

**ESMERALDA CONSERVATION DISTRICT
PROPOSED ANNUAL WORK PLAN
July 1, 2012-June 30, 2013**

Draft Financial Report	Due July 15, 2012	July
Schedule Annual Audit		September
Approve Annual Report	Due September 30, 2012	September
Approve Final Financial Report	Due September 30, 2012	September
<u>ANNUAL MEETING</u> as required by NRS. NRCS MOU/Civil Right Responsibility. Presentations with NRCS,FSA, and/or other speakers. Contact Bruce Peterson.		
Review work plan and budget.		September
Inform Esmeralda School District of the rules for the Poster Contest		September
Hold meeting to Judge the poster contest		October
Attend NvACD State meeting Winnemucca, NV on October 23-24 2012		October
Prepare for Election to be held the first week in November (Advertise & approve date with the Esmeralda County clerk (reserve date for community center). Advertise for 3 positions. Prepare for county representative appointment.		October
Election meeting at the Fish Lake Valley Community center (up for election are Leland Wallace, Ron Amick, and Marlene Wallace)		November
Reorganize the board.		January
Send letter requesting Esmeralda County to provide support of matching funds in the amount of \$2500.00		January
Pay Insurance Premium Due		January
Pay DRI Invoice		May
Pay NvACD dues		May
Send letter requesting matching funds paperwork for financial report from Esmeralda County		May
Develop and approve new work plan.	Due June 1, 2013	May
Develop and approve new annual budget	Due June 1, 2013	May
Take a leadership role in informing producers of progress that is being made in weed and pest control.		continuous
Provide pamphlets and books to the public on weed and pest control.		continuous
Encourage conservation awareness in our community.		continuous

Manage the District's finances.	continuous
Hold 3 meetings annually as required by NRS	continuous
Maintain DRI Weather Station.	continuous
Control noxious weeds within our district	continuous
Maintain well camera and provide camera services to the public.	continuous
Reimburse operator's expenses of well camera (2 operators will operate camera on every job)	continuous

**ESMERALDA COUNTY CONSERVATION DISTRICT
PROPOSED ANNUAL BUDGET
July 1, 2012-June 30, 2013**

Expenses

Poster Contest.....	\$240.00
Travel.....	\$840.00
Office expenses	\$100.00
Noxious Weed Abatement Program.....	\$2500.00
Camera Job Reimbursements and Supplies.....	\$450.00
Maintenance on DRI Weather Station in Fish Lake Valley	\$250.00
Liability and Worker Comp Insurance.....	\$920.00
Dues NvACD.....	\$600.00
Total Budget Amount.....	\$5900.00

Income

State Funds Amount.....	\$2500.00
Well Camera Income.....	\$900.00
Match State Funds	
Esmeralda County match toward Esmeralda Conservation District Weed Abatement Program.....	\$2500.00

ESMERALDA CONSERVATION DISTRICT
ANNUAL REPORT
FY 2012-2013

We received state funding in the amount of \$2592.59. We received and additional \$159.49 in April 2013. Liability and Worker's Comp insurance was paid for by our district this fiscal year. We revised our budget accordingly again this year making several cuts, including dues paid to NACD. We once again only paid DRI \$250.00 instead of \$1000.00 for our weather station because of budget cuts. Leland and Marlene Wallace attended the state meeting in Winnemucca, Nevada on October 22, 2012 and we agreed to pay the NvACD dues in the amount of \$600.00.

We held our "Annual Meeting" on September 19, 2012 inviting Ed Biggs, NRCS Yerington; Bruce Petersen, NRCS State Conservationist; Sarah Adler, State Director USDA Rural Development; Greg Weger and Betty Hodik, Farm Service Agency.

Our election was held at our November 8, 2012 meeting, reelecting the same board members. We have a new county representative, Ralph Keyes.

We sponsored a local Conservation Poster contest with the Esmeralda County Schools and posters were judged on October 17, 2012. Our winners were sent to state judging in Winnemucca.

