

ANNUAL PLAN OF WORK
CLOVER CONSERVATION DISTRICT
FY 2014

The following constitutes the Clover CD Annual Plan of Work for the fiscal year 2013 (ending June 30, 2014):

Mission Statement

To take available technical, financial, and educational resources, whatever their source, and focus or coordinate them so that they meet the needs of the local land user for conservation of soil, water and related resources.

Planning and Service

Provide for involvement of other agencies, organizations and individuals in the annual planning and implementation of district operations and programs.

- A. Identify and prioritize Resource Concerns within the District in order to coordinate with the NRCS in resource planning and program implementation.
- B. Participate in the implementation of a Sage Grouse/Sage Brush Ecosystem plan with other agencies.
- C. Participate and support the Elko County Cooperative Weed Management Area.
- D. Review & update the Weed control Plan for the District.
- E. Continue cooperation with the NRCS on the snow survey program.
- F. Provide support for the current Farm Bill Programs when approved.
- G. Continue cooperation with all agencies on water quality problems when identified within the District.
- H. Review and update the district equipment program for benefit of cooperators in implementing conservation practices.
- I. Provide technical assistance to landusers on planning and implementation of conservation practices.
- J. Assist NRCS on outreach programs to insure that all landusers are aware of available assistance.
- K. Initiate a plan of action to prioritize and preserve open space, protect environmentally sensitive lands and wildlife habitat.
- L. Continue support of the Northeastern Nevada Stewardship Group.

Information and Education Program

- A. Sponsor participants to the annual Range Camp.
- B. Provide assistance to schools within the District on conservation education as requested.
- C. Support the Great Basin College Agriculture Department with sites to conduct educational programs.

Management and Administration

- A. Pay dues to NvACD and NACD.
- B. Hold regular meetings to which all cooperating agencies are invited.
- C. Pay dues to the Elko County Association of CD's
- D. Submit all reports and financial statements to the Nevada Department of Conservation's District Program by the due date.
- E. Review Memorandums of Agreements with cooperating agencies each year.
- F. Provide representation at NvACD and other meetings to keep supervisors informed on activities affecting the district and provide input for decision making for locally led conservation.
- G. Conduct election of supervisors in alternate years.
- H. Continue contact with the Elko County Commission to solicit County participation in resource management concerns.

Clover Conservation District:

Bruce Boyer	Heston Johns
Tom Pellini	Jay Dalton
Steve Safford	

Maggie Safford

BUDGET
Estimate of Receipts
For the Fiscal Year Ending June 30, 2014

Clover Conservation District

Receipt Source		Amount
State of Nevada Grant Appropriation	estimated	\$2,592.00
Elko County Appropriation		\$5,000.00
Grant for Project		
Grant Match		
Reimbursement (Chemical cost share)		
Equipment Rental		\$3,750.00
Contributions from Cooperators		
Investments Receipts		
Interest Receipts at Bank		\$350.00
Donations from Private Entities		
Others (Tree Sales, Weed Program)		
TOTAL RECEIPTS		\$11,692.00

Estimate of Expenditures
For the year ending June 30, 2014

Clover Conservation District

Expenditure	Amount
Clerical Assistance (secretary/treasurer)	\$ 150.00
Workers Comp.	\$ 400.00
State Liability Ins.	\$ 900.00
Meeting Attendance (registration & expenses)	\$ 500.00
Project : Noxious Weed Management	\$ 12,000.00
Project :	
Project:	
Education -	
Annual CD meeting & BBQ attendance	\$ 425.00
Office Supplies/Postage/Plaque	
Equipment purchase	
Equipment expenses (maintenance, repair, operations)	\$ 1,000.00
Printing	
Registration	
Dues (ECACD) clerical fund	\$ 1,000.00
Dues (NvACD)	\$ 600.00
Dues (NACD)	\$ 775.00
Donations:	
Elko County CWMA - Weed Summit	\$ 100.00
NvACD - auction item	\$ 100.00
Misc.	\$ 100.00
Bank Fees	
Miscellaneous -	
TOTAL Expenditures	\$ 18,050.00



2013-2014 Annual Report

The Clover Conservation District is located in Elko County from the E. Humboldt Mountain Range to the Utah State line and from Wells to Warm Springs. The majority of the land in the district is federally controlled either by the Bureau of Land Management or the United States Forest Service. The private land within the district largely consists of cattle ranches/ranges and there also are some hay farms that are irrigated by wells. The presence of small non-agricultural residences has been increasing in recent years.

