

Annual Plan of Work

Lamoille Conservation District

The following constitutes the Lamoille CD Annual Plan of Work for the 2014 -2015 Fiscal Year.

Planning and Service

Provide for involvement of other agencies, organization and individuals in the annual planning and implementation of district operations and programs.

- a. Participate in the implementation of an updated Memorandum of Agreement for a cooperative countywide noxious weed program and participate in with the Humboldt River Watershed Weed Management Area Plan.
- b. Support the Elko County Cooperative Weed Management Area.
- c. Continue implementation of the Lamoille Noxious weed control program.
- d. Continue cost share program for weed abatement within the District.
- e. Coordinate with the Spring Creek Cooperative Weed Management Area.
- f. Provide support for upcoming Farm Bill Programs.
- g. Continue cooperation with all agencies on water quality problems when identified within the District.
- h. Manage the district equipment program for benefit of cooperators in implementing conservation practices.
- i. Continue the operation plan for the Equipment program using the Government Surplus Program to acquire equipment purchases when possible.
- j. Develop an equipment fund for future equipment purchases.
- k. Provide technical assistance to land users on planning and implementation of conservation practices.
- l. Assist NRCS on outreach programs to insure that all land users are aware of available assistance.
- m. Support the Northeastern Nevada Stewardship Group with their projects.
- n. Collaborate with NDOW on Land Owner Incentive Program for habitat restoration.
- o. Collaborate with the State of Nevada Sagebrush Ecosystem Council on projects for habitat preservation and restoration.
- p. Continue Stewardship of the Lamoille Rancher's Center in cooperation with other users.
- q. Support the annual meeting of the Nevada Association of Conservation Districts

Planning and Service Committee:

Ed Sarman

Pete Bottari

Lance Cummins

John Sustacha

Jess Sustacha

Information and Education Program

- a. Sponsor participants to the annual Range Camp or donate funds for infrastructure.
- b. Provide assistance to schools within the District on conservation education as requested.
- c. Support the Silver Sage FFA Alumni Chapter for a scholarship program.
- d. Cooperate with the Spring Creek Regional CWMA on various projects.
- e. Support the Great Basin College Agriculture Department possible site for conducting educational programs.

I&E Committee:

Ed Sarman

Pete Bottari

Lance Cummins

Management and Administration

- a. Pay dues to NvACD and NACD
- b. Pay dues to the Elko County Association of CD's.
- c. Hold regular meetings to which all cooperating agencies are invited.
- d. Submit all reports and financial statements to the Nevada Conservation District Program by due date.
- e. Review Memorandums of Agreements with cooperating agencies each year.
- f. Provide representation at the NvACD and other meetings to keep supervisors informed on all activities affecting the district and provide input for decision making for locally led conservation.
- g. Contact elected representatives as needed to provide support and funding for the resource management concerns.

Management and Administration Committee:

Ed Sarman

John Sustacha

Lance Cummins

PROPOSED BUDGET
LAMOILLE CONSERVATION DISTRICT
ESTIMATE OF EXPENDITURES

For the Fiscal Year Ending June 30, 2015

Expenditure	Amount
ECACD Employee Support: wages, office supplies, postage	1000.00
Education & Information Expenses	500.00
Equipment Purchase	0.00
Equipment Expenses: maintenance, repair, operation	500.00
Dues: NvACD	600.00
Dues: NACD	250.00
Mileage	0.00
Investments (specify)	0.00
Bond and Insurance Expenses – Lamoille Rancher’s Center	645.00
Project Costs:	0.00
Grant #1 – Noxious Weed Management	5515.00
Grant #2	
Grant #3	
Other expenses: Range Camp Donation	200.00
Silver Sage FFA Scholarship	
Donations – NvACD, Weed Programs, other	300.00
TOTAL EXPENSES	\$9510.00

PROPOSED BUDGET
LAMOILLE CONSERVATION DISTRICT
ESTIMATE OF RECEIPTS

For the Fiscal Year Ending June 30, 2015

Receipt Source	Amount
State Funds	3500.00
County Funds – Elko County Weed Cooperative Agreement	5000.00
City Funds	0.00
Other Government Funds (specify)	0.00
Administrative Income (specify)	0.00
Interest – CD, Savings and Checking	10.00
Grants for projects (specify)	0.00
Rental Income: Equipment	1000.00
Contributions/Donations	0.00
Building/Property Rental Fees	0.00
Other Sources of Income	0.00
TOTAL INCOME	\$9510.00

LAMOILLE CONSERVATION DISTRICT ANNUAL REPORT 2015 FISCAL YEAR

The following constitutes the Lamoille Conservation District's Annual Plan of Work for the fiscal year ending June 30, 2015.

BOARD OF DIRECTORS

Ed Sarman – Chairman

John Sustacha

Chad Smith

Pete Bottari – Vice Chairman

Lance Cummins – Secretary/Treasurer

PLANNING AND SERVICE

- A. The District continued support for the current Farm Bill.
- B. The Noxious Weed Control Program was continued with the USFS, BLM, and the Nevada Department of Agriculture, the Humboldt Watershed CWMA and private individuals to combat noxious weeds.
- C. A cost share program for weed abatement within the District was continued.
- D. Continued the biological control program for Leafy Spurge and Canada Thistle. Primarily Leafy Spurge sites. The Leafy Spurge areas were monitored and were found to have a significant impact to the plants on the hillsides. This project will continue to be monitored for success and expanded in the future.
- E. Memorandums of Agreement were continued with Elko County and state and federal natural resource management agencies.
- F. The Federal Surplus Equipment Program was continued. The search for surplus equipment that will benefit the Lamoille cooperators is ongoing, but wasn't addressed this year.
- G. Continued with the operation and maintenance of the Lamoille Rancher's Center.

INFORMATION AND EDUCATION ACTIVITIES

- A. Assisted the Spring Creek Cooperative Weed Management Area group with distributing information to the public on noxious weeds.
- B. Attendance to the Elko County CWMA Annual Weed Summit.

MANAGEMENT AND ADMINISTRATION ACTIVITIES

- A. Paid dues to NvACD & NACD.
- B. The required numbers of meetings were held during the year.
- C. Meeting notices were posted in accordance with the state open meeting law.
- D. The Annual Budget was submitted by the due date.
- E. The Annual Plan of Work was developed and submitted by the due date.
- F. Meeting minutes were submitted to the Nevada Division of Conservation Districts.
- G. The Memorandum of Understanding with the NRCS was continued. The Supervisors reviewed the Civil Rights policy and posted a notice in the Elko office.
- H. Financial reports were submitted to the Nevada State Conservation Commission.
- I. Contact with the Elko County Commission relative to District concerns was maintained.
- J. Operation of the Rancher Center for community benefit as a meeting place was continued. Cooperation was solicited from community organizations to assist with maintenance needs for the Center.

Lamoille Conservation District
Ed Sarman/Chairman

This report was approved during the Lamoille Conservation District Meeting held August 12, 2015.

Summary of Receipts
For the Fiscal Year Ending June 30, 2015
Calculated on a Cash Basis
Lamoille Conservation District

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Receipt Source	Amount
Federal Appropriation	
State of Nevada Grant Appropriation	\$3,604.72
Elko County Weed Control Appropriation	\$5,000.00
Sage Grouse Habitat Grant (for FY 2016)	\$3,636.36
Work Comp premium refund	\$0.00
Crop Producers credit from returned herbicide	\$0.00
	\$0.00
Equipment Rental	
Weed Cost Share	\$3,299.27
Investments Receipts	
Interest Earned	\$2.87
Lamoille Rancher's Center Insurance credit	\$0.00
Misc.	
TOTAL RECEIPTS	\$15,543.22

Summary of Expenditures

For the year ending June 30, 2015

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Lamoille Conservation District

Expenditure	Amount
Professional Services	
Travel (per diem - mileage)	
Registration - meetings	
Noxious Weed Management - chemical	\$4,048.15
FY 2014 - chemical purchase cleared in FY 2015	\$2,426.61
Noxious Weed Management - Labor	\$1,360.00
Noxious Weed Management - seed for reseeding bar pits along county roads	\$0.00
Project: Lamoille Ranchers Steps Repair Donation (FY 2014 clear FY2015)	\$2,000.00
Project: Biological Control - Leafy Spurge & Canada Thistle Education Program	\$0.00
Education - Range Camp for 2- Kids	\$400.00
Post office Box Rental	\$48.00
Office Supplies/Postage	\$132.22
Equipment purchase of Range Land Drill	\$0.00
Equipment expenses (maintenance, repair, operations)	\$ -
NVACD 2014 annual meeting donation	\$0.00
NvACD dues	\$600.00
Dues (National Assoc. CD)	\$600.00
Dues (ECACD) clerical fund	\$1,000.00
Risk Management Work Comp	\$0.00
Lamoille Rancher's Center Insurance	\$618.00
CD Annual Meeting - Dinner	\$447.02
Miscellaneous: Bank fees	\$0.00
TOTAL Expenditures	\$13,680.00

Financial Summary
For the Fiscal year ending June 30, 2015

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Lamoille Conservation District

1. BEGINNING OF THE YEAR FUND BALANCE:

a. List of all Bank Accounts:	
Savings Account	\$5,408.52
Checking Account	\$17,105.82
Certificate of Deposit	
b. Cash on Hand	
c. Total Fund Balance	\$22,514.34
d. Accounts receivable	
e. Accounts payable	
f. Total Funds Available	\$22,514.34

2. END OF THE YEAR FUND BALANCE

a. List of all Bank Accounts:	
Savings Account	\$5,411.39
Checking Account	\$18,966.17
Certificate of Deposit	
b. Cash on Hand	
c. Total Fund Balance	\$24,377.56
d. Accounts receivable	
e. Accounts payable	
f. Total Funds Available	\$24,377.56

3. SUMMARY

a. Beginning-of-year fund balance	\$22,514.34
b. Plus Total Receipts (from receipt summary - sheet 1)	\$15,543.22
c. Minus Total Expenditure (from expense summary)	\$13,680.00
d. Must Equal End of the Year Fund Balance (2 c)	\$24,377.56

USE OF STATE APPROPRIATED MONEY**Lamoille Conservation District**

Fiscal Year 2015

Amount of State Appropriated Money:	\$3,604.72
Match:	<u>\$5,000.00</u>
	\$8,604.72
 Money Spent:	 \$13,680.00

This report was approved during the Lamoille Conservation District Meeting held August 12, 2015.