

Annual Work Plan  
2016

White Pine Conservation District

## **1. Management and Administration**

- a. Pay dues to NVACD and NACD as funding allows
- b. Meeting notices will be posted in accordance with the Nevada State Open Meeting Law.
- c. Submit minutes and agendas for all district meetings and other functions to the Nevada Division of Conservation Districts and State NRCS Office.
- d. Submit financial statements, budgets and reports as required by state directives to insure eligibility for grant funding.
- e. Hold supervisor elections in conjunction with state and federal laws and guidelines.

## **2. Education and Outreach**

- a. Select representative(s) for Range Camp, working with Cooperative Extension.
- b. Provide judging support for the crops and gardens division at the White Pine County Fair.
- c. Set up a tour of an outstanding cooperators' operations or other natural resource features.
- d. Provide information to the newspaper and radio station concerning conservation issues and activities, including assistance available to minorities.
- e. Attend City Council and County Commission meetings to share what assistance is available through the district.
- f. Work with local High Schools relative to scholarships for deserving students in agriculture/natural resource related majors.
- g. Provide leadership for Conservation Week.
- h. Organize the annual meeting and present the award for the cooperator of the year.
- i. Attend annual Nevada Conservation Meeting.
- j. Work with Coordinated Resource Management planning, actively engaging in the CRM process.
- k. Utilize grant programs to help facilitate, promote and finance Conservation District resource programs.

### **3. Soil Conservation**

- a. Assist County and City Governments with land use, natural resource and well head protection planning.
- b. Work to finalize and implement the County Ordinance for “Fugitive Dust Control.”
- c. Fire Rehabilitation
- d. Cover crop project and work with producers to improve crop production practices.
- e. 9 mile fire erosion control project.

### **4. Weeds**

- a. Help keep County and City officials apprised of noxious weed and pest infestations and control efforts in cooperation with the County Extension Office, Tri-County Weed Control and the Nevada Weed Management Association.
- b. Research mowing and herbicide treatments in White River Valley.
- c. Continue support for the local CWMA's.
- d. Pursue grant opportunities as they become available.

### **5. Water Conservation**

- a. Monitor activities by Southern Nevada Water Authority and help to evaluate impacts on agriculture and conservation in White Pine County.
- b. Well head protection
- c. 9 mile fire erosion protection project.

### **6. Wildlife**

- a. Pursue grant opportunities for Sage Grouse habitat enhancement.
- b. Pursue other wildlife enhancement opportunities as they become available.

Revenue		Total
Carryover		5,710.46
State of Nevada		3,500
White Pine County		-
Grants		-
<b>Total Revenue</b>		<b>9,210.46</b>
EXPENSES		
Secretarial Expense (6 meetings @ \$150/meeting)		900
Travel to Annual Nevada Conservation District Meeting		500
Scholarship for Local Student Enrolled in College of Agriculture Student (2 @ \$500)		1,000
Annual Dinner to Showcase Local Conservation Efforts		1,075
Range Camp Scholarship (2 @ \$150)		300
Conservation Week Educational Project		200
Sage Grouse Habitat Enhancement Project		2,000
Invasive Weeds Project		3,000
<b>Total EXPENSES</b>		<b>8,975</b>
<b>NET (Revenue - Expenses)</b>		<b>235</b>

# **White Pine County**

## **Conservation district**

744 E North Industrial Way  
Ely, Nevada 89315  
(775)289-4065 x 104

### **Annual Report & Final Financial Report For July 2015 - June 2016**

**Submitted: 09/19/2016**

## Annual Report

### Board of Supervisors during fiscal year 2016

Seth Urbanowitz	Chair	Ely	[Resigned – moved]
Darren Jensen	Vice Chair	Lund	
Jeff Weeks	Chair	Lund	[Appointed to board 12/31/2015]
Wade Rosenlund	Member	Lund	
Gracyne Backus	Member	Ely	
Julie Thompson	Member	Ely	[Appointed to board 03/23/2016]
Carol McKenzie	County Apt. Rep	Lund	
Kurt Carson	City Apt. Rep	Ely	

### Other entities that participate with the conservation district

Eastern Nevada Landscape Coalition  
Tri-County Weeds  
White Pine County Extension Educator  
Nevada Division of Forestry  
Nevada Department of Conservation and Natural Resources  
Nevada Department of Wildlife  
Bureau of Land Management  
United States Forest Service  
Natural Resource Conservation Service

### Completed FY2016 Annual Work Plan Items

#### Management and Administration:

- Meeting notices were posted in accordance with the Nevada State Open Meeting Law.
- Minutes and agendas for all district meetings were submitted to the Nevada Division of Conservation Districts and State NRCS Office and provided to all entities that participated with the district.
- Dues paid to NVACD.
- Supervisor elections were held per state and federal guidelines.

#### Education and Outreach:

- Outreach was made to several agencies to increase participation with the conservation district in identifying projects that the conservation district could potentially partner on.
- Provided judging support for the crops and gardens division at the White Pine County Fair.
- Provided an article to the local newspaper for the Sage Grouse fence removal and fence marking projects in Duck Creek basin for the benefit of Sage Grouse and other wildlife.

- Attended City Council and County Commission meeting to update them of ongoing projects in Duck Creek basin.
- Several board members attended the annual Nevada Conservation meeting.
- CD chair worked with the Coordinated Resource Management planning and participated in the CRM process.
- The CD board utilized grant programs to help facilitate, promote and finance the removal of a fence and mark other fences in the Duck Creek basin for the betterment of sage grouse and other wildlife species.

