

# *EUREKA CONSERVATION DISTRICT*

*Annual Work Plan and Budget*

*July 1st, 2013 – June 30th, 2014*

**EUREKA CONSERVATION DISTRICT  
ANNUAL WORK PLAN & BUDGET  
JULY 1<sup>st</sup>, 2013 – JUNE 30<sup>th</sup>, 2014**

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### INTRODUCTION:

The principal goal of Eureka Conservation District is to protect county soil, water, and related resources from unwise use. We believe the following work plan is realistic and helpful in implementing conservation efforts facing our county.

In general, conservation assistance is made available free of charge, to district landowners and operators through mutual and cooperative working agreements with the United States Department of Agriculture, and Natural Resources Conservation Service in Eureka, Nevada. All programs and services of the U.S. Department of Agriculture are offered on a nondiscriminatory basis, without regard to race, color, creed, nationality origin, sex, age, marital status, disability or sexual orientation. The District encompasses Eureka County.

**MISSION STATEMENT:**

The mission of the Eureka Conservation District is to coordinate technical and educational resources to meet the needs of the people within the District for the conservation of natural resources.

**OBJECTIVES:**

- ❖ Concentrate conservation efforts in critical resources problem areas and important land use areas.
- ❖ Provide conservation assistance to district cooperators, individuals, minorities, limited resource farmers, and units of government.
- ❖ Reinforce work relationships with various agencies and groups, and support programs having a common interest.
- ❖ Carry out information and educational programs.
- ❖ Continue to carry out district administration activities.

**I. CONSERVATION ASSISTANCE:**

	<b>WHO</b>	<b>WHEN</b>
1. Encourage landowners and operators to become cooperators.	Board NRCS	continuous
2. Develop conservation plans and provide technical assistance for cooperators to apply practices.	NRCS Board Cooperator	continuous
3. Work with producers to maintain eligibility under the provisions of the Food Security Act.	NRCS Board	continuous
4. Initiate Fish Creek Project to alleviate erosion and create wildlife and waterfowl habitat.	Board DV Weed District	continuous
5. Share in the plan to re-establish dry land pasture for Al Hoekenga acreage.	Board	2013-2014
6. Pinyon-Juniper Wildlife Habitat Enhancement.	NRCS ECD Board	continuous
7. Riparian Improvement project.	NRCS	continuous
8. Agrimet Station maintenance fee.	Board	2013-2014
9. Tree purchasing.	Board	2013-2014
10. Sponsor students for Range Camp Attendance	Board	continuous

**II. WORKING RELATIONS:**

	<b>WHO</b>	<b>WHEN</b>
1. Cooperate with individuals, groups, and local officials in land use planning to advance conservation goals and objectives.	Board NRCS	continuous

- |    |   |               |            |
|----|---|---------------|------------|
| 2. | Assist the Natural Resources Conservation Service (NRCS) to carry out conservation programs.  | Board<br>NRCS | continuous |
| 3. | Keep up-to-date on public policy issues and other agency proposals affecting Eureka County.   | Board<br>NRCS | continuous |
| 4. | Participate in public meetings concerning the District.   | Board<br>NRCS | continuous |
| 5. | Be informed on legislative activities and notify legislative representatives on any issue of concern to the Eureka Conservation District. | Board         | continuous |
| 6. | Work with local cooperative extension services to develop demonstrations, research trials and conservation plans.                         | Board<br>NRCS | continuous |

**III. INFORMATION AND EDUCATION:**

- |    |   | <b>WHO</b>  | <b>WHEN</b> |
|----|---|---|-------------|
| 1. | Publish District's annual report in local newspaper.  | Board   | Oct/Nov     |
| 2. | Publish semi-annual newsletter.   | Board, UNR Extension,<br>DV Weed, Natural Resources | continuous  |
| 3. | Sponsor local poster contest.   | Board   | October     |
| 4. | Sponsor Range Camp participants.  | Board   | June        |
| 5. | Sponsor scholarships for high school and college students interested in agriculture or natural resource fields. | Board   | May         |
| 6. | Provide financial assistance to local clubs.  | Board   | continuous  |
| 7. | Take a leadership role in informing producers of progress being made in weed and pest control activities.       | Board   | continuous  |
| 8. | Provide pamphlets or books to the public on weed and pest control.  | Board   | continuous  |
| 9. | Sponsor conservation workshops.   | Board   | continuous  |

