The following constitutes the Owyhee CD Annual Plan of Work for the 2016 fiscal year ending June 30, 2016.

**Mission Statement**
The function of the Owyhee Conservation District is to take available technical, financial, and educational resources, whatever their source, and focus or coordinate them so that they meet the needs of the local land user for conservation of soil, water, and related resources.

**Planning and Service**

Provide for involvement of other agencies, organizations and individuals in the annual planning and implementation of district operations and programs.

1. Identify and prioritize resource concerns within the District in order to coordinate with the NRCS in resource planning and program implementation.
2. Continue cooperation with the NRCS on the snow survey program. Continue efforts to install an automated aerial marker near the Van Norman Ranch and Indian Creek.
3. Provide support for the Farm Bill Programs.
4. Continue cooperation with all agencies on water quality problems when identified within the District.
5. Encourage the NRCS to develop Order 2 soil surveys on irrigated and intensively used lands and to initiate soil surveys on USFS lands.
6. Provide technical assistance to land users on planning and implementation of conservation practices.
7. Assist NRCS on outreach programs to insure that all land users are aware of available assistance.

**Noxious Weed Program**

1. Continue the Noxious Weed Control Program within the District.
2. Implement a record keeping system using GPS to track weed spraying efforts.
3. Continue rehabilitation projects along county road right of ways where weed spraying has been successful. (i.e. from Mori Ranch to IL mailbox and along Tuscarora roadways)
4. Work with BLM and USFS to continue weed management.
5. Participate in the Humbolt River Watershed Cooperative Weed Management Area with their cooperative efforts related to noxious weed control program.
6. Coordinate with the Northeastern Nevada Stewardship Group on the Tuscarora Fuels and Weed Management Plan and implement practices within the plan.
**Equipment Program**
1. Provide a district equipment program that will benefit cooperators in implementing conservation practices.

**Information and Education Program:**
1. Sponsor interested participants to the annual Range Camp.
2. Provide assistance to schools within the District on conservation education as requested.
3. Cooperate with the Great Basin College Agriculture Department for sites used for classroom programs if needed.
4. Continue scholarship program for students within the Owyhee CD.
5. Support the NV College of Agriculture, Biotechnology, and Natural Resources.
6. Participate in the elk management plan for western Elko County.
7. Provide input into the local sage grouse management plan.
8. Participate and provide input into the local feral (wild) horse management plan.
9. Support the Nevada Sagebrush Ecosystem Council and participate in projects as funds permit.

**Management and Administration:**
1. Pay dues to NvACD and support the annual state meeting to be held in Ely in November 2015.
2. Hold regular meeting to which all cooperating agencies are invited.
3. Contribute to the Elko County Association of CD’s clerical fund.
4. Submit all reports and financial statements to the Nevada Division of CD’s by the due date.
5. Review Memorandums of Agreements with cooperating agencies each year.
6. Provide representation at NvACD State and regional meetings and other meeting to keep supervisors informed on activities affecting the district and provide input for decision making for locally led conservation.
7. Contact elected representatives as needed for conservation program support.

**Owyhee CD**
Shammy Rodriguez  Sam Mori  
Pete Mori   Robin Van Norman  
Jay Wright

**Associate Supervisors**
Sharon Rhoads
PROPOSED BUDGET
OWYHEE CONSERVATION DISTRICT
ESTIMATE OF EXPENDITURES
For the Fiscal Year Ending June 30, 2016

<table>
<thead>
<tr>
<th>Expenditure</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Employee Support: wages, office supplies, postage</td>
<td>1000.00</td>
</tr>
<tr>
<td>Education &amp; Information Expenses</td>
<td>300.00</td>
</tr>
<tr>
<td>Equipment Purchase</td>
<td>0.00</td>
</tr>
<tr>
<td>Equipment Expenses: maintenance, repair, operation</td>
<td>200.00</td>
</tr>
<tr>
<td>Dues: NvACD</td>
<td>600.00</td>
</tr>
<tr>
<td>Dues: NACD</td>
<td>500.00</td>
</tr>
<tr>
<td>Mileage</td>
<td>0.00</td>
</tr>
<tr>
<td>Investments (specify)</td>
<td>0.00</td>
</tr>
<tr>
<td>Bond and Insurance Expenses</td>
<td>900.00</td>
</tr>
<tr>
<td>Project Costs:</td>
<td>0.00</td>
</tr>
<tr>
<td>Grant #1 – Elko County Weed Cooperative Agreement – Right-of-Way application</td>
<td>5000.00</td>
</tr>
<tr>
<td>Grant #2</td>
<td></td>
</tr>
<tr>
<td>Grant #3</td>
<td></td>
</tr>
<tr>
<td>Other expenses: Tuscarora Fuels and Weed Mgt</td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL EXPENSES</strong></td>
<td><strong>8500.00</strong></td>
</tr>
</tbody>
</table>
# PROPOSED BUDGET

