

**OWYHEE CONSERVATION DISTRICT**  
**ANNUAL PLAN OF WORK**  
**2014/15 FISCAL YEAR**  
**JULY 1, 2014 TO JUNE 30, 2015**

The following constitutes the Owyhee CD Annual Plan of Work for the 2014 fiscal year ending June 30, 2015.

**Mission Statement**

The function of the Owyhee Conservation District is to take available technical, financial, and educational resources, whatever their source, and focus or coordinate them so that they meet the needs of the local land user for conservation of soil, water, and related resources.

**Planning and Service**

Provide for involvement of other agencies, organizations and individuals in the annual planning and implementation of district operations and programs.

1. Identify and prioritize resource concerns within the District in order to coordinate with the NRCS in resource planning and program implementation.
2. Continue cooperation with the NRCS on the snow survey program. Continue efforts to install an automated aerial marker near the Van Norman Ranch and Indian Creek.
3. Provide support for the Farm Bill Programs.
4. Continue cooperation with all agencies on water quality problems when identified within the District.
5. Encourage the NRCS to develop Order 2 soil surveys on irrigated and intensively used lands and to initiate soil surveys on USFS lands.
6. Provide technical assistance to land users on planning and implementation of conservation practices.
7. Assist NRCS on outreach programs to insure that all land users are aware of available assistance.

**Noxious Weed Program**

1. Continue the Noxious Weed Control Program within the District.
2. Implement a record keeping system using GPS to track weed spraying efforts.
3. Continue rehabilitation projects along county road right of ways where weed spraying has been successful. (i.e. from Mori Ranch to IL mailbox and along Tuscarora roadways)
4. Work with BLM and USFS to continue weed management.
5. Participate in the Humboldt River Watershed Cooperative Weed Management Area with their cooperative efforts related to noxious weed control program.
6. Coordinate with the Northeastern Nevada Stewardship Group on the Tuscarora Fuels and Weed Management Plan and implement practices within the plan.

### **Equipment Program**

1. Provide a district equipment program that will benefit cooperators in implementing conservation practices.

### **Information and Education Program:**

1. Sponsor interested participants to the annual Range Camp.
2. Provide assistance to schools within the District on conservation education as requested.
3. Cooperate with the Great Basin College Agriculture Department for sites used for classroom programs if needed.
4. Continue scholarship program for students within the Owyhee CD.
5. Support the NV College of Agriculture, Biotechnology, and Natural Resources.
6. Participate in the elk management plan for western Elko County.
7. Provide input into the local sage grouse management plan.
8. Participate and provide input into the local wild horse management plan.
9. Support the Nevada Sagebrush Ecosystem Council and participate in projects as funds permit.

### **Management and Administration:**

1. Pay dues to NvACD and support the annual state meeting to be held in Fallon in November 2014.
2. Hold regular meeting to which all cooperating agencies are invited.
3. Contribute to the Elko County Association of CD's clerical fund.
4. Submit all reports and financial statements to the Nevada Division of CD's by the due date.
5. Review Memorandums of Agreements with cooperating agencies each year.
6. Provide representation at NvACD State and regional meetings and other meeting to keep supervisors informed on activities affecting the district and provide input for decision making for locally led conservation.
7. Contact elected representatives as needed for conservation program support.