#### **Soil Conservation:**

- WPCCD supported efforts by the local NRCS office to improve initiation and completion of EQIP projects on public and private lands, fostering the relationship between the agencies. Work completed by NRCS included brush management on 75 acres and 2,264 feet of irrigation pipeline.
- Board members toured the 9 mile/Sheep Pass fire and provided suggestions to the BLM to help reduce erosion and help stabilize the area.

#### **Weeds:**

- The conservation district partnered with Eastern Nevada Landscape Coalition to provide funding to the Newark/Long Valley; Railroad Valley; Spring Valley; Steptoe Valley; and White River Valley CWMA's.

#### **Water Conservation:**

- Three new conservation plans have been developed on private and public range allotments.
- Three new contracts worth over \$530,000 for solar pumping plants, stock water troughs, fence, livestock water wells, livestock pipelines, brush management, range planting, high tunnel systems, and structures for water control, irrigation pipelines, and sprinkler system pivots.
- Board members continue to monitor activities by Southern Nevada Water Authority and help to evaluate impacts on agriculture and conservation in White Pine County.

#### **Wildlife:**

- The CD board utilized grant programs to help facilitate, promote and finance the removal of a fence and mark other fences in the Duck Creek basin for the betterment of sage grouse and other wildlife species.
- The conservation district submitted an application for grant funds on 03/25/2016 to the Nevada Conservation Districts Program for the Uhalde Ranch Pinyon-Juniper Removal project on approximately 150 acres. Grant funding for the project was received on 05/27/2016. Initial monitoring of the site prior to removal of pinyon-juniper trees was completed in June 2016 and a report submitted. The project final report and monitoring report are scheduled for completion no later than 06/30/2021.

**FORM 6**

**Year End Financial Report**

White Pine County Conservation District

**SUMMARY OF RECEIPTS**

For the Fiscal Year Ending June 30, 2016

<b>RECEIPT SOURCE</b>	<b>AMOUNT</b>
State Funds	7,742.18
County Funds	
City Funds	
Other Government Funds (specify)	
Administrative Income (specify)	
Interest – CD, Savings and Checking	
Grants for Projects (specify) Uhalde Project	22,632.11
Rental Income (equipment, etc.)	
Contributions	
Building/Property Rental Fees	
Other Sources of Income	
<b>TOTAL INCOME</b>	<b>30,374.29</b>

**Submit by September 30<sup>th</sup> to:**  
State Conservation Districts Program



**FORM 6 (Continued)**

White Pine County Conservation District

**SUMMARY OF EXPENDITURES**

For the Fiscal Year Ending June 30. 2016

<b>EXPENDITURE</b>	<b>AMOUNT</b>
Employee Salary	600.00
Fringe Benefit Expense	
Travel	
Building Rent	
Telephone	
Insurance	
Postage	
Copying Expense	
Office Supplies	
Education & Information Expenses	
Equipment Purchase (specify)	
Equipment Expenses (maintenance. Repair, operation	
Dues – NvACD	600.00
Dues – NACD	
Dues – Other	
Mileage	
Investments (specify)	
Internet	
Bond and Insurance Expenses	
Project Costs:	
Grant #1 CWMA Weed Treatments - subcontract	5,000.00
Grant #2 NV Forestry – Collis Fence Removal	3,272.71
Grant #3	
Other Expenses (specify)	
<b>TOTAL EXPENSES</b>	<b>9,472.71</b>

**Submit by September 30<sup>th</sup> to:**  
State Conservation Districts Program

**FORM 6 (Continued)**

White Pine County Conservation District

**FINANCIAL SUMMARY**

For the Fiscal Year Ending June 30, 2016

1. BEGINNING OF YEAR FUND BALANCE:  
(Must Equal Funds Reported From End of Previous Fiscal Year)
  - a. List of Bank Accounts:

Certificate of Deposit .....	\$ _____
Checking Account .....	\$ 9,930.26
Savings Account .....	\$ _____
  - b. Cash on hand .....
  - c. Total fund balance .....
  - d. Accounts receivable grants .....
  - e. Accounts payable .....
  - f. Total funds available .....
  
2. END OF YEAR FUND BALANCE
  - a. List of Bank Accounts:

Checking Account .....	\$30,831.84
Savings Account .....	\$ _____
  - b. Cash on hand .....
  - c. Total fund balance .....
  - d. Accounts receivable grants .....
  1. Grant #1 .....
  2. Grant #2 .....
  - e. Accounts payable .....
  1. Item #1 .....
  2. Item #2 .....
  - f. Total funds available .....
  
3. SUMMARY:
  - a. Beginning of year fund balance (1.c. above) .....
  - b. Plus total receipts (from Receipt Summary) .....
  - c. Less total expenditures (from Expense Summary) .....
  - d. Must equal end-of-year fund balance (2.c. above) .....
  
4. ASSETS: List all assets (equipment, land, buildings, etc.) and estimate their value:
  - a. ....
  - b. ....
  - c. ....

**FORM 6 (Continued)**

**USE OF STATE APPROPRIATED MONEY**

White Pine County Conservation District

For the Fiscal Year Ending June 30, 2016

Amount of State Appropriated Money: \$ 7,742.18

Carryover: \$ 9,930.26

Money Spent:

Category (specific) \$ 9,472.71

Balance Remaining: \$ 8,199.73

*Jeffrey A. Weeks*

09-19-2016

Authorized Signature:

Date

Name and Title Jeff Weeks - Chair - White Pine County Conservation District

**Submit by September 30<sup>th</sup> to:**  
State Conservation Districts Program