**IV. ADMINISTRATION:**

- |    |                                     | <b>WHO</b> | <b>WHEN</b>    |
|----|-------------------------------------|------------|----------------|
| 1. | Develop annual work plan.           | Board      | April          |
| 2. | Review Memorandum of Understanding. | Board      | continuous     |
| 3. | Develop annual budget.              | Board      | January - June |
| 4. | Manage District finances.           | Board      | continuous     |

- |     |  |       |            |
|-----|--|-------|------------|
| 5.  | Hold regular meetings each month. Special meetings to be called as needed. | Board | monthly    |
| 6.  | Plan and direct a conservation project.                                    | Board | continuous |
| 7.  | Operate and maintain a local conservation office.                          | Board | continuous |
| 8.  | Hire employees or acquire the services of professionals.                   | Board | as needed  |
| 9.  | Help orient new supervisors on district activities and programs.           | Board | as needed  |
| 10. | Conduct employee appraisals.   | Board | as needed  |
| 11. | Hold elections of board officers.  | Board | November   |

**V. SPECIAL COMMITTEE ASSIGNMENTS:**

**1. Local Conservation Committee**

Patsy Tomera  
Patti Benson  
Juniece Salas  
Jake Tibbitts  
Gary McCuin

**4. Poster Committee**

Patti Benson  
Juniece Salas

**2. Annual Meeting Committee**

Patsy Tomera  
Patti Benson  
Juniece Salas

**5. Scholarship Committee**

Patsy Tomera  
Patti Benson  
Lynn Conley

**3. Research and Education**

Patsy Tomera  
Patti Benson  
Juniece Salas  
Jake Tibbitts  
Lynn Conley

**6. ECD Empowerment Authority**

Jake Tibbitts  
Gary McCuin

**VI. CALENDAR OF EVENTS:**

District supervisors will attend local, state, and national meetings, conferences, etc, to keep abreast of changing conservation techniques and resource issues, and to further conservation work plan projects.

<b>MEETINGS</b>	<b>WHO</b>	<b>WHEN</b>
1. Nevada Association of Conservation Districts	Board	October/November
2. Southwest Region Meeting	Board Representative	September

- |    |  |                      |                  |
|----|--|----------------------|------------------|
| 3. | Northeast Area Meeting                             | Board                | June             |
| 4. | National Association of Conservation Districts     | Board                | February         |
| 5. | Annual Meeting of Eureka Conservation District     | Board                | October/November |
| 6. | NACD Summer Board Meeting & Legislative Conference | Board Representative | July             |

**VII. AUTHORIZATION:**

Adoption of this work plan was authorized unanimously by motion of the Eureka Conservation District Board of Supervisors.

Approved by:

