

**ANNUAL PLAN OF WORK  
JIGGS CONSERVATION DISTRICT  
FY 2013**

The following constitutes the Jiggs Conservation District Annual Plan of Work for fiscal year 2013 (ending June 30, 2013):

Mission Statement

To take available technical, financial, and educational resources, whatever their source, and focus or coordinate them so that they meet the needs of the local land user for conservation of soil, water and related resources.

Planning and Service:

Provide for involvement of other agencies, organizations and individuals in the annual planning and implementation of district operations and programs.

- A. Identify and prioritize Resource Concerns within the District in order to coordinate with the NRCS in resource planning and program implementation
- B. Support the current Farm Bill programs.
- C. Continue supporting the Elko County Cooperative Weed Management Area.
- D. Continue cooperation with the NRCS on the snow survey program.
- E. Encourage the NRCS to develop Order 3 soil surveys on irrigated and intensively used lands and to initiate soil surveys on USFS lands.
- F. Continue a noxious weed control assistance program, which will share the cost of chemical with the cooperators.
- G. Continue and increase noxious weed control efforts in the Western Hills area.
- H. Continue cooperation with other groups and agencies on a Rehabilitation Project on the South Fork Recreation Area. Including stream bank restoration, noxious weed control, reseeding and restoration of meadows.
- I. Manage the district equipment program for benefit of cooperators in implementing conservation practices.
- J. Assist NRCS on outreach programs to ensure that all landusers are aware of available assistance.
- K. Continue cooperation with all agencies on water quality problems when identified within the District.
- L. Monitor the Nevada Water Authorities and other proposed water issues pertaining to Northern Nevada.
- M. Assist Public Land agencies with fire prevention and fire rehabilitation issues.
- N. Cooperate and coordinate with the Jiggs and TenMile Volunteer Fire Departments on fire related issues.
- O. Monitor the biological control project of Leafy Spurge and Canadian Thistle along the Ten Mile Creek, South Fork River and the Ruby Mountains in conjunction with Northeastern Nevada Stewardship Group. With the intention of continuing the biological control after reviewing the progress.

- P. Cooperate and support the Humboldt Watershed CWMA and apply for project funding through them whenever possible.
- Q. Coordination agency with the BLM, Forest Service, NRCS and other federal agencies.
- R. Cooperate with a Creeks and Communities workshop agencies are planning within the District and bring the concepts into the Plan of Work where ever possible.

Information and Education Program:

- A. Sponsor participants requesting attendance to the annual Nevada Youth Range Camp.
- B. Provide assistance to schools within the district on conservation education as requested.
- C. Continue to support NvACD scholarship program and distribute copies to local schools.

Management and Administration:

- A. Hold regular meetings to which all cooperating agencies and public are invited (in accordance with NRS 241.020-3(b)).
- B. Continue to contribute to the Elko County Association of Conservation Districts.
- C. Submit all reports and financial statements to the Nevada Division of CD's by their respective due dates.
- D. Provide representation at NvACD and other meetings to keep supervisors informed on activities affecting the district and provide input for decision making for locally led conservation.
- E. Continue contact with the Elko County Commission to solicit County participation in resource management concerns.
- F. Paying dues to the NvACD will be postponed until the organization becomes more stable.
- G. Paying dues to the NACD will be postponed this year due to uncertain funding and expenses(cost share) with the weed program.