Board of Supervisors

Chairman: Bruce Boyer

Vice Chairman: Tom Pellini

Secretary: Heston Johns

Treasurer: Steve Safford

Supervisor: Jay Dalton

District Staff

Assistant Treasurer: Maggie Safford

Operation and Attended Meetings

The Clover District Board Members had four meetings during the year which cooperating agencies were invited to attend.

There are 20 co-operators in the Clover District, located in the Clover Valley/Wells area.

Clover CD was represented at the NvACD annual business meeting in Elko, NV and also at the Northeast Association meetings held during the year.

Education

The district cooperates with the NRCS to provide information on programs available and also assistance available to minorities and female land-users within the District. NRCS has reviewed the Civil Rights policy and posted a notice in the Elko office along with a copy in the CD's meeting folder.

Clover CD held an informational seminar and barbecue in March to inform the cooperators about the Sage Grouse concerns. Jaime Jasmine and Kory Kulinsky representing NRCS were there to discuss their programs. Doneita Bruland was there representing DCNR to answer questions. Ron Torell from the Nevada Cattleman's Association, Grant Gerber from the Elko County Commission, and John Carpenter also attended and gave their view points. The event was well attended with even some co-operators from other districts attending.

Projects, and Services

Noxious Weeds

We hired Progressive Pest Management to spray weeds for us this spring. The three man crew sprayed weeds for five days with a four wheeler, a side by side, and a one ton truck with mounted tank and boom sprays. They spot sprayed from the railroad right-a-way close to Wells to the county road on the south side of Clover Valley. The CD also cost shared with co-operators for herbicides they purchased for spraying weeds on their property and adjacent right-a-ways. New this year we also cost shared on squirrel bait to help combat the increasing rodent problem.

Equipment Rental

The Clover Valley Conservation District offers an equipment rental program to CVCD co-operators for implementing conservation practices. The district tries to make available equipment that co-operators cannot usually afford to own. This year the CD bought another Case Backhoe to add to our program.

The available equipment consists of:

- 2 disk harrows
- 1 skid-mounted weed sprayer
- 1 ATV weed sprayer
- 1 motor grader
- 1 pull-type compressor
- 1 center pivot rut filler
- 2 backhoes
- 1 jack hammer
- 1 air post driver

Weed sprayers have no rental fee.



The district cooperates with the NRCS on snow surveys.

YEAR-END FINANCIAL REPORT
CLOVER CONSERVATION DISTRICT
SUMMARY OF RECEIPTS

For the Fiscal Year Ending June 30, 2014

RECEIPT SOURCE	AMOUNT
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State Funds	3629.62
County Funds	5000.00
City Funds	
Other Government Funds (specify)	
Administrative Income (specify)	
Interest – CD, Savings and Checking	135.64
Grants for projects (specify)	
Rental Income (equipment, etc.)	4196.82
Contributions	
Building/Property Rental Fees	
Other Sources of Income	
TOTAL INCOME	12962.08

YEAR-END FINANCIAL REPORT

DRAFT REPORT DUE JULY 15 – FINAL REPORT DUE SEPTEMBER 30.

