

**ANNUAL PLAN OF WORK  
NORTHEAST ELKO CONSERVATION DISTRICT  
FY 2014/2015**

The following constitutes the Northeast Elko CD Annual Plan of Work for the fiscal year ending on June 30, 2015.

**Planning and Service**

Provide for involvement of other agencies, organizations and individuals in the annual planning and implementation of district operations and programs.

- A. Identify and prioritize Resource Concerns within the District in order to coordinate with the NRCS in resource planning and program implementation
- B. Continue cooperation with the NRCS on the snow survey program.
- C. Provide support for the current Farm Bill Programs.
- D. Continue cooperation with all agencies on water quality problems when identified within the District.
- E. Provide technical assistance and support, to land users in planning, implementation, and maintenance of conservation practices.
- F. Assist NRCS on outreach programs to insure that all landusers are aware of available assistance.
- G. Participate with, act as fiduciary agent, and support the SANE Group.
- H. Support the collaboration, planning and implementation of plans for the Shoesole plan involving the Cottonwood, Boies and Home Ranches under the Resource Collaborative Planning Program.
- I. Collaborate on projects pertaining to Sage-Grouse Habitat Management with the State of Nevada Sagebrush Ecosystem Council and other cooperating agencies and groups.
- J. Support the development of a Rural Fire District.

**Noxious Weed Control Program**

- Dominant species: short white top, Canada thistle and leafy spurge
- Continue treatments along Elko County Roads
- Implement GPS mapping of Weed infestations within the District to identify problem areas.
- The District maintains two GPS units to assist in accurate mapping
- Continue providing non-restricted chemical and equipment for cooperators on Noxious Weed control efforts
- Support the Elko County Cooperative Weed Management Area and support the Weed Summit.

**Equipment Program**

- Manage the district equipment program for benefit of cooperators in all areas of the District in implementing conservation practices.
- Continue equipment maintenance agreement with Wells High School shop and FFA.

### **Information and Education Program**

- A. Sponsor participants to the annual Range Camp, if funding is available.
- B. Provide assistance to schools within the District on conservation education when requested.
- C. Provide scholarships to students who plan higher education in agriculture/ resource management or related fields, if funding is available.
- D. Cooperate with the developing Great Basin College Agriculture Department for educational programs and sites for the programs.

### **Management and Administration**

- A. Pay dues to NvACD and NACD
- B. Hold regular meetings to which all cooperating agencies are invited.
- C. Contribute to the Elko County Association of CD's.
- D. Submit all reports and financial statements to the Nevada Division of CD's by the due date.
- E. Review Memorandums of Agreements with cooperating agencies each year.
- F. Provide representation at NvACD and other meetings to keep supervisors informed on activities affecting the district.
- G. Continue contact with the Elko County Commission to solicit County participation in resource management concerns.
- H. Revise Long Range Plan and update to reflect current issues and concerns.

### **NE Elko Conservation District:**

Agee Smith  
Steve Boies  
William Gibbs  
Wyatt Mesna  
Robin Boies

**PROPOSED BUDGET**  
**NORTHEAST ELKO CONSERVATION DISTRICT**

**ESTIMATE OF EXPENDITURES**

For the Fiscal Year Ending June 30, 2015

<b>Expenditure</b>	<b>Amount</b>
<b>Employee Support:</b> wages, office supplies, postage	<b>1000.00</b>
<b>Education &amp; Information Expenses</b>	<b>1000.00</b>
<b>Donations</b>	<b>300.00</b>
<b>Equipment Purchase</b>	<b>0.00</b>
<b>Equipment Expenses:</b> maintenance, repair, operation	<b>350.00</b>
<b>Dues:</b> NvACD	<b>600.00</b>
<b>Dues:</b> NACD	<b>250.00</b>
<b>Investments</b> (specify)	<b>0.00</b>
<b>Bond and Insurance Expenses</b>	<b>0.00</b>
<b>Project Costs:</b>	<b>0.00</b>
<b>Grant #1</b> – Elko County Weed Cooperative Agreement	<b>5000.00</b>
<b>Grant #2</b> – SANE (PLC and Range Grant) NDOW\$?	<b>45,500.00</b>
<b>Grant #3</b>	
<b>Other expenses:</b>	
<b>TOTAL EXPENSES</b>	<b>54,000.00</b>

**PROPOSED BUDGET**  
**NORTHEAST ELKO CONSERVATION DISTRICT**  
**ESTIMATE OF RECEIPTS**

For the Fiscal Year Ending June 30, 2015

<b>Receipt Source</b>	<b>Amount</b>
<b>State Funds</b>	<b>3500.00</b>
<b>County Funds – Elko County Weed Cooperative Agreement</b>	<b>5000.00</b>
<b>City Funds</b>	<b>0.00</b>
<b>Other Government Funds (specify)</b>	<b>0.00</b>
<b>Administrative Income (specify)</b>	<b>0.00</b>
<b>Interest – CD, Savings and Checking</b>	<b>0.00</b>
<b>Grants for projects (specify)</b>	<b>0.00</b>
<b>Rental Income: Equipment</b>	<b>0.00</b>
<b>Contributions</b>	<b>0.00</b>
<b>Building/Property Rental Fees</b>	<b>0.00</b>
<b>Other Sources of Income – SANE Grants</b>	<b>45,500.00</b>
<b>TOTAL INCOME</b>	<b>54,000.00</b>

**NORTHEAST ELKO CONSERVATION DISTRICT  
ANNUAL REPORT  
Fiscal Year 2015**

The following constitutes the Annual Report for the period of July 1, 2014 through June 30, 2015.