Jiggs Conservation District:

Joe Cumming	Chris Hellwinkel
Harvey Barnes	Tom Barnes
Blake O'Donnell	

Associate members: Jack Prier, Simone Zaga and Eleanor O'Donnell

**PROPOSED BUDGET**

**Estimate of Receipts**

For the Fiscal Year 2013 (Ending June 30, 2013)

**Jiggs Conservation District**

**Receipt Source**

**Amount**

Federal Appropriation(s) - BLM Noxious Weed Control

State of Nevada Appropriation - State Conservation Commission \$ 2,500.00

Elko County Appropriation - Noxious Weed Control \$ 5,000.00

Grant Match

Grant for Project

Grant Match

Rental Receipts - No Till Drill

Reimbursements for Cost Share Weed Program \$ 5,000.00

Investment Receipts

Interest Receipts

Donations from Private Entities

Other:

**TOTAL Estimated Receipts \$ 12,500.00**

## Estimate of Expenditures

For the Fiscal Year 2013 (Ending June 30, 2013)

### Jiggs Conservation District

Expenditure	Amount
Employees' Salaries & Wages	
Employer's Benefit Costs	
Professional Services	
Travel (per diem - mileage to meetings)	
Noxious Weed Management (Cost Share)	\$ 5,000.00
Noxious Weed Management - (chemical & supplies)	\$ 4,500.00
Noxious Weed Management - Jiggs (labor)	\$ 2,500.00
Noxious Weed Management - Southfork Project	
Education - Range Camp	
Rent ( including utilities)	
Office Supplies & Postage	\$ 300.00
Printing	
Equipment purchase	
Equipment expenses (maintenance, repair, operations)	
Registration	
Dues (ECACD)	
Dues (NvACD)	\$ -
Dues (NACD)	\$ -
Other Dues or Permit Fees - Rolling Stock	\$ 200.00
Bank Fees	
Donations -	
<b>TOTAL Expenditures</b>	<b>\$ 12,500.00</b>

**JIGGS CONSERVATION DISTRICT  
ANNUAL REPORT  
2013 FISCAL YEAR**

The Jiggs Conservation District submits the following as its Annual Report for the period of July 1, 2012 through June 30, 2013:

**PLANNING FOR SERVICE**

The District continued its effort to provide adequate technical assistance to meet cooperators' needs. Agency personnel were regularly invited to District meetings in order to enlist assistance from all agencies relevant to District operations.

- A. Identify and prioritize Resource Concerns within the District in order to coordinate with the NRCS in resource planning and program implementation.
- B. Continued support for the NRCS Snow Survey program.
- C. Encourage the NRCS to develop Order 3 soil surveys on irrigated and intensively used lands and to initiate soil surveys on USFS lands.
- D. In cooperation with the US Forest Service, BLM, Elko County, and the NDF, the District continued a noxious weed control program.
- E. Continue and increase noxious weed control efforts throughout the Jiggs District.
- F. The District continued a cost share program for the control of Noxious weeds, spot spraying noxious weeds along the county roads and throughout the District.
- G. Continued to monitor the biological control program for Leafy Spurge and Canada Thistle, with several sites for Canada Thistle and 2 Leafy Spurge sites, the South Fork State Recreation Area and another site on the South Fork River.
- H. Monitored issues concerning the Southern Nevada Water Authority proposed water issues pertaining to Northern NV.
- I. Manage the district equipment program for benefit of cooperators in implementing conservation practices.
- J. Continued support for the Elko County Association of CDs.
- K. Continue cooperation with all agencies on water quality problems when identified within the District.
- L. Assist Public Land agencies with fire prevention and fire rehabilitation issues.
- M. Cooperate and coordinate with the Jiggs and Ten Mile Volunteer Fire Departments on fire related issues.

- N. Cooperate and support the Humboldt Watershed CWMA and apply for project funding through them whenever possible.
- O. Cooperate with a Creeks and Communities workshop agencies are planning within the District and bring the concepts into the Plan of Work where ever possible.

### **INFORMATION PROGRAM ACTIVITIES**

- A. There were no applications for sponsorship to the SRM/CES Range Camp this year.
- B. The Board of Supervisors continued with NRCS on making minorities, low income, and female landusers aware of assistance available to them.
- C. Reviewed the Civil Rights policy and posted a notice in the Elko office.

