

**ESMERALDA CONSERVATION DISTRICT
PROPOSED ANNUAL WORK PLAN
July 1, 2013-June 30, 2014**

Board to review treasurer figures before financial report deadline September 30, 2013	July
Approve Annual Report Due September 30, 2013	September
Approve Final Financial Report Due September 30, 2013	September
<u>ANNUAL MEETING</u> as required by NRS. NRCS MOU/Civil Right Responsibility. Presentations with NRCS,FSA, and/or other speakers. Review work plan and budget.	September
Inform Esmeralda School District of the rules for the Poster Contest	September
Hold meeting to Judge the poster contest	October
Attend NvACD State meeting	October
Pay Liability Insurance	November
Send letter requesting Esmeralda County to provide support of matching funds in the amount of \$2500.00	January
Pay Workers Comp Insurance Premium Due	Jan/Feb
Pay DRI Invoice	April/May
Pay NvACD dues	April/May
Develop and approve new work plan. Due June 1, 2014	May
Develop and approve new annual budget Due June 1, 2014	May
Send letter requesting matching funds paperwork for financial report from Esmeralda County	June
Take a leadership role in informing producers of progress that is being made in weed and pest control.	continuous
Provide pamphlets and books to the public on weed and pest control.	continuous
Encourage conservation awareness in our community.	continuous
Manage the District's finances.	continuous
Hold 3 meetings annually as required by NRS	continuous
Maintain DRI Weather Station.	continuous
Control noxious weeds within our district	continuous

Maintain well camera and provide camera services to the public.

continuous

Reimburse operator's expenses of well camera (2 operators will operate camera on every job)

continuous

**ESMERALDA COUNTY CONSERVATION DISTRICT
PROPOSED ANNUAL BUDGET
July 1, 2013-June 30, 2014**

Expenses

Poster Contest.....	\$250.00
Travel & Registration fees.....	\$1200.00
Office expenses	\$100.00
Noxious Weed Abatement Program.....	\$2500.00
Camera Job Reimbursements and Supplies.....	\$100.00
Maintenance on DRI Weather Station in Fish Lake Valley	\$250.00
Liability and Worker Comp Insurance.....	\$900.00
Dues NvACD.....	\$600.00
Total Budget Amount.....	
\$5900.00	

Income

State Funds Amount.....	\$2500.00
Well Camera Income.....	\$900.00
Match State Funds	
Esmeralda County match toward Esmeralda Conservation District Weed Abatement Program.....	\$2500.00

ESMERALDA CONSERVATION DISTRICT
ANNUAL REPORT
FY 2013-2014

We received state funding in the amount of \$3500.00. We received an additional \$129.62 in February 2013. Worker's Comp insurance was paid for by our district this fiscal year in the amount of \$432.00, but the process for paying the liability insurance is a little to be desired since an invoice is not sent to the district for payment and the deadline was missed. We revised our budget accordingly again this year. We once again only paid DRI \$250.00 instead of \$1000.00 for our weather station because of budget cuts. Leland and Marlene Wallace attended the NvACD state meeting in Elko, Nevada, November 5-6, 2013, and we paid NvACD dues in the amount of \$600.00. We paid NACD dues in the amount of \$600.00 and we donated \$400.00 to the Range Camp this year.

We held our "Annual Meeting" on September 26, 2013 at the Fish Lake Valley Community Center inviting speakers from NRCS Yerington, NRCS State Conservationist, USDA Rural Development, and Farm Service Agency. Lunch was provided for those in attendance.

We sponsored a local Conservation Poster contest with the Esmeralda County Schools. Posters were judged and our 12 winners were awarded cash prizes and then sent to state judging in Elko. Our district won 1st 2nd and 3rd in the K-1 grade division; 1st and 2nd in the 2nd-3rd grade division; and 1st in the 7th-9th grade division at the NvACD meeting. Two of our students Delia Scates and Skyla Ogilvie won in the National competition and were recognized in a State press release.

Our income from our well camera services continues to be down substantially. We only provided services to one well this year in February 2014.

On January 25, 2014 we requested assistance from Esmeralda County for matching funds of \$3500.00 or more. They continue to provide us with in kind funding for noxious weed abatement.

We developed a work plan and budget.

Throughout the year we have informed local officials of any particular problems with weeds in our district.

We continue to provide pamphlets and books to the public on weed control throughout the year and encourage conservation in the school.

We managed the District's finances throughout the year.

We held meetings on September 26, 2013, March 5, 2014, and May 14, 2014.

We continue to maintain our DRI Weather Station, which has been especially helpful to the farming in Fish Lake Valley. It also assists the Yerington FSA office in allocating grazing allotments. It can be accessed on the Internet at:
<http://www.wrcc.dri.edu/weather/dyer.html>

YEAR-END FINANCIAL REPORT
Esmeralda CONSERVATION DISTRICT
SUMMARY OF RECEIPTS

For the Fiscal Year Ending June 30, 20 14

RECEIPT SOURCE **AMOUNT**

State Funds	\$ 3629.62
County Funds	
City Funds	
Other Government Funds (specify)	
Administrative Income (specify)	
Interest - CD, Savings and Checking	\$ 1.33
Grants for projects (specify)	
Rental Income (equipment, etc.)	
Contributions	
Building/Property Rental Fees	
Other Sources of Income	
well Camera	\$ 193.50
TOTAL INCOME	\$ 3824.45

YEAR-END FINANCIAL REPORT

DRAFT REPORT DUE JULY 15 - FINAL REPORT DUE SEPTEMBER 30.