Our income from our well camera services continues to be down substantially. We only provided services to two wells this year in August 2012 and April 2013. We amended our guidelines for our well camera in May 2013.

On January 25, 2013 we requested assistance from Esmeralda County for matching funds of \$2500.00 or more.

We developed a work plan and budget.

Throughout the year we have informed local officials of any particular problems with weeds in our district.

We continue to provide pamphlets and books to the public on weed control throughout the year and encourage conservation in the school.

We managed the District's finances throughout the year.

We held meetings on September 19, 2012, October 17, 2012, November 8, 2012, and May 16, 2013.

We continue to maintain our DRI Weather Station, which has been especially helpful to the farming in Fish Lake Valley. It also assists the Yerington FSA office in allocating grazing allotments. It can be accessed on the Internet at: <http://www.wrcc.dri.edu/weather/dyer.htm>

YEAR-END FINANCIAL REPORT
Esmeralda CONSERVATION DISTRICT
SUMMARY OF RECEIPTS

For the Fiscal Year Ending June 30, 20 13

RECEIPT SOURCE **AMOUNT**

State Funds	2659.49
County Funds	
City Funds	
Other Government Funds (specify)	
Administrative Income (specify)	
Interest - CD, Savings and Checking	1.27
Grants for projects (specify)	
Rental Income (equipment, etc.)	
Contributions	
Building/Property Rental Fees	
Other Sources of Income	
Well Camera	425.00
TOTAL INCOME	\$ 3085.76

YEAR-END FINANCIAL REPORT

DRAFT REPORT DUE JULY 15 - FINAL REPORT DUE SEPTEMBER 30.

**TO: STATE CONSERVATION COMMISSION
DCNR - CONSERVATION DISTRICT PROGRAM**

BRE@DCNR.NV.GOV
Fax# 775-684-2715

Esmeralda CONSERVATION DISTRICT

SUMMARY OF EXPENDITURES

For the Fiscal Year Ending June 30, 2013

<u>EXPENDITURE</u>	<u>AMOUNT</u>
Employee Salary	
Fringe Benefit Expense	
Travel	
Building Rent	1107.35
Telephone	
Insurance Liability / Work Comp.	876.45
Postage	
Copying Expense	
Office Supplies	107.52
Education & Information Expenses Posters	250.00
Equipment Purchase (specify)	
Equipment Expenses (maintenance, repair, DRI operation)	250.00
well camera	50.00
Dues - NvACD	600.00
Dues - NACD	
Dues - Other	
Mileage	
Investments (specify)	
Internet	
Bond and Insurance Expenses	
Project Costs:	
Grant #1	
Grant #2	
Grant #3	
Other Expenses (specify) Donations	
Nvacd state meeting / refresh.	50.00
Esmeralda annual meeting / lunch	84.43
TOTAL EXPENSES	\$ 3375.75

DRAFT REPORT DUE JULY 15 - FINAL REPORT DUE SEPTEMBER 30.

**TO: STATE CONSERVATION COMMISSION
DCNR - CONSERVATION DISTRICT PROGRAM**

ARE@DCNR.NV.GOV

Fax# 775-684-2715

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Esméralda CONSERVATION DISTRICT FINANCIAL SUMMARY

For the Fiscal Year Ending June 30, 20 13

1. BEGINNING OF YEAR FUND BALANCE:

(Must Equal Funds Reported From End of Previous Fiscal Year)

a. List all bank accounts:

Certificate of Deposit	\$	
Checking Account	\$	<u>12,036.79</u>
Savings Account	\$	

b. Cash on hand	\$	
c. Total fund balance.....	\$	<u>12,036.79</u>
d. Accounts receivable grants.....	\$	
e. Accounts payable.....	\$	
f. Total funds available.....	\$	<u>12,036.79</u>

2. END OF YEAR FUND BALANCE:

a. List all bank accounts:

Checking Account	\$	<u>12,126.91</u>
Savings Account	\$	

b. Cash on hand	\$	
c. Total fund balance.....	\$	<u>12,126.91</u>
d. Accounts receivable grants.....	\$	

