



Washoe-Storey Conservation District
1365 Corporate Blvd., Reno, NV 89502, (775) – 857-8500 extension 131

FY-2016 Annual Work Plan

MISSION

The Washoe-Storey Conservation District (WSCD) creates an understanding of the interrelationships between people and our environment through educating our citizens and building opportunities and partnerships so as to foster conservation and restoration efforts on all lands and to aid urban growth in an environmentally responsible manner.

VISION

The Washoe-Storey Conservation District works with the public, government agencies, community organizations, and other stakeholders to foster environmental stewardship and management of natural resources, to educate the community on environmental issues, and to restore and enhance our natural resources.

DISTRICT GOALS

- Maintain a healthy, viable conservation district organization
- Restore and enhance natural resources
- Implement conservation practices emphasizing water quantity and quality, fish and wildlife habitat, stream and wetland restoration, rangeland management, flood control and others
- Identify, map and control noxious weeds
- Encourage and assist in environmentally responsible urban land use
- Assist in the development of recreation opportunities
- Emphasize fire fuel reduction in urban-rural interface lands
- Work with elected officials and others to attain our goals

THE BOARD OF SUPERVISORS

The Washoe-Storey Conservation District is governed by a seven member Board of Supervisors. The board is a combination of elected and appointed citizens who make District policy and oversee the decisions and activities of the District. Current District Supervisors include:

Bret Tyler, Chairman

Jim Shaffer, Secretary – Washoe County Appointee

Kevin Roukey, Treasurer

Tory Friedman, Supervisor

Spencer Scott, Supervisor

Vacant - Elected

Vacant – City of Reno & Sparks Appointee

ABOUT THE WASHOE-STOREY CONSERVATION DISTRICT

The Washoe-Storey Conservation District is a legal subdivision of the state government of Nevada. The District works to protect, restore, and improve the natural and cultural resources of this unique part of the state, and provides natural resource conservation assistance to the urban population, ranchers, Tribes, small land holdings and government agencies. The district offers to assist with the identification of land use problems, offer guided solutions, plans and seeks grants for implementation and coordinates volunteer participation in its conservation projects.

The Cities of Reno and Sparks, Washoe and Storey Counties, Pyramid Lake Paiute Tribe, Washoe County Health District, Nevada Division of Environmental Protection, Environmental Protection Agency, The United States Army Corps of Engineers, Bureau of Reclamation, and the Natural Resources Conservation Service, Nevada Land Conservancy, University of Nevada-Reno, environmental and community groups and other units of government are a few of our partners.

WASHOE-STOREY CONSERVATION DISTRICT PROGRAMS

The Washoe-Storey Conservation District focuses much of our efforts on restoration and enhancement, education, and internal and public policy. Through each of these programs, the District hopes to accomplish their goals and encourages environmental stewardship and responsibility.

RESTORATION and ENHANCEMENT

The Washoe-Storey Conservation District plans and restores stream, wetland and riparian habitat to a proper functioning status.

In an urban setting that is becoming more and more heavily developed, the riparian habitat is essential in maintaining a natural stream function. Riparian zones provide canopy cover, stabilize slopes, provide habitat for native species, reduce nutrient loads, minimize public health vector impacts, and help to filter stormwater runoff. These environmental benefits can also lead to economic advantages in drinking water treatment, wastewater treatment, recreation and tourism. The Washoe-Storey Conservation District recognizes that the preservation and restoration of these riparian areas can contribute immeasurably to our quality of life, is diligently working on some current restoration projects.

Tenaya Creek: Tenaya Creek is a residential development. Washoe-Storey Conservation District is working with the Tenaya Creek Home Owners Association to address potential alternatives to the standing water and vector problems as well as erosion and vegetation. Washoe-Storey Conservation District saw an opportunity to potentially improve water quality, wildlife habitat and create a more pleasing situation for the homeowners in the area.

Wetlands 5 & 6: The Washoe-Storey Conservation District Board of Supervisors are donating their time to work with the Double Diamond Ranch Master's Association and the US Army Corps of Engineers to help facilitate the restoration of the wetlands and help the Double Diamond Ranch Master's Association bring the wetland into compliance with US Army Corps of Engineers.

EDUCATION

The Washoe-Storey Conservation District encourages and assists with the development of public policy that benefits the health of the watershed.