### **Owyhee CD**

Shammy Rodriguez

Pete Mori

Jay Wright

Sam Mori

Dan Van Norman

### **Associate Supervisors**

Robin Van Norman

Sharon Rhoads

**PROPOSED BUDGET**  
**OWYHEE CONSERVATION DISTRICT**  
**ESTIMATE OF EXPENDITURES**

For the Fiscal Year Ending June 30, 2015

<b>Expenditure</b>	<b>Amount</b>
<b>Employee Support:</b> wages, office supplies, postage	<b>1000.00</b>
<b>Education &amp; Information Expenses</b>	<b>500.00</b>
<b>Equipment Purchase</b>	<b>0.00</b>
<b>Equipment Expenses:</b> maintenance, repair, operation	<b>500.00</b>
<b>Dues:</b> NvACD	<b>600.00</b>
<b>Dues:</b> NACD	<b>0.00</b>
<b>Mileage</b>	<b>0.00</b>
<b>Investments</b> (specify)	<b>0.00</b>
<b>Bond and Insurance Expenses</b>	<b>900.00</b>
<b>Project Costs:</b>	<b>0.00</b>
<b>Grant #1</b> – Elko County Weed Cooperative Agreement – Right-of-Way application	<b>5000.00</b>
<b>Grant #2</b>	
<b>Grant #3</b>	
<b>Other expenses:</b> Tuscarora Fuels and Weed Mgt	
<b>TOTAL EXPENSES</b>	<b>8500.00</b>

**PROPOSED BUDGET**  
**OWYHEE CONSERVATION DISTRICT**  
**ESTIMATE OF RECEIPTS**

For the Fiscal Year Ending June 30, 2015

<b>Receipt Source</b>	<b>Amount</b>
<b>State Funds</b>	<b>3500.00</b>
<b>County Funds – Elko County Weed Cooperative Agreement</b>	<b>5000.00</b>
<b>City Funds</b>	<b>0.00</b>
<b>Other Government Funds (specify)</b>	<b>0.00</b>
<b>Administrative Income (specify)</b>	<b>0.00</b>
<b>Interest – CD, Savings and Checking</b>	<b>0.00</b>
<b>Grants for projects (specify)</b>	<b>0.00</b>
<b>Rental Income: Equipment</b>	<b>0.00</b>
<b>Contributions</b>	<b>0.00</b>
<b>Building/Property Rental Fees</b>	<b>0.00</b>
<b>Other Sources of Income</b>	<b>0.00</b>
<b>TOTAL INCOME</b>	<b>8500.00</b>

**OWYHEE CONSERVATION DISTRICT**  
**ANNUAL REPORT**  
**2015 FISCAL YEAR**  
**JULY 1, 2014 TO JUNE 30, 2015**

**BOARD MEMBERS**

**Chairperson** – Shammy Rodriguez

**Vice Chairman** – Pete Mori

**Secretary/Treasurer** – Jay Wright

Sam Mori

Robin Van Norman

**PLANNING FOR SERVICE**

The Owyhee CD maintained active status with the Nevada State Conservation Commission by holding the required meetings and submitting all required documents.

District Goals were continued as follows:

1. Continued actively spraying noxious weeds along the county road right of ways and as many infestations as possible.
2. Implemented reseeding projects along county road right of ways where weed spraying has been successful. Seed was purchased and seeding planned for fall.
3. In the process of implementing a record keeping system using GPS to track weed spraying efforts.
4. Participated in the Humboldt Watershed CWMA and attended the Elko County Weed Summit.
5. Increased participation in CD operations as a means to be proactive in all phases of resource management.
6. Active in the Elko County Association of CD's by attending meetings.
7. Continued the District's Equipment Program to benefit the cooperators. Continued Memorandums of Understanding with Elko County and multi-agencies for a cooperative Noxious Weed Control Program.
8. Cooperated with the NRCS on the Snow Survey program.
9. Tuscarora cooperative Fire and Weed Management Plan.

**Equipment Program**

*List of equipment*

- Grasslander
- Water trailer
- Harrow

- Water pump
- ATV Seeder
- Backpack sprayers (2)
- Mist sprayer slide in
- Mist sprayer pto
- Ditcher
- Post pounder
- Paddle scraper
- GPS
- Land Plane

### **INFORMATION PROGRAM ACTIVITIES**

- Distributed the NVACD scholarship application.
- The District reviewed the Civil Rights policy and posted a notice in the Elko office.
- Supplied Comments to the proposed BLM/USFS Sage Grouse Management Plan.
- Supplied Comments to the BLM's Drought Mitigation Plan.