### **MANAGEMENT AND ADMINISTRATION ACTIVITIES**

- A. Hold regular meeting to which all cooperating agencies and public were invited.
- B. Continue to contribute to the Elko County Association of Conservation Districts.
- C. Provide representation at NvACD and other meetings to keep supervisors informed on activities affecting the district and provide input for decision making for locally led conservation.
- D. The District's Annual Report was submitted.
- E. The District's Annual Plan of Work was submitted by the due date.
- F. Meeting minutes were provided to the NRCS and the Nevada Division of Conservation Districts.
- G. Required financial statements were submitted to the Nevada State Conservation Commission in relation to the state funding received.
- H. Continue contact with the Elko County Commission to solicit County participation in resource management concerns.

Joe Cumming  
Chairman

**Summary of Receipts**  
For the Fiscal Year Ending June 30, 2013

**Jiggs Conservation District**

<b>Receipt Source</b>	<b>Amount</b>
Federal Appropriation	
State of Nevada Grant Appropriation	\$ 2,659.49
Elko County Appropriation	\$ 5,000.00
State Additional Funding	
Grant Project	
Grant Match	
Equipment Rental	\$ 1,410.00
Weed Cost share reimbursements	\$ 485.76
Interest Receipts at Bank (fy2012)	\$ 1.70
Interest Receipts at Bank (fy2013)	\$ 19.72
Rebate from IFA	\$ 163.21
<b>TOTAL RECEIPTS</b>	<b>\$ 9,739.88</b>

# Summary of Expenditures

For the year ending June 30, 2012

## Jiggs Conservation District

Expenditure	Amount
Travel (per diem - mileage)	
Registration - meetings	
Project : Noxious Weed Management	\$ 1,847.52
Noxious weeds- Cost share reimbursement	\$ 45.00
Noxious Weed Spraying - Labor	\$ 3,440.00
Noxious Weed Spraying -	
Education	
Office Supplies/Postage	\$ -
Equipment purchase:	
Equipment expenses (maintenance, repair, operations)	
Donations:	
Demonstrations	
NDEP - Rolling Stock Permit	\$ 200.00
Dues (NvACD)	\$ 600.00
Dues (NACD)	
Dues (ECACD) clerical fund	
Other Dues	
Bank Fees -	\$ -
Miscellaneous	
<b>TOTAL Expenditures</b>	<b>\$ 6,132.52</b>

# Financial Summary

For the Fiscal year ending June 30, 2012

## Jiggs Conservation District

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### 1. BEGINNING OF THE YEAR FUND BALANCE:

a. List of all Bank Accounts:	
Equipment Account	\$ 8,287.88
Checking Account	\$ 13,803.09
Certificate of Deposit	
b. Cash on Hand	
<b>c. Total Fund Balance</b>	<b>\$ 22,090.97</b>
d. Accounts receivable	
e. Accounts payable	\$ -
<b>f. Total Funds Available</b>	<b>\$ 22,090.97</b>

### 2. END OF THE YEAR FUND BALANCE

a. List of all Bank Accounts:	
Equipment Account	\$ 9,786.61
Checking Account	\$ 13,671.72
Certificate of Deposit	
b. Cash on Hand	
<b>c. Total Fund Balance</b>	<b>\$ 23,458.33</b>
d. Accounts receivable	
e. Accounts payable (Weed labor bill for FY2013)	\$ 2,240.00
<b>f. Total Funds Available</b>	<b>\$ 25,698.33</b>

### 3. SUMMARY

a. Beginning-of-year fund balance	\$ 22,090.97
b. Plus Total Receipts (from receipt summary - sheet 1)	\$ 9,739.88
c. Minus Total Expenditure (from expense summary)	\$ 6,132.52
d. Must Equal End of the Year Fund Balance (2 c)	<u>\$ 25,698.33</u>

**USE OF STATE APPROPRIATED MONEY**

**Jiggs Conservation District**

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**Fiscal Year 2013**

Amount of State Appropriated Money:		\$ 2,659.49
Match:		\$ 5,000.00
	Total received	<u>\$ 7,659.49</u>
Money Spent:		\$ 6,132.52