The District views education and outreach as a primary way to get volunteers involved in conservation projects and to create community support for conservation efforts. During the upcoming fiscal year, the District will put together an education and outreach program to bring conservation education to local volunteer and community service groups. The education component of the program will focus on Truckee Meadows, Storey County and surrounding areas. In this manner, the District hopes to bring education and outreach programs to the Truckee Meadows communities and Cooperative Weed Management Areas. At the same time, the District recognizes the need for other outreach programs in the community. Volunteer workdays, public

workshops and presentation, and community events provide the District with the opportunity to work with the public towards conservation goals. The District will work toward these ends through the following:

- Maintain and expand the District's Web page, with considerations made to our target audience.
- Develop new conservation brochures & pamphlets.
- Make presentations as part of our education and public outreach program.
- Participate in local conservation events to provide public education and participation.

Through these events, the Washoe-Storey Conservation District will bring environmental education and outreach into the Northern Nevada Community.

INTERNAL POLICY

The Washoe-Storey Conservation District will develop and retain a healthy Conservation District organization. As a grant-funded organization, the District must secure program funding and carefully track expenditures and budgets in order to continue to provide our services to the community. Strategic planning, funding planning and regular budget reviews all contribute to the sustainability of the District.

PUBLIC POLICY

The Washoe-Storey Conservation District encourages and assists with the development of public policy that benefits the health of the watershed and improves public recreation.

The District recognizes the role of public policy in conservation efforts. In order to encourage public funding and community support, the District works with local governments, as well as state and federal agencies, to advocate environmentally responsible growth and development policies. The two main focuses of the District's Public Policy program to date have been noxious weeds, stormwater runoff, and development plan reviews. During the coming fiscal year, the District plans to continue this work, as well as soliciting grant funding from public organizations and private foundations in order to encourage the preservation of private and public lands and to maintain and expand the areas recreational opportunities.

Inter-local Stormwater Committee

- Continue participating with the Inter-local Stormwater Committee in cooperation with Reno, Sparks and Washoe County.
- Seek opportunities to encourage new stormwater control alternatives, such as Low Impact Development which will keep, maintain, and treat stormwater on-site.
- Work with Reno, Sparks, Washoe County and local consulting firms to assist in the NPDES Phase II permit requirement development and conversion of responsibility for the State of Nevada to the three jurisdictional entities.

Land Use Planning

- Provide input into land use planning.

Water Quality

- Align district projects efforts with Nevada's Department of Environmental Protection 208 Water Quality Plan.

Development Plan Reviews

- Continue to review Washoe County and Storey County development plans for vegetation mixtures that will help with soil suitability and water conservation, as well as make recommendations including Low Impact Development (LID) designs that will ultimately reduce construction phase erosion, aid in sediment control and the improvement of water quality.

Preservation of Agricultural Land

- Encourage the preservation of traditional agriculture in Washoe and Storey Counties, including the preservation of water rights on cultivated land.
- Work with the Natural Resources Conservation Service and other sources to provide technical and financial assistance to agricultural producers for conservation efforts.

Recreation

- Work with our partners to expand local neighborhood compatible trails and other recreational opportunities including community gardens.

Washoe-Storey Conservation District Projected Budget

Projected Revenue FY 20 15-2016

Unencumbered Revenue from Previous Years	\$0.00
State Grant Funding	\$3,629.62
Washoe County	\$0.00
Storey County	\$0.00
Weed Mapping	\$0.00
Fundraising*	\$1,000.00
TOTAL INCOME	\$4,629.62
*WSCD is actively seeking grant opportunities	

Estimated Expenditures FY 2015-2016

Supervisors' Liability and Workman's Comp. Insurance	\$0.00
Professional Services	\$1600.00
Office Supplies	\$450.00
NvACD dues	\$600.00
Advertising/Marketing	\$100.00
Travel/Meetings	\$1,000.00
TOTAL ESTIMATED EXPENDITURES	\$3,750.00

**Fiscal Year 2015-2016 Annual Report
Washoe-Storey Conservation District
September 29, 2016**

Major activities undertaken and performed in this fiscal year are:

1. Washoe County Planning Projects Review & Site Visits
2. Approved New Board member – Storey County Appointee – Austin Osborne
3. Funding
4. Sage-Grouse Habitat – Fence Marking Project
5. Tenaya Creek Home Owners Association Project
6. Educational Outreach and Training
7. Continuing Efforts to Improve Service and Boundary Change

Washoe County Planning Projects Review & Site Visits:

The WSCD has been performing project review and site visits for the Washoe County Community Development. This Fiscal year we have performed approximately twenty reviews. We opened discussions with Washoe County Community Development to initiate a standard fee for site visits for projects in Washoe County as a way to generate funds. This fee will include a re-vegetation maintenance and monitoring plan as well as include the mileage to travel to each site. We would propose that WSCD will perform on-site visits that would be part of the Washoe County Community Development building permit process.