\_\_\_\_\_  
**Patsy Tomera, Chairwoman**

Date: \_\_\_\_\_

\_\_\_\_\_  
**Patti Benson, Vice-Chairwoman**

Date: \_\_\_\_\_

**EUREKA CONSERVATION DISTRICT**  
**P.O. Box 323, Eureka, Nevada 89316**  
**(775) 237-5251**

*Annual Budget*  
*JULY 1, 2013 through JUNE 30, 2014*

<b>Supervisor's Travel &amp; Training: .....</b>	<b>\$5,000.00</b>
<hr/>	
<b>Office Expenses: .....</b>	<b>\$7,800.00</b>
Postal Fees (postage, bulk mailings, etc) .....	\$ 300.00
Office Supplies (including monthly Internet service)...	\$1,500.00
Salary for District Clerk .....	\$6,000.00
<hr/>	
<b>Projects: .....</b>	<b>\$24,000.00</b>
• Agrimet Station Maintenance Fee	
• Center Pivot Management Monitoring (moisture metering) in Diamond Valley	
• Clark Pond Stabilization	
• Eureka County Conservation Poster Contest	
• Fish Creek Project	
• Hoekenga Pasture Restoration	
• Juvenile Department Duck Stamp Program	
• P-J Thinning	
• Range camp	
• Research and Education	
• Riparian Project	
• Tree Purchasing	
•	
<hr/>	
<b>Insurance (worker's compensation and grain drills .....</b>	<b>\$ 600.00</b>
<hr/>	
<b>State and National Meetings and Dues: .....</b>	<b>\$7,375.00</b>
NvACD dues .....	\$ 600.00
National Association of Conservation Districts .....	\$ 775.00
Registration and Travel Expenses for Meetings.....	\$6,000.00
<hr/>	
<b><u>Expense Total</u> .....</b>	<b>\$40,775.00</b>
<hr/>	
<i>Annual Budget Amount. ....</i>	<i>\$42,775.00</i>
<i>(Grant from Eureka County)</i>	
<hr/>	
<i>State Funds Amount .....</i>	<i>\$2,500.00</i>
<hr/>	
<i>Total Budget Amount .....</i>	<i>\$45,275.00</i>
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*EUREKA CONSERVATION DISTRICT  
P.O. Box 323, Eureka, Nevada 89316  
(775) 237-5251*

*Eureka*  
*Conservation*  
*District*

Annual Report

July 1, 2013 - June 30, 2014

**EUREKA CONSERVATION DISTRICT  
ANNUAL REPORT  
JULY 1, 2012 - JUNE 30, 2013**

**Eureka Conservation District Background Information:**

The Eureka Conservation District (ECD) was founded in 1950. The District land mass at the time of inception covered 1,650 square miles. After four landowner petitions and land transfers from Jiggs and the Humboldt Conservation Districts, the Eureka Conservation District now covers 4,175 square miles.

**Meeting Dates:**

The Eureka Conservation District meets the second Wednesday of each month in the Eureka County Administrative Building at 701 S. Main Street in Eureka, Nevada.

**District Supervisors:**

Chairperson	Patsy Tomera	November 2012 through November 2014
Vice – Chairperson	Patti Benson	November 2012 through November 2014
Member	Juniece Salas	November 2014 through November 2016
Member	Gary McCuin	November 2012 through November 2014
Member	Lynn Conley	November 2014 through November 2016
County Representative	Jake Tibbitts, Eureka County Natural Resources Manager	

**2012 - 2013 Meetings:**

**Local & Area** -The Eureka Conservation District (ECD) held eight regular meetings.

**State** – Supervisor Jake Tibbitts, Eureka Conservation District Supervisor and Eureka County Appointed Representative, is the current President of the State of Nevada Conservation Districts (NvACD) and did chair the state meeting held in Elko, Nevada. Chairwoman Tomera, President of the Eureka Conservation District attended the state meeting, along with Supervisors Juniece Salas, Patti Benson, and Lynn Conley. *NvACD dues for ECD are current.*

**National** – Mr. Jake Tibbitts, President of the State of Nevada Conservation Districts, and Eureka County Conservation District County Representative did attend the NACD Conference. *The Eureka Conservation District is an association member of the NACD with dues to date paid in full.*

**Education:**

**NACD’s Annual Poster Contest** -“How Does Your Water Shed” was the theme for the 20123 NACD poster contest. The theme was presented the month of October 2013 to students attending Eureka Elementary School, Pine Valley students, and the Crescent Valley Elementary School. A yearly theme is given for focus from the National Association of Conservation Districts and is geared to educate the youth in conservation thinking. Students are encouraged to artistically depict their concept of each theme. During the Eureka Conservation District annual meeting/dinner students were recipients of a certificate and cash prizes were presented to the top three winning posters in each category. The posters are then packaged and sent to the state level for judging.

### **Sponsorships:**

ECD approved a \$350.00 sponsorship and donation to assist in the Junior Duck Stamp Program coordinated through the Eureka Juvenile Probation office. The yearly program is presented to elementary students, educating them on water fowl habitat.

### **Pinyon-Juniper Removal:**

The conservation district participated financially (with Jake Tibbitts heading the endeavor) in the effort to continue cutting Pinyon and Juniper. The cutting crew (Quicksilver Forestry out of Oregon) thinned approximately 970 acres on Faulkner Creek, Rutabaga Creek, and Pinto Creek. The program to remove trees is in an ongoing effort to help private land owners replenish dwindling underground water tables for livestock use. The JP removal on privately owned lands is part of the plan and process to enhance sage grouse habitat areas. The cutting crew is expected to come in and cut again this fall as long as the weather holds.

### **The Biochar Project:**

Supervisor Jake Tibbitts has been working on this project for three years now using matching funds and a Conservation Innovation (CIG) grant. Several groups went together to form an alliance to apply for grant funding to research biochar. The group is looking at alternatives concerning water issues facing Diamond Valley farmers. The Eureka Conservation District has designated funding allocated for this project. During the 2014. The Biochar unit is expected to be here August/September to begin the process of chipping, screening and processing downed Pinyon and Juniper trees into a Biochar compost.

*Biochar (100% carbon) has been shown to aid in moisture and nutrient holding capacity and shown to help absorption of fertilizer and pesticides as it has a sponge like aptitude. Biochar is the product of baking, not burning biomass. With the P-J removal projects proceeding, the hope is to develop a secondary use for the material through the biochar plan. A kiln will be purchased. The kiln being looked at is a mobile unit, although there is a process to moving it. The unit would be moved from site to site, but used for weeks at a time where Pinyon and Juniper are being removed.*

### **Eureka Conservation District participation in local working groups:**

A local work group has been formed with the intent to develop, implement and complete projects. The reason is to get away from state initiated projects. A local work group is in a position to know and target conservation needs the individual, city, or county has and advance their own agenda of projects. The intent is to have programs develop and completed by the local work group, and get away from programs coming down from the state level.

### **Scholarships:**

Two thousand dollars was used to further education for high school students. Four scholarships were given out to fund higher schooling for students from local schools.

### **Cooperative Projects**

#### **Range Camp:**

\$600.00 in scholarship were awarded to three students to attend Range Camp. \$900.00 from the Eureka Conservation District was also presented to the Range Camp program for supplies and use where needed to put together the Range Camp experience.

## **Community Outreach**

### **Publications:**

Updates on Eureka Conservation District activities appear in the semi-annual newsletter published by the Eureka Natural Resources Department.

### **Annual Meeting:**

The Annual Meeting/Dinner for the Eureka Conservation District was held October 24<sup>th</sup>, 2013. An outline of the yearly activities, programs, and projects taken on were presented by Chairwoman, Patsy Tomera.

Eureka Conservation District poster contest winners and their families were invited. Nine award certificates and a check was presented to first through third place student winners according to grade. 2013 Conservation Awards were presented to the Dick Brown Family Ranch (the three recipients receiving plaques of recognition as all participate in running the ranch), Newmont Mining Corporation, and Barrick Gold Corporation.

The following conservation awards were presented: to

- 1) Dick Brown Family Ranch  
Mr. Jed Brown, Manager – “Outstanding Conservation Practices and Rangeland Improvement”
- 2) Dick Brown Family Ranch  
Mr. Shawn Brown – “Outstanding Conservation Practices and Rangeland Improvement”
- 3) Dick Brown Family Ranch  
Andy Brown – “Outstanding Conservation Practices and Rangeland Improvement”
- 4) Newmont Mining Corporation – “In Recognition of Conservation Practices and Support of the Eureka Conservation District”
- 5) Barrick Gold Corporation – “In Recognition of Conservation Practices and Support of the Eureka Conservation District”

## **Equipment Rental**

### **Rangeland Drills:**

The three rangeland drills owned by the Eureka Conservation District continue to be leased and put to good use by local landowners planting seed in fields and farms throughout the spring and into the fall months. Use of these drills has proven beneficial for post-fire rehabilitation, pasture restoration, and noxious weed control.