TO: STATE CONSERVATION COMMISSION
DCNR - CONSERVATION DISTRICT PROGRAM

BRE@DCNR.NV.GOV

Fax# 775-684-2715

Page 1 of 4

Esmeralda CONSERVATION DISTRICT
 SUMMARY OF EXPENDITURES

For the Fiscal Year Ending June 30, 20 14

EXPENDITURE **AMOUNT**

Employee Salary	
Fringe Benefit Expense	
Travel <i>and Registration</i>	\$ 512.97
Building Rent	
Telephone	
Insurance <i>liability / work comp.</i>	\$ 432.00
Postage <i>office expenses</i>	\$ 340.68
Copying Expense	
Office Supplies	
Education & Information Expenses <i>Posters</i>	\$ 240.00
Equipment Purchase (specify)	
Equipment Expenses (maintenance, repair, DRI operation) <i>well camera</i>	\$ 250.00 \$ 300.00
Dues - NvACD	\$ 600.00
Dues - NACD	\$ 600.00
Dues - Other	
Mileage	
Investments (specify)	
Internet	
Bond and Insurance Expenses	
Project Costs:	
Grant #1	
Grant #2	
Grant #3	
Other Expenses (specify) <i>Donations Boy Camp</i>	\$ 400.00
TOTAL EXPENSES	\$ 3675.65

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TO: STATE CONSERVATION COMMISSION
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 Page 2 of 4

Esmeralda CONSERVATION DISTRICT FINANCIAL SUMMARY

For the Fiscal Year Ending June 30, 2014

1. BEGINNING OF YEAR FUND BALANCE:

(Must Equal Funds Reported From End of Previous Fiscal Year)

a. List all bank accounts:

Certificate of Deposit	\$	
Checking Account	\$	12,126.91
Savings Account	\$	
b. Cash on hand	\$	
c. Total fund balance.....	\$	12,126.91
d. Accounts receivable grants.....	\$	149.78
e. Accounts payable.....	\$	380.11
f. Total funds available.....	\$	11896.58

2. END OF YEAR FUND BALANCE:

a. List all bank accounts:

Checking Account	\$	13,295.49
Savings Account	\$	
b. Cash on hand	\$	
c. Total fund balance.....	\$	13,295.49
d. Accounts receivable grants.....	\$	

- 1. Grant #1 _____ - \$ _____
- 2. Grant #2 _____ - \$ _____

e. Accounts payable..... \$ 1,250.11

- 1. Item #1 1455 - \$ 400
- 2. Item #2 1481 and 4 = \$ 850.11

f. Total funds available..... \$ 12,045.38

1438 \$ 20
 1448 \$ 10
 1449 \$ 200.11
 1467 \$ 20
 1481 \$ 600

3. SUMMARY:

a. Beginning of year fund balance (1.c. above).....	\$	12,126.91	11896.58
b. Plus total receipts (from Receipt Summary)	\$	3824.45	
c. Less total expenditures (from Expense Summary)....	\$	3675.65	
d. Must equal end-of-year fund balance (2.c. above).....	\$	13,895.49	12045.38

4. ASSETS: List all assets (equipment, land, buildings, etc.) and estimate their value:

a.	<u>Spares</u>	\$	1300
b.	<u>GPS</u>	\$	200
c.	<u>Well Camera</u>	\$	12,000

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TO: STATE CONSERVATION COMMISSION
DCNR - CONSERVATION DISTRICT PROGRAM

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Esmeralda CONSERVATION DISTRICT

For the Fiscal Year Ending June 30, 2014

USE OF STATE APPROPRIATED MONEY

Amount of State Appropriated Money: \$ 3629 ⁶² .00

Money Spent:

Category (specify) \$ 3629 ⁶² .00

Matching Funds Spent:

Category (specify) \$ 4050 .00

Balance Remaining: \$ 0.00

Authorized Signature: Matthew Johnson
Name and Title Matthew Johnson
Treasurer

Date
7-29-14

Esmeralda CONSERVATION DISTRICT



ESMERALDA COUNTY ROAD & SOLID WASTE DEPARTMENT
ESMERALDA COUNTY, NEVADA

Edwin B. Rannells, Supervisor

P.O. BOX 129
GOLDFIELD, NEVADA 89013

Office (775) 485-3448 Fax (775) 485-3457
ccrd@frontiernet.net

Esmeralda County Conservation District
Attn: Matt Johnson
HC72 Box 13850
Dyer, NV 89010

6/19/14

RE: Esmeralda County Expenses and Match Funds towards FLV Weed Abatement Program

Please find the enclosed copies of Nevada Division of Forestry invoices for the Fiscal Year (FY) 2013 and 2014. These invoices have been processed and paid. These invoices include both weed abatement as well as trash cleanup.

Months of FY 2013:	Cost to the county:
April 2013	\$1,000.00
May 2013	\$1,000.00
June 2013	<u>\$1,000.00</u>
Subtotal for FY 2013	\$3,000.00

Months of FY 2014:	Cost to the county:
July 2013	\$1,000.00
October 2013	\$1,000.00
November 2013	\$1,000.00
January 2014	\$1,000.00
March 2014	\$1,000.00
April 2014	<u>\$1,000.00</u>
Subtotal for FY 2014 (to date)	\$6,000.00

Weed control by Road Department personnel in Fish Lake Valley, Silver Peak and Goldfield, specifically grade/slope overgrown shoulders, weeds and brush loaded and hauled away:

Labor & Equipment costs FY 2013 @ \$45.00 x 30 = \$1350.00
Labor & Equipment costs FY 2014 @ \$45.00 x 60 = \$2700.00

} appropriate \$14050

FY 2013 Total: \$ 4,350.00
FY 2014 Total (to date) \$ 8,700.00
Grand total since last statement: \$13,050.00

}

Should you have any questions, please feel free to call our office at 775-485-3448.
Cordially,

P. Huber-Beth

Patty Huber-Beth, Administrative Assistant
Esmeralda County Road & Solid Waste Dept.