

Annual Plan of Work Lamoille Conservation District

The following constitutes the Lamoille CD Annual Plan of Work for the 2013 -2014 fiscal year.

Planning and Service

Provide for involvement of other agencies, organization and individuals in the annual planning and implementation of district operations and programs.

- a. Participate in the implementation of an updated Memorandum of Agreement for a cooperative countywide noxious weed program and participate in with the Humboldt River Watershed Weed Management Area Plan.
- b. Support the Elko County Cooperative Weed Management Area.
- c. Continue implementation of the Lamoille Noxious weed control program.
- d. Continue cost share program for weed abatement within the District.
- e. Coordinate with the Spring Creek Cooperative Weed Management Area.
- f. Provide support for upcoming Farm Bill Programs.
- g. Continue cooperation with all agencies on water quality problems when identified within the District.
- h. Manage the district equipment program for benefit of cooperators in implementing conservation practices.
- i. Continue the operation plan for the Equipment program using the Government Surplus Program to acquire equipment purchases.
- j. Develop an equipment fund for future equipment purchases.
- k. Provide technical assistance to land users on planning and implementation of conservation practices.
- l. Assist NRCS on outreach programs to insure that all land users are aware of available assistance.
- m. Support the Northeastern Nevada Stewardship Group with their projects.
- n. Collaborate with NDOW on Land Owner Incentive Program for habitat restoration.
- o. Collaborate with the State of Nevada Sagebrush Ecosystem Council on projects for habitat preservation and restoration.
- p. Continue Stewardship of the Lamoille Rancher's Center in cooperation with other users.
- q. Support the annual meeting of the Nevada Association of Conservation Districts to be held in Elko, NV on November 5 & 6, 2013.

Planning and Service Committee:

Ed Sarman

Pete Bottari

Lance Cummins

John Sustacha

Jess Sustacha

Information and Education Program

- a. Sponsor participants to the annual Range Camp or donate funds for infrastructure.
- b. Provide assistance to schools within the District on conservation education as requested.
- c. Support the Silver Sage FFA Alumni Chapter for a scholarship program.
- d. Cooperate with the Spring Creek Regional CWMA on various projects.
- e. Support the Great Basin College Agriculture Department possible site for conducting educational programs.

I&E Committee:

Ed Sarman

Pete Bottari

Lance Cummins

Management and Administration

- a. Pay dues to NvACD and NACD
- b. Pay dues to the Elko County Association of CD's.
- c. Hold regular meetings to which all cooperation agencies are invited.
- d. Submit all reports and financial statements to the Nevada Division of CD's by due date.
- e. Review Memorandums of Agreements with cooperating agencies each year.
- f. Provide representation at the NvACD and other meetings to keep supervisors informed on all activities affecting the district and provide input for decision making for locally led conservation.
- g. Contact elected representatives as needed to provide support and funding for the resource management concerns.

Management and Administration Committee:

Ed Sarman

John Sustacha

Lance Cummins

Budget
Estimate of Receipts
For Fiscal Year Ending June 30, 2014
LAMOILLE SOIL CONSERVATION DISTRICT

<u>Receipt Source</u>	<u>2014</u>
State of Nevada Grant Appropriation	\$2500.00
Elko County Appropriation	\$5000.00
Grant for Project Grant Match	
Reimbursement (Chemical Cost Share)	\$4500.00
Equipment Rental	1000.00
Investments Receipts	
Interest Receipts at Bank	10.00
Donations from Private Entities	
Others (Tree Sales, Weed Program)	
TOTAL RECEIPTS	\$ 13,010.00

Estimate of Expenditures
For the year end June 30, 2014
LAMOILLE SOIL CONSERVATION DISTRICT

<u>Expenditure</u>	<u>2014</u>
Employees Salaries and Wages	
Employer's Benefit Costs	
Professional Services	
Travel (Per Diem- Mileage)	
Project – Noxious Weed Management	\$7,620.00
Project – Biocontrol Leafy Spurge – Beetles	100.00
Project – Lamoille Rancher's Center – Well & Step Repair	1,000.00
Education – Silver Sage FFA Scholarship	
Office Supplies/Postage	100.00
Future Equipment Purchase	695.00
Equipment Expenses (maintenance, repair, operations)	500.00
Registration	
Dues (ECACD) Clerical Fund	\$1,000.00
Dues (NvACD)	600.00
Dues (NACD)	250.00
Donations	300.00
Bank Fees	
Bond/Insurance Expense (Lamoille Rancher's Center)	645.00
Miscellaneous (Range Camp Donation)	200.00
TOTAL EXPENDITURES	\$13,010.00

LAMOILLE CONSERVATION DISTRICT ANNUAL REPORT 2014 FISCAL YEAR

The following constitutes the Lamoille Conservation District's Annual Plan of Work for the fiscal year ending June 30, 2014.

BOARD OF DIRECTORS

Ed Sarman – Chairman

John Sustacha

Jess Sustacha

Pete Bottari – Vice Chairman

Lance Cummins – Secretary/Treasurer

PLANNING AND SERVICE

- A. The District continued support for the current Farm Bill.
- B. The Noxious Weed Control Program was continued with the USFS, BLM, and the Nevada Department of Agriculture, the Humboldt Watershed CWMA and private individuals to combat noