

Annual Plan of Work

Lamoille Conservation District

The following constitutes the Lamoille CD Annual Plan of Work for the 2015 -2016 Fiscal Year.

Planning and Service

Provide for involvement of other agencies, organization and individuals in the annual planning and implementation of district operations and programs.

- a. Participate in the implementation of an updated Memorandum of Agreement for a cooperative countywide noxious weed program and participate in with the Humboldt River Watershed Weed Management Area Plan.
- b. Support the Elko County Cooperative Weed Management Area.
- c. Continue implementation of the Lamoille Noxious weed control program.
- d. Continue cost share program for weed abatement within the District.
- e. Coordinate with the Spring Creek Cooperative Weed Management Area.
- f. Provide support for upcoming Farm Bill Programs.
- g. Continue cooperation with all agencies on water quality problems when identified within the District.
- h. Manage the district equipment program for benefit of cooperators in implementing conservation practices.
- i. Continue the operation plan for the Equipment program using the Government Surplus Program to acquire equipment purchases when possible.
- j. Develop an equipment fund for future equipment purchases.
- k. Provide technical assistance to land users on planning and implementation of conservation practices.
- l. Assist NRCS on outreach programs to insure that all land users are aware of available assistance.
- m. Support the Northeastern Nevada Stewardship Group with their projects.
- n. Collaborate with NDOW on Land Owner Incentive Program for habitat restoration.
- o. Collaborate with the State of Nevada Sagebrush Ecosystem Council on projects for habitat preservation and restoration.
- p. Continue Stewardship of the Lamoille Rancher's Center in cooperation with other users.
- q. Support the annual meeting of the Nevada Association of Conservation Districts

Planning and Service Committee:

Ed Sarman
Pete Bottari
Lance Cummins
John Sustacha
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Information and Education Program

- a. Sponsor participants to the annual Range Camp or donate funds for infrastructure.
- b. Provide assistance to schools within the District on conservation education as requested.
- c. Support the Silver Sage FFA Alumni Chapter for a scholarship program.
- d. Cooperate with the Spring Creek Regional CWMA on various projects.
- e. Support the Great Basin College Agriculture Department possible site for conducting educational programs.

I&E Committee:

Ed Sarman

Pete Bottari

Lance Cummins

Management and Administration

- a. Pay dues to NvACD and NACD
- b. Pay dues to the Elko County Association of CD's.
- c. Hold regular meetings to which all cooperating agencies are invited.
- d. Submit all reports and financial statements to the Nevada Conservation District Program by due date.
- e. Review Memorandums of Agreements with cooperating agencies each year.
- f. Provide representation at the NvACD and other meetings to keep supervisors informed on all activities affecting the district and provide input for decision making for locally led conservation.
- g. Contact elected representatives as needed to provide support and funding for the resource management concerns.

Management and Administration Committee:

Ed Sarman

John Sustacha

Lance Cummins

PROPOSED BUDGET
LAMOILLE CONSERVATION DISTRICT
ESTIMATE OF EXPENDITURES

For the Fiscal Year Ending June 30, 2016

Expenditure	Amount
ECACD Employee Support: wages, office supplies, postage	1000.00
Education & Information Expenses	500.00
Equipment Purchase	0.00
Equipment Expenses: maintenance, repair, operation	500.00
Dues: NvACD	600.00
Dues: NACD	250.00
Mileage	0.00
Investments (specify)	0.00
Bond and Insurance Expenses – Lamoille Rancher's Center	645.00
Project Costs:	0.00
Grant #1 – Noxious Weed Management	5515.00
Grant #2	
Grant #3	
Other expenses: Range Camp Donation	200.00
Silver Sage FFA Scholarship	
Donations – NvACD, Weed Programs, other	300.00
TOTAL EXPENSES	\$9510.00

PROPOSED BUDGET
LAMOILLE CONSERVATION DISTRICT
ESTIMATE OF RECEIPTS

For the Fiscal Year Ending June 30, 2016

Receipt Source	Amount
State Funds	3500.00
County Funds – Elko County Weed Cooperative Agreement	5000.00
City Funds	0.00
Other Government Funds (specify)	0.00
Administrative Income (specify)	0.00
Interest – CD, Savings and Checking	10.00
Grants for projects (specify)	0.00
Rental Income: Equipment	1000.00
Contributions/Donations	0.00
Building/Property Rental Fees	0.00
Other Sources of Income	0.00
TOTAL INCOME	\$9510.00

LAMOILLE CONSERVATION DISTRICT ANNUAL REPORT 2016 FISCAL YEAR

The following constitutes the Lamoille Conservation District's Annual Report for the fiscal year ending June 30, 2016.

BOARD OF DIRECTORS

Ed Sarman – Chairman
Pete Bottari – Vice Chairman
Todd Tognini – Treasurer
John Sustacha
Chad Smith

PLANNING AND SERVICE

- A. The District continued support for the current Farm Bill.
- B. The Noxious Weed Control Program was continued with the USFS, BLM, and the Nevada Department of Agriculture, the Humboldt Watershed CWMA and private individuals to combat noxious weeds.
- C. A cost share program for weed abatement within the District was continued.
- D. Continued the biological control program for Leafy Spurge and Canada Thistle. Primarily Leafy Spurge sites. The Leafy Spurge areas were monitored and were found to have a significant impact to the plants on the hillsides. This project will continue to be monitored for success and expanded in the future.
- E. Memorandums of Agreement were continued with Elko County and state and federal natural resource management agencies.
- F. The Federal Surplus Equipment Program was continued. The search for surplus equipment that will benefit the Lamoille cooperators is ongoing, but wasn't addressed this year.
- G. Continued with the operation and maintenance of the Lamoille Rancher's Center.

INFORMATION AND EDUCATION ACTIVITIES

- A. Assisted the Humboldt Watershed Cooperative Weed Management Area group with distributing information to the public on noxious weeds.

- B. Attendance to the Elko County Annual Weed Summit.

MANAGEMENT AND ADMINISTRATION ACTIVITIES

- A. Paid dues to the Nevada Association of Conservation Districts and National Association of Conservation Districts.
- B. The required numbers of meetings were held during the year.
- C. Meeting notices were posted in accordance with the state open meeting law.
- D. The Proposed Budget was submitted by the due date.
- E. The Plan of Work was developed and submitted by the due date.
- F. Meeting minutes were submitted to the Nevada Division of Conservation Districts.
- G. The Memorandum of Understanding with the NRCS was continued. The Supervisors reviewed the Civil Rights policy and posted a notice in the Elko office.
- H. Financial reports were submitted to the Nevada State Conservation Commission.
- I. Maintained contact with the Elko County Commission relating to Conservation District concerns.
- J. Operation of the Lamoille Rancher's Center for community benefit as a meeting place was continued. Cooperation was solicited from community organizations to assist with maintenance needs for the center.

Lamoille Conservation District
Ed Sarman, Chairman

This report was approved during the Lamoille Conservation District Meeting held September 26, 2016.

Lamoille Conservation District

Financial Report Fiscal Year 2016

Summary of Receipts

Calculated on a Cash Basis

Receipt Source	Amount
Federal Appropriation	
State of Nevada Grant Appropriation	\$4,105.82
Elko County Weed Control Appropriation	\$5,000.00
Sage Grouse Habitat Grant	
Jiggs CD payment for portion of rangeland drill	\$9,000.00
State of NV payment towards rangeland drill	\$18,000.00
Crop Producers credit from returned herbicide	\$0.00
Cost Share reimbursement from HWCWMA	\$3,412.50
Equipment Rental	
Weed Cost Share	\$1,123.28
Investments Receipts	
Interest Earned	\$2.74
Lamoille Rancher's Center Insurance credit	\$0.00
Misc.	
TOTAL RECEIPTS	\$40,644.34

Lamoille Conservation District
Summary of Expenditures
For the fiscal year ending June 30, 2016

Expenditure	Amount
Professional Services	\$ -
Reimbursements	\$35.31
Registration - meetings	\$ -
Noxious Weed Management - chemical	\$1,946.11
Noxious Weed Management - Labor	\$3,614.19
Noxious Weed Management - seed for reseeding bar pits along county roads	\$740.00
Herbicide cost share	\$2,292.99
Project: Lamoille Ranchers Steps Repair Donation	\$ -
Education - Range Camp for 2 participants	\$ -
Risk Management Work Comp	\$0.00
Lamoille Rancher's Center Insurance	\$618.00
Post Office Box Rental	\$50.00
Office Supplies/Postage	\$134.54
Equipment purchase of Range Land Drill	\$0.00
Equipment expenses (maintenance, repair, operations)	\$ -
NvACD dues (2015 dues cleared during FY 2016)	\$1,200.00
Dues (National Assoc. CD)	\$600.00
Dues (ECACD) clerical fund	\$1,000.00
CD Annual Meeting - Dinner	\$ -
Miscellaneous: Bank fees	\$3.00
TOTAL Expenditures	\$12,234.14

Financial Summary

fiscal year ending June 30, 2016

Lamoille Conservation District

1. BEGINNING OF THE YEAR FUND BALANCE:

a. List of all Bank Accounts:	
Savings Account	\$5,411.39
Checking Account	\$18,966.17
Certificate of Deposit	
b. Cash on Hand	
c. Total Fund Balance	\$24,377.56
d. Accounts receivable	
e. Accounts payable	
f. Total Funds Available	\$24,377.56

2. END OF THE YEAR FUND BALANCE

a. List of all Bank Accounts:	
Savings Account	\$5,414.13
Checking Account	\$47,373.63
Certificate of Deposit	
b. Cash on Hand	
c. Total Fund Balance	\$52,787.76
d. Accounts receivable	
e. Accounts payable	
f. Total Funds Available	\$52,787.76

3. SUMMARY

a. Beginning-of-year fund balance	\$24,377.56
b. Plus Total Receipts (from receipt summary - sheet 1)	\$40,644.34
c. Minus Total Expenditure (from expense summary)	\$12,234.14
d. Must Equal End of the Year Fund Balance (2 f)	<u>\$52,787.76</u>

USE OF STATE APPROPRIATED MONEY

Fiscal Year 2016

Lamoille Conservation District

State Appropriated Money:		\$4,105.82
Elko County:		\$5,000.00
	total received	<u>\$9,105.82</u>
Money Spent:		\$12,234.14

This report was approved during the Lamoille CD meeting held September 26, 2016.