Elected New Board Member – Austin Osborn:

At our Board June 2016 meeting Austin Osborn was appointed by the Storey County Board of Commissioners to fill in the appointee Supervisor for WSCD vacancy until the next election in December 2017. His alternate is Justin Van Havel.

Funding

Funding continues to be sparse as the state will be providing us with \$4,000 this FY and neither Washoe nor Storey County have funding in their budgets for the CD. The district has actively pursued grant funding for administrative and conservation project needs with:

- Washoe County Commissioners
- Storey County Commissioners
- Sage-Grouse Grant
- Truckee River Fund



Sage-Grouse Habitat Grant Awarded

The Washoe-Storey Conservation District received a grant to establish a sage-grouse habitat in our district. The WSCD was first notified of the grant opportunity on May 14, 2015 and submitted our grant application on June 16, 2015. Our grant funding was approved and we received our grant funds of \$3,636.36 in July 2015.

This grant enabled the district to provide 4500 fence markers; provide direct funding for the installation of the fence markers to the Buckhorn Land & Livestock, LLC, in the area around known Sage-Grouse leks, to prevent Sage-Grouse collision and mortality. The CD will utilize volunteer labor through the Boy Scouts of America or other school groups in Washoe and Storey Counties who will be making the fence markers and placing them in the field. The volunteer efforts, cash funding and in-kind contributions leveraged the grant from \$3,636.36 to \$8,756.36.

This project focused on cooperation with existing efforts in the Buffalo/Skedaddle WAWG. It will contribute to our overall effort and establish the CD as an important player in what is largely a federal effort to this point. It will provide funding to leverage other grants and encourage public awareness of the issue.

We are also coordinating with other CDs (Vya and Pershing) and NDOW and local working area groups to try and increase our coverage and assist in utilizing the limited grant funding to the fullest extent possible.

Tenaya Creek Homeowners Association (TCHOA)

We are continuing our efforts to work with the TCHOA to obtain grant funding for their proposed Urban Creek Restoration Project. The TCHOA has continued to perform flood attenuation work on the project site to address several flooding issues that have occurred over the past two years.

The CD has mitigation funds that we are planning to use as matching funds as well as channel stabilization materials to use as in-kind matching funds along with the TCHOA matching funds for the work that they have performed.

Scotch Pine Homeowners Association (SPHOA)

Kevin Roukey has been coordinating with the Scotch Pine HOA, the Galena Creek/Little Washoe Lake Irrigation Ditch Company and the NRCS Staff to determine if a ditch erosion monitoring and erosion control project can be initiated.

Currently they are coordinating to set a date for a base line site visit to determine the extent of the erosion and then to discuss the way forward with a monitoring program and long term erosion control methodologies.



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Washoe-Storey Conservation District

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www.wscd.nv.gov

CONSERVATION – DEVELOPMENT – SELF-GOVERNMENT

Educational Outreach and Training

Our District Coordinator and District Chairman attended the Leadership Training provided by UNR to get a better understanding of the needs of our district.

We have also been participating in educational outreach by having Kevin Roukey attend the Society of Range Management Tours to learn about range management practices that are being put on the ground in other areas. Mr. Roukey has also attended the NVACD annual conference and has successfully served his first year on the Nevada State Conservation Commission.

The National Association of Conservation Districts held their National Convention here in Reno in January of 2016. We coordinated with the NVACD and other state CDs to assist in putting on the event. Nevada Conservation Districts had a good showing from representatives from seven of our CDs were in attendance. We also had a successful showing at our booth display.

Continuing Efforts to Improve Service and Boundary Change

In an effort to improve service to our urban and rural clients we are coordinating with the NRCS office and FSA office to obtain a complete and accurate listing of all the ranches in our service area. We will then develop an informational brochure that we will send to them to reintroduce ourselves and make them aware of our presence and services.

After our coordination efforts with the Nevada Conservation Districts Program - Department of Conservation and Natural Resources, the State Conservation Commission, and the Vya Conservation District, the boundary between the Washoe/Storey Conservation District and the Vya Conservation District was successfully realigned to provide better service to the clients on the northern and southern boundaries of our district's service areas. The coordination efforts have resulted in the Vya CD starting to receive projects for review from Washoe County Planning and Development.