**PROPOSED BUDGET**  
**EUREKA CONSERVATION DISTRICT**  
*For fiscal year ending June 30, 2014*  
**Estimate of Receipts**

<u>RECEIPT SOURCE</u>	<u>AMOUNT</u>
<b>State Funds</b>	<b>\$3,629.62</b>
<b>County Funds</b>	<b>\$36,273.75</b>
<b>City Funds</b>	<b>0.00</b>
<b>Other Government Funds</b>	<b>0.00</b>
<b>Administrative Income (specify)</b>	<b>0.00</b>
<b>Interest – CD, Savings and Checking</b>	<b>\$32.38</b>
<b>Grants for projects-Barrick Gold (project support)</b>	<b>\$7,000.00</b>
<b>Poster Contest-Newmont Mine</b>	<b>\$200.00</b>
<b>Rental Income (equipment, etc.)</b>	<b>\$50.00</b>
<b>Contributions (Annual Mtg/Dinner)</b>	<b>\$332.35</b>
<b>Building/Property Rental Fees</b>	<b>0.00</b>
<b>Other Sources of Income</b>	<b>0.00</b>

***TOTAL INCOME***                      **\$47,518.10**

**(Income estimate must equal Expense Estimate)**

# PROPOSED BUDGET

## EUREKA CONSERVATION DISTRICT

*For fiscal year ending June 30, 2014*

### Estimate of Expenditures

<u>EXPENDITURE</u>	<u>AMOUNT</u>
Employee Salary	\$6,000.00
Fringe Benefit Expense	\$0.00
Supervisor Travel	\$4,000.00
Building Rent	\$0.00
Telephone	\$0.00
Insurance(Rangeland drill, Worker's Comp.)	\$1,000.00
Postage	\$300.00
Office Supplies	\$1,500.00
Education & Information Expenses	\$4,000.00
Equipment Purchase (specify)	\$0.00
Equipment Expense (maintenance, repair)	\$0.00
Dues – NvACD	\$600.00
Dues – NACD	\$750.00
Conservation Poster Contest	\$500.00
Registration and Travel for Meetings	\$2,780.40
Investments	\$0.00
Tree Planting	\$872.99
Bond and Insurance Expense	\$0.00
Project Costs:	
Grant #1 Riparian Project	\$5,000.00
Grant #2 Biochar Project	\$5,000.00
Grant #3 P-J Thinning	\$5,000.00
Scholarships	\$2,000.00
Wise Fish Creek project	\$2,784.00
Range Camp	\$1,500.00
Duck Stamps Program	\$350.00
Other Expense (Annual Mtg/Dinner)	\$3,580.71

**TOTAL EXPENSES \$47,518.10** (Income estimate must equal Expense Estimate)

*Eureka Conservation District***FINANCIAL SUMMARY 2013-2014**

Association of Nevada Conservation Districts

**Beginning Balance July 2013**

NSB - Money Market Account	\$46,777.18
NSB - Checking	\$42,087.20
<b>Total</b>	<b>\$88,864.38</b>
<b>Expenses</b>	
1133 Worley, Jim - livestock tank ramps (taken out of 2012-2013 budget)	\$480.00
1134 EC Depart of Natural Resources (taken out of 2012-2013 budget)	\$5,000.00
1135 NVSRM - Range Camp (taken out of 2012-2013 budget)	\$1,140.00
1136 NvACD - membership dues	\$600.00
1137 NACD - membership dues	\$775.00
1138 Tomera, Patsy - mileage April, June, August mtgs	\$360.36
1139 The Owl Club - meal for board members	\$110.00
1140 Self, Janet - wages April, May, June 2013	\$1,059.59
1141 NvACD - registration for supervisors	\$350.00
1142 Self, Janet - wages January, February, March 2013	\$1,348.85
1143 NvACD - sponsor break/gift	\$250.00
1144 Salas, Juniece - mileage October 10-10-13 mtg	\$79.56
1145 Osburn, Sydnie - poster winner	\$50.00
1146 Landry, Brandon - poster winner	\$40.00
1147 VOID	\$0.00
1148 VOID	\$0.00
1149 VOID	\$0.00
1150 Miller, Breyanna - poster winner	\$40.00
1151 Brown, Shauna - poster winner	\$50.00
1152 Fulks, Orian - poster winner	\$40.00
1153 Anderson, Tanner - poster winner	\$30.00
1154 Norris, Sydnie - poster winner	\$50.00
1155 Minoletti, Alia - poster winner	\$30.00
1156 Pritchett, Jaci	\$20.00
1157 Catering by Darlene - annual mtg/dinner	\$2,445.00
1158 Postmaster - annual box rental	\$106.00
1159 Bankcard Center - annual mtg/dinner supplies	\$760.00
1160 Marshall, Ethan - scholarship award	\$500.00
1161 Self, Janet - wages July, August, September 2013	\$952.86
1162 Self, Janet - wages October, November 2013	\$820.37
debit Transfer to Savings	\$40,000.00
1163 Risk Management Division (worker's compensation for Supervisors)	\$432.50
1164 Bankcard Center - annual mtg/dinner supplies	\$375.71
1165 Juvenile Probation - annual poster contest	\$350.00
1166 Benson, Patti - ECD poster contest supplies	\$269.30
1167 Postmaster - return receipt Hoekenga	\$6.49
1168 Postmaster - return receipt Wise	\$6.49
1169 Tomera, Patsy - October, February, March, May mileage	\$450.45