*TO: STATE CONSERVATION COMMISSION
DCNR – CONSERVATION DISTRICT PROGRAM*

BRE@DCNR.NV.GOV

Fax# 775-684-2715

Page 1 of 4

CLOVER CONSERVATION DISTRICT

SUMMARY OF EXPENDITURES

For the Fiscal Year Ending June 30, 2014

EXPENDITURE	AMOUNT
Employee Salary	
Fringe Benefit Expense	
Travel	
Building Rent	
Telephone	
Insurance	662.09
Postage	
Copying Expense	
Office Supplies	
Education & Information Expenses	
Equipment Purchase (specify) Case Backhoe	33,600.00
Equipment Expenses (maintenance, repair, operation)	866.41
Dues – NvACD	600.00
Dues – NACD	775.00
Dues - Other	
Mileage	893.89
Investments (specify)	
Internet	
Bond and Insurance Expenses	
Project Costs:	
Grant #1 Chemical Cost-Share	1307.96
Grant #2 Progressive Pest Management	10,125.00
Grant #3	
Other Expenses (specify)	
Sage Grouse Meeting	543.15
NvACD Annual Meeting	100.00
TOTAL EXPENSES	49,473.50

DRAFT REPORT DUE JULY 15 – FINAL REPORT DUE SEPTEMBER 30.

**TO: STATE CONSERVATION COMMISSION
DCNR – CONSERVATION DISTRICT PROGRAM**

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Page 2 of 4

CLOVER CONSERVATION DISTRICT FINANCIAL SUMMARY

For the Fiscal Year Ending June 30, 20 14

1. BEGINNING OF YEAR FUND BALANCE:

(Must Equal Funds Reported From End of Previous Fiscal Year)

a. List all bank accounts:	
Certificate of Deposit	\$ 52,538.61
Checking Account	<u>\$ 36,337.06</u>
Savings Account	<u>\$ 2,248.04</u>
b. Cash on hand County Check 6/28/2013	<u>\$ 5,000.00</u>
c. Total fund balance.....	<u>\$ 96,123.75</u>
d. Accounts receivable grants.....	<u>\$</u>
e. Accounts payable.....	<u>\$</u>
f. Total funds available.....	<u>\$ 96,123.75</u>

2. END OF YEAR FUND BALANCE:

a. List all bank accounts:		CD	52,643.76
Checking Account		\$	<u>4,720.15</u>
Savings Account		\$	<u>2,248.42</u>
b. Cash on hand		\$	<u></u>
c. Total fund balance.....		\$	<u>59,612.33</u>
d. Accounts receivable grants.....		\$	<u></u>
1. Grant #1 _____ - \$ _____			
2. Grant #2 _____ - \$ _____			
e. Accounts payable.....		\$	<u></u>
1. Item #1 _____ - \$ _____			
2. Item #2 _____ = \$ _____			
f. Total funds available.....		\$	<u>59,612.33</u>

3. SUMMARY:

a. Beginning of year fund balance (1.c. above).....	\$ 96,123.75
b. Plus total receipts (from Receipt Summary)	<u>\$ 12,962.08</u>
c. Less total expenditures (from Expense Summary)	<u>\$ 49,473.50</u>
d. Must equal end-of-year fund balance (2.c. above)	<u>\$ 59,612.33</u>

4. ASSETS: List all assets (equipment, land, buildings, etc.) and estimate their value:

a. 2/ Backhoes	<u>\$ 39,600.00</u>
b. 2/ Disc Harrows 1/ Air Compressor	<u>\$ 4,000.00</u>
c. 1/ Pivot Track Filler 1/ Galion Blade	<u>\$ 6,000.00</u>

DRAFT REPORT DUE JULY 15 – FINAL REPORT DUE SEPTEMBER 30.

TO: STATE CONSERVATION COMMISSION
DCNR – CONSERVATION DISTRICT PROGRAM

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CLOVER CONSERVATION DISTRICT

For the Fiscal Year Ending June 30, 20¹⁴

USE OF STATE APPROPRIATED MONEY

Amount of State Appropriated Money:	Ending 6/14	\$ 3630	.00
	Ending 6/13	420	.00

Money Spent:

Category (specify)	Weed Program	\$ 11,433	.00
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Matching Funds Spent:

Category (specify)	County Funds	\$ 5,000	.00
	Checking Acct.	2,383	.00

Balance Remaining:	\$	<u>0.00</u>
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Authorized Signature:
Name and Title

Date

Clover CONSERVATION DISTRICT

DRAFT REPORT DUE JULY 15 - FINAL REPORT DUE SEPTEMBER 30.

*TO: STATE CONSERVATION COMMISSION
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Page 4 of 4