1. Grant #1 _____ - \$ _____
 2. Grant #2 _____ - \$ _____

e. Accounts payable.....	\$	
1. Item #1 <u>1438 920 1448 910</u> - \$ <u>30</u>		
2. Item #2 <u>1437 9150 1449 305</u> - \$ <u>350.11</u>		
f. Total funds available.....	\$	<u>11,746.80</u>

3. SUMMARY:

a. Beginning of year fund balance (1.c. above).....	\$	<u>12,036.79</u>
b. Plus total receipts (from Receipt Summary)	\$	<u>3,085.76</u>
c. Less total expenditures (from Expense Summary)....	\$	<u>3,375.75</u>
d. Must equal end-of-year fund balance (2.c. above)....	\$	<u>11,746.80</u>

4. ASSETS: List all assets (equipment, land, buildings, etc.) and estimate their value:

a. Sprayer	\$	<u>1350</u>
b. GPS	\$	<u>200</u>
c. Web Camera	\$	<u>12,000</u>

DRAFT REPORT DUE JULY 15 - FINAL REPORT DUE SEPTEMBER 30.

TO: STATE CONSERVATION COMMISSION
DCNR - CONSERVATION DISTRICT PROGRAM

BR@DCNR.NY.GOV

Fax# 775-684-2715

Esmeralda CONSERVATION DISTRICT

For the Fiscal Year Ending June 30, 20 13

USE OF STATE APPROPRIATED MONEY

Amount of State Appropriated Money: \$ 2659⁴⁹.00

Money Spent:

Category (specify) \$ 2659⁴⁹.00

Matching Funds Spent:

Category (specify) \$ 5,850.00

Balance Remaining: \$ 0.00

Matthew A. Johnson Treasurer 9-26-13
Authorized Signature: _____ Date
Name and Title

Esmeralda CONSERVATION DISTRICT



ROAD AND SOLID WASTE DEPARTMENT ESMERALDA COUNTY, NEVADA

Ed Rannelle
Supervisor
Phone: (775) 485-3448

Post Office Box 129
Goldfield, Nevada 89013
FAX: (775) 485-3457

May 29, 2013

Esmeralda County Conservation District
Attn: Matt Johnson
HC72 Box 13850
Dyer, NV 89010

Re: Esmeralda County Expenses and Match Funds towards
Fish Lake Valley Weed Abatement Program

Please find enclosed copies of Nevada Division of Forestry invoices for the fiscal year of 2011/2012 and 2012/2013. These invoices have all been processed and paid. These invoices include both weed abatement as well as trash cleanup.

Months of Fiscal Year of 2011/2012	Cost to the County
December 2011	\$1000.00
January 2012	\$1000.00
February 2012	\$1000.00
March 2012	\$1000.00
April 2012	\$1000.00
May 2012	\$1000.00
	<u>\$1000.00</u>
Sub-Total	\$6000.00

Months of Fiscal Year of 2012/2013	Cost to the County
July 2012	\$1000.00
September 2012	\$1000.00
October 2012	\$1000.00
November 2012	\$1000.00
December 2012	\$1000.00
February 2013	\$1000.00
March 2013	\$1000.00
	<u>\$1000.00</u>
Sub-Total	\$7000.00

Weed control by Road Department Personnel in Fish Lake Valley, Silver Peak and Goldfield, specifically grade/slope overgrown shoulders, weeds and brush loaded and hauled away.

Labor & Equipment Costs FY 2012 @ \$45.00 x 60 = \$2700.00
Labor & Equipment Costs FY 2013 @ \$45.00 x 70 = \$3150.00

} appropriate.

FY 2012 Sub-Total = \$ 8,700.00
FY 2013 Sub-Total = \$10,150.00

Grand total since last statement:

\$18,850.00

Should you have any further questions, please, feel free to call our office at 775-485-3448.

Sincerely,


Patty Huber-Beth, Administrative Assistant
Esmeralda County Road & Solid Waste Dept.