1170	Benson, Patti - Sept,Oct, February mileage	\$102.35
1171	Adobe Insurance - insure grain drillMay 2014-2015	\$500.00
1172	Salas, Juniece - May mileage	\$79.56
1173	Open Water Nursery - Canada Chokecherry, Blue Spruce	\$566.45
1174	Tibbitts, Jake - 524 miles to round tripWellington - tree pickup	\$306.54
1175	Gallagher, Jerrett - Range Camp sponsorship	\$200.00
1176	ranci - Range Camp sponsorship	\$400.00
1177	Eureka County - business computer for ECD	\$1,183.00
1178	Pony Express - Supervisor luncheon	\$80.00
1179	Salas, Juniece - June mileage + Simpson Creek Ranch tour mileage	\$85.56
<b>Total</b>		<b>\$62,881.99</b>
<b>Revenue</b>		
MMA Interest - July 2013		\$2.11
MMA Interest - August 2013		\$1.92
MMA Interest - September 2013		\$1.99
Eureka County grant money		\$36,273.75
Colby - grain drill rental		\$50.00
MMA Interest - October 2013		\$1.99
Annual meeting/dinner revenue		\$292.35
Newmont Mine - poster contest grant		\$200.00
State of Nevada - grant		\$3,500.00
MMA Interest - November 2013		\$1.73
MMA Interest - December 2013		\$2.18
Barrick Gold - project support		\$7,000.00
Tomera, Patsy - Annual meeting/dinner contribution		\$40.00
Transfer from Checking to Savings		\$40,000.00
MMA Interest - January 2014		\$2.97
State of Nevada - grant money		129.62
MMA Interest - February 2014		\$3.33
MMA Interest - March 2014		\$3.69
MMA Interest - April		\$3.57
MMA Interest - May 2014		\$3.57
MMA Interest - June 2014		\$3.33
<b>Total</b>		<b>\$87,518.10</b>
<b>Ending Balance as of 1/31/2014</b>		
NSB - Money Market Account		\$86,809.56
NSB - Checking		\$26,732.07
<b>Total</b>		<b>\$113,541.63</b>

<b>Liabilities</b>		
ECD Poster Contest Winners - pd \$300.00 poster contest winners 10/24/13		\$0.00
Juvenile Department Duck Stamp Poster Program - pd \$350.00 1/14/14 ck#1165		\$0.00
NACD Dues - pd \$775.00 9/11/13 ck # 1137		\$0.00
NvACD Dues - pd \$600.00 9/11/13 ck # 1136		\$0.00
Insurance - Workers's Comp-pd \$432.50 1/7/14 Grain Drill - \$500.00 5/7/14		\$67.50
Range Camp Grant - sponsor 3 students - (1)Gallagher, (2)Mendive - \$600.00		\$900.00
Scholarships for High School and College - Marshall,Bailey,Norcutt,Plaskett - \$2,000.00		\$0.00
Hoekenga Pasture Project - pd \$2807.50 for seed		\$2,192.50
Fish Creek Project		\$2,784.00
P-J Thinning		\$5,000.00
Riparian Project		\$5,000.00
<b>Total</b>		<b>\$15,944.00</b>
<b>Bills to be approved</b>		
<b>Total</b>		<b>\$0.00</b>
<b>Total Funds in Account</b>		<b>\$97,597.63</b>