551.03
b. Plus Total Receipts (from receipt summary - sheet 1)	\$ 9,000.00
c. Minus Total Expenditure (from expense summary)	\$ 9,713.85
d. Must Equal End of the Year Fund Balance (2 c)	\$ 26,837.18

USE OF STATE APPROPRIATED MONEY

**Duck Valley Conservation District
Fiscal Year 2017**

Amount of State Appropriated Money:		\$ 4,000.00
Match: Elko County		\$ 5,000.00
	Total received	<u>\$ 9,000.00</u>
Money Spent:		\$ 9,713.85

This report was approved at the Duck Valley Conservation District meeting held August 23, 2017.