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CONSERVATION – DEVELOPMENT – SELF-GOVERNMENT

YEAR-END FINANCIAL REPORT

WASHOE-STOREY _____ CONSERVATION DISTRICT

SUMMARY OF RECEIPTS

For the Fiscal Year Ending June 30, 20__16__

RECEIPT SOURCE **AMOUNT**

State Funds	4105.82
County Funds	0.00
City Funds	0.00
Other Government Funds (specify)	
Administrative Income (specify) - Mit. Acct.	2782.93
Interest – CD, Savings and Checking	0.00
Grants for projects (specify) Sag Grose Grant	3636.36
Rental Income (equipment, etc.)	0.00
Contributions	0.00
Building/Property Rental Fees	
Other Sources of Income	
Sale od Fence Markers	1153.00
Office Depot Credit Back	30.99
TOTAL INCOME	11557.10

YEAR-END FINANCIAL REPORT

DRAFT REPORT DUE JULY 15 – FINAL REPORT DUE SEPTEMBER 30.

**TO: STATE CONSERVATION COMMISSION
DCNR – CONSERVATION DISTRICT PROGRAM**

BRE@DCNR.NV.GOV

Fax# 775-684-2715

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Washoe - ~~Storery~~ CONSERVATION DISTRICT
 SUMMARY OF EXPENDITURES

For the Fiscal Year Ending June 30, 20 16

<u>EXPENDITURE</u>	<u>AMOUNT</u>
Employee Salary	2783.00
Fringe Benefit Expense	0.00
Travel	2225.61
Building Rent	0.00
Telephone	0.00
Insurance	0.00
Postage	0.00
Copying Expense	0.00
Office Supplies	1044.88
Education & Information Expenses	0.00
Equipment Purchase (specify)	0.00
Equipment Expenses (maintenance, repair, operation)	150.00
Dues – NvACD	600.00
Dues – NACD	0.00
Dues - Other (RC & D)	50.00
Mileage	1726.49
Investments (specify)	0.00
Internet	150.00
Bond and Insurance Expenses	0.00
Project Costs:	0.00
Grant #1 Sage Grouse Grant	3636.36
Grant #2	0.00
Grant #3	0.00
Other Expenses (specify)	0.00
TOTAL EXPENSES	12816.67

DRAFT REPORT DUE JULY 15 – FINAL REPORT DUE SEPTEMBER 30.

*TO: STATE CONSERVATION COMMISSION
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WASHOE-STOREY CONSERVATION DISTRICT FINANCIAL SUMMARY

For the Fiscal Year Ending June 30, 20 16

1. **BEGINNING OF YEAR FUND BALANCE:**
(Must Equal Funds Reported From End of Previous Fiscal Year)
 - a. **List all bank accounts:**

Certificate of Deposit	\$ 6.00
Checking Account	<u>\$ 2,989.05</u>
Savings Account Mitigation Account	<u>\$ 27,829.36</u>
 - b. Cash on hand
 - c. Total fund balance.....
 - d. Accounts receivable grants.....
 - e. Accounts payable.....
 - f. Total funds available.....

2. **END OF YEAR FUND BALANCE:**
 - a. **List all bank accounts:**

Checking Account	\$ 1,728.48
Savings Account Mitigation Account	<u>\$ 25,046.43</u>
 - b. Cash on hand
 - c. Total fund balance.....
 - d. Accounts receivable grants.....
 1. Grant #1 Sage Grouse Grant - \$ 3636.36
 2. Grant #2 State Funding - \$ 4105.82
 - e. Accounts payable.....
 1. Item #1 Sage Grouse Grant - \$ 3636.36
 2. Item #2 State Funding = \$ 4105.82
 - f. Total funds available.....

3. **SUMMARY:**
 - a. Beginning of year fund balance (1.c. above).....
 - b. Plus total receipts (from Receipt Summary)
 - c. Less total expenditures (from Expense Summary)
 - d. Must equal end-of-year fund balance (2.c. above)

4. **ASSETS: List all assets (equipment, land, buildings, etc.) and estimate their value:**
 - a.
 - b.
 - c.

DRAFT REPORT DUE JULY 15 – FINAL REPORT DUE SEPTEMBER 30.

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_____ CONSERVATION DISTRICT

For the Fiscal Year Ending June 30, 20_____

USE OF STATE APPROPRIATED MONEY

Amount of State Appropriated Money: \$ 7742 .00

Money Spent:

Category (specify) *SAGE GROUSE GRANT* \$ 3636 .00

Matching Funds Spent:

Category (specify) *ADMIN/OPERATIONS* \$ 4105 .00

Balance Remaining: \$ _____ 0.00



Authorized Signature:

Name and Title *KEVIN J. ROUKEY, DISTRICT DIR.* Date *9/30/16*

_____ CONSERVATION DISTRICT

DRAFT REPORT DUE JULY 15 – FINAL REPORT DUE SEPTEMBER 30.

*TO: STATE CONSERVATION COMMISSION
DCNR – CONSERVATION DISTRICT PROGRAM*

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