**PLANNING FOR SERVICE**

- A. Support was continued for the current Farm Bill.
- B. Continued a program for cooperators to purchase general use pesticides through a CD account at a local business.
- C. Cooperated with the NRCS to provide information on assistance available to minorities, and female land users with the District. Reviewed the Civil Rights policy and posted a notice in the Elko office along with a copy in the CD's meeting folder.
- D. Reviewed the District's equipment program including a rental program to benefit the small landowners within the District.
- E. No activity occurred on the proposed Snotel sites at Round Top and Knoll Mountains.

**INFORMATION PROGRAM ACTIVITIES**

- A. No participation was received in the Conservation Poster contest.
- B. There were two sponsored students for the SRM/CES Range Camp.
- C. The District continued support of the SANE group and help coordinate meeting times and places as well as included input and support of the SANE sage brush ecosystem plan.

**MANAGEMENT & ADMINISTRATION ACTIVITIES**

- A. A partial payment was made on the NACD dues.
- B. The NvACD dues were paid.
- C. Meeting notices were posted in accordance with the state open meeting law.
- D. The District's Budget was submitted by the due date.
- E. The District's Plan of Work was submitted by the due date.
- F. Meeting Minutes were provided to the NRCS and Nevada Division of Conservation Districts.
- G. Managed the District's equipment program for the benefit of cooperators in implementing conservation practices and continues with an agreement with the Wells High School shop classes to maintain the equipment.
- H. Agee Smith represented the District at meetings of the Elko County Association of Conservation Districts as well as the Nevada Association of Conservation Districts.
- I. The District received a sage brush conservation grant to improve pastures and meadows.
- J. The District was awarded a Capacity Grant on behalf of SANE from Intermountain West Joint Venture.

Agee Smith, Northeast Elko CD Chairman

*This report was approved at the Northeast Elko Conservation District meeting held September 25, 2015.*

**Summary of Receipts**  
For the Fiscal Year Ending June 30, 2015  
**Northeast Elko Conservation District**

<b>Receipt Source</b>	<b>Amount</b>
Federal Appropriation	
State of Nevada Grant Appropriation	\$ 3,604.72
Elko County Appropriation	\$ 5,000.00
State Additional Funding	
Public Lands Council (SANE)	\$ 5,000.00
Sage Grouse Grant (to spend in FY 2016)	\$ 3,636.36
Equipment Rental	
Weed Cost share reimbursements	
<b>TOTAL RECEIPTS</b>	<b>\$ 17,241.08</b>

## Summary of Expenditures

For the year ending June 30, 2015

### Northeast Elko Conservation District

<b>Expenditure</b>	<b>Amount</b>
Travel (per diem - mileage)	
Registration - meetings	
Project : Noxious Weed Management	
Noxious weeds- Cost share reimbursement	
Noxious Weed Spraying - Labor	\$ 11,610.00
Noxious Weed Spraying -	
Office Supplies/Postage	\$ 58.05
Equipment purchase:	
Equipment expenses- trailer registration	\$ 59.00
Donations:	
Dues (NvACD)	\$ 600.00
Dues (NACD)	\$ 350.00
Dues (ECACD) clerical fund	\$ 1,000.00
Other Dues	
Bank Fees -	\$ 122.86
Miscellaneous (SANE Funds)	
Resource Concepts Inc.(SANE plan)	\$ 17,331.86
Solutions for Sustainability (SANE plan)	\$ 6,302.24
<b>TOTAL Expenditures</b>	<b>\$ 37,434.01</b>

# Financial Summary

For the Fiscal year ending June 30, 2015

## Northeast Elko Conservation District

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### 1. BEGINNING OF THE YEAR FUND BALANCE:

a. List of all Bank Accounts:	
Equipment Account	
Checking Account	\$ 51,813.94
Savings	\$ 500.00
b. Cash on Hand	
<b>c. Total Fund Balance</b>	<b>\$ 52,313.94</b>
d. Accounts receivable	
e. Accounts payable	
<b>f. Total Funds Available</b>	<b>\$ 52,313.94</b>

### 2. END OF THE YEAR FUND BALANCE

a. List of all Bank Accounts:	
Equipment Account	
Checking Account	\$ 31,743.87
Savings	\$ 377.14
b. Cash on Hand	
<b>c. Total Fund Balance</b>	<b>\$ 32,121.01</b>
d. Accounts receivable	
e. Accounts payable	
<b>f. Total Funds Available</b>	<b>\$ 32,121.01</b>

### 3. SUMMARY

a. Beginning-of-year fund balance	\$ 52,313.94
b. Plus Total Receipts (from receipt summary - sheet 1)	\$ 17,241.08
c. Minus Total Expenditure (from expense summary)	\$ 37,434.01
d. Must Equal End of the Year Fund Balance (2 c)	\$ 32,121.01

**USE OF STATE APPROPRIATED MONEY****Northeast Elko Conservation District**

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**Fiscal Year 2015**

Amount of State Appropriated Money:		\$ 3,604.72
Match: Elko County		\$ 5,000.00
	Total received	<u>\$ 8,604.72</u>
Money Spent: CD funds		\$ 13,677.05
SANE funds spent		\$ 23,756.96

*This report was approved at the Northeast Elko CD meeting held September 25, 2015.*