**OWYHEE CONSERVATION DISTRICT**

**ESTIMATE OF RECEIPTS**

For the Fiscal Year Ending June 30, 2016

<table>
<thead>
<tr>
<th>Receipt Source</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>State Funds</td>
<td>3500.00</td>
</tr>
<tr>
<td>County Funds – Elko County Weed Cooperative Agreement</td>
<td>5000.00</td>
</tr>
<tr>
<td>City Funds</td>
<td>0.00</td>
</tr>
<tr>
<td>Other Government Funds (specify)</td>
<td>0.00</td>
</tr>
<tr>
<td>Administrative Income (specify)</td>
<td>0.00</td>
</tr>
<tr>
<td>Interest – CD, Savings and Checking</td>
<td>0.00</td>
</tr>
<tr>
<td>Grants for projects (specify)</td>
<td>0.00</td>
</tr>
<tr>
<td>Rental Income: Equipment</td>
<td>0.00</td>
</tr>
<tr>
<td>Contributions</td>
<td>0.00</td>
</tr>
<tr>
<td>Building/Property Rental Fees</td>
<td>0.00</td>
</tr>
<tr>
<td>Other Sources of Income</td>
<td>0.00</td>
</tr>
<tr>
<td><strong>TOTAL INCOME</strong></td>
<td><strong>8500.00</strong></td>
</tr>
</tbody>
</table>
BOARD MEMBERS
Chairwoman: Shammy Rodriguez
Vice Chairman: Pete Mori
Secretary/Treasurer: Jay Wright
    Sam Mori
    Robin Van Norman

PLANNING FOR SERVICE
The Owyhee CD maintained active status with the Nevada State Conservation Commission by
holding the required meetings and submitting all required documents.

District Goals were continued as follows:

1. Continued actively spraying noxious weeds along the county road right of ways and as
   many infestations as possible.
2. Implemented reseeding projects along county road right of ways where weed spraying
   has been successful. Seed was purchased and seeding planned for fall.
3. In the process of implementing a record keeping system using GPS to track weed
   spraying efforts.
4. Participated in the Humboldt Watershed CWMA and attended the Elko County Weed
   Summit.
5. Increased participation in CD operations as a means to be proactive in all phases of
   resource management.
6. Active in the Elko County Association of Conservation Districts by attending meetings.
7. Continued the District’s Equipment Program to benefit the cooperators. Continued
   Memorandums of Understanding with Elko County and multi-agencies for a cooperative
   Noxious Weed Control Program.
8. Cooperated with the NRCS on the Snow Survey program.

Equipment Program
List of equipment

- Grasslander
- Water trailer
- Harrow
• Water pump
• ATV Seeder
• Backpack sprayers (2)
• Mist sprayer slide in
• Mist sprayer pto
• Ditcher
• Post pounder
• Paddle scraper
• GPS
• Land Plane

INFORMATION PROGRAM ACTIVITIES

• Distributed the NvACD scholarship application.
• The District reviewed the Civil Rights policy and posted a notice in the Elko office.
• Hosted a weed identification workshop.

MANAGEMENT PROGRAM ACTIVITIES

A. The Annual Report and Financial Report were submitted.
B. The Annual Plan of Work and Proposed Budget were developed and submitted.
C. The District maintained good standing with the Nevada Division of Conservation Districts.
D. Dues were paid to the Elko County Association of Conservation Districts, Nevada Association of Conservation Districts, and the National Association of Conservation Districts.
E. Minutes for meetings were submitted to the Nevada Conservation Commission and the NRCS.
F. Meeting notices were posted according to the Nevada Open Meeting Law.
G. The Memorandum of Understanding with NRCS was reviewed.
H. Continued the District’s cooperators agreement with reviewing as needed.