### **MANGEMENT PROGRAM ACTIVITIES**

- A. The 2014 Annual Report and Financial Report were submitted.
- B. The 2015/16 Annual Plan of Work and Budget were developed and submitted.
- C. The District maintained good standing with the Nevada Division of Conservation Districts.
- D. Required financial reports were submitted.
- E. NVACD dues were paid. NACD dues were also paid.
- F. Minutes for meetings were submitted to the Nevada Conservation commission and the NRCS.
- G. Meeting notices were posted according to the Nevada Open Meeting Law.
- H. The Memorandum of Understanding with NRCS was reviewed.
- I. Continued the District's cooperators agreement with reviewing as needed.

Shammy Rodriguez  
Chairperson

*This report was approved at the Owyhee Conservation District Meeting held September 24, 2015.*

**Summary of Receipts**  
For the Fiscal Year Ending June 30, 2015

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**Owyhee Conservation District**

<b>Receipt Source</b>	<b>Amount</b>
Federal Appropriation	
State of Nevada Grant Appropriation	\$ 3,604.72
Elko County Appropriation	\$ 5,000.00
State Additional Funding	
Grant Project	
Grant Match	
Equipment Rental	
Weed Cost share reimbursements	
<b>TOTAL RECEIPTS</b>	<b>\$ 8,604.72</b>

# Summary of Expenditures

For the year ending June 30, 2015

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## Owyhee Conservation District

<b>Expenditure</b>	<b>Amount</b>
Travel (per diem - mileage) Registration - meetings	
Project : Noxious Weed Management Noxious Weeds Chemical	\$ 9,518.17
Noxious Weed Spraying - Labor	\$ 1,125.00
Education	
Office Supplies/Postage Equipment purchase: Equipment expenses (maintenance, repair, operations) Donations:	
Demonstrations	
Dues (NvACD) Dues (NACD) Dues (ECACD) clerical fund Other Dues	\$ 1,000.00
Bank Fees -	
Miscellaneous	
<b>TOTAL Expenditures</b>	<b>\$ 11,643.17</b>



**Financial Summary**  
For the Fiscal year ending June 30, 2015

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**Owyhee Conservation District**

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**1. BEGINNING OF THE YEAR FUND BALANCE:**

a. List of all Bank Accounts:	
Equipment Account	
Checking Account	\$ 5,649.11
Certificate of Deposit	
b. Cash on Hand	
<b>c. Total Fund Balance</b>	<b>\$ 5,649.11</b>
d. Accounts receivable	
e. Accounts payable	
<b>f. Total Funds Available</b>	<b>\$ 5,649.11</b>

**2. END OF THE YEAR FUND BALANCE**

a. List of all Bank Accounts:	
Equipment Account	
Checking Account	\$ 2,610.66
Certificate of Deposit	
b. Cash on Hand	
<b>c. Total Fund Balance</b>	<b>\$ 2,610.66</b>
d. Accounts receivable	
e. Accounts payable	
<b>f. Total Funds Available</b>	<b>\$ 2,610.66</b>

**3. SUMMARY**

a. Beginning-of-year fund balance	\$ 5,649.11
b. Plus Total Receipts (from receipt summary - sheet 1)	\$ 8,604.72
c. Minus Total Expenditure (from expense summary)	\$ 11,643.17
d. Must Equal End of the Year Fund Balance (2 c)	<u>\$ 2,610.66</u>

**USE OF STATE APPROPRIATED MONEY**

**Owyhee Conservation District**

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**Fiscal Year 2015**

Amount of State Appropriated Money:		\$ 3,604.72
Match: Elko County		\$ 5,000.00
	Total received	<u>\$ 8,604.72</u>
Money Spent:		\$ 11,643.17

List of Assets and Value:

Grasslander	\$10,000.00
Water Trailer	\$2,500.00
Harrow	\$300.00
Water Pump	\$400.00
ATV Seeder	\$300.00
Backpack Sprayer	\$250.00
Mist Sprayer Slide in	\$2,500.00
Mist Sprayer PTO	\$1,750.00
Ditcher	\$750.00
Post Pounder	\$200.00
Paddle Scraper	\$2,500.00
GPS	\$25.00
Land Plane	\$1,000.00

*This report was approved at the Owyhee Conservation District meeting held: September 24, 2015*