Shammy Rodriguez
Chairwoman

This report was approved at the Owyhee Conservation District Meeting held September 21, 2016.
# Owyhee Conservation District
## Financial Report Fiscal Year 2016
### Summary of Receipts

<table>
<thead>
<tr>
<th>Receipt Source</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Federal Appropriation</td>
<td></td>
</tr>
<tr>
<td>State of Nevada Grant Appropriation</td>
<td>$4,105.82</td>
</tr>
<tr>
<td>Elko County Appropriation</td>
<td>$5,000.00</td>
</tr>
</tbody>
</table>

State Additional Funding
- Grant Project
- Grant Match
- Equipment Rental

| TOTAL RECEIPTS | $9,105.82 |
## Summary of Expenditures
For the year ending June 30, 2016

**Owyhee Conservation District**

<table>
<thead>
<tr>
<th>Expenditure</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Travel (per diem - mileage)</td>
<td></td>
</tr>
<tr>
<td>Reimburse Nov. 2015 NvACD meeting</td>
<td>$170.60</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>Project: Noxious Weed Management</td>
<td></td>
</tr>
<tr>
<td>Herbicide</td>
<td>$3,122.30</td>
</tr>
<tr>
<td>Noxious Weed Spraying Labor</td>
<td>$390.00</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>Education:</td>
<td></td>
</tr>
<tr>
<td>Annual dinner and meeting</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>Office Supplies:</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>Equipment purchase:</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>Equipment expenses (maintenance, repair, operations)</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>Donations:</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>Demonstrations</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>Dues (NvACD)</td>
<td>$600.00</td>
</tr>
<tr>
<td>Dues (NACD)</td>
<td>$775.00</td>
</tr>
<tr>
<td>Dues (ECACD) clerical fund</td>
<td>$1,000.00</td>
</tr>
<tr>
<td>Other Dues</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>Bank Fees</td>
<td>$3.00</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>Miscellaneous</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL Expenditures</strong></td>
<td>$6,060.90</td>
</tr>
</tbody>
</table>
1. BEGINNING OF THE YEAR FUND BALANCE:

a. List of all Bank Accounts:
   Equipment Account
   Checking Account $ 2,610.66
   Certificate of Deposit
b. Cash on Hand
c. Total Fund Balance $ 2,610.66
d. Accounts receivable
e. Accounts payable

f. Total Funds Available $ 2,610.66

2. END OF THE YEAR FUND BALANCE:

a. List of all Bank Accounts:
   Equipment Account
   Checking Account $ 5,655.58
   Certificate of Deposit
b. Cash on Hand
c. Total Fund Balance $ 5,655.58
d. Accounts receivable - pending deposit
e. Accounts payable - pending repair payment

f. Total Funds Available $ 5,655.58

3. SUMMARY:

a. Beginning-of-year fund balance $ 2,610.66
b. Plus Total Receipts (from receipt summary - sheet 1) $ 9,105.82
c. Minus Total Expenditure (from expense summary) $ 6,060.90
d. Must Equal End of the Year Fund Balance (2 f) $ 5,655.58
USE OF STATE APPROPRIATED MONEY
Fiscal Year 2016
Owyhee Conservation District

State Appropriated Money: $4,105.82

Elko County contribution: Fiscal Year 2016 $5,000.00

Total received $9,105.82

Money Spent: $6,060.90

List of Assets and Value:
Grasslander $10,000.00
Water Trailer $2,500.00
Harrow $300.00
Water Pump $400.00
ATV Seeder $300.00
Backpack Sprayer $250.00
Mist Sprayer Slide in $2,500.00
Mist Sprayer PTO $1,750.00
Ditcher $750.00
Post Pounder $200.00
Paddle Scraper $2,500.00
GPS $25.00
Land Plane $1,000.00

This report was approved at the Owyhee Conservation District meeting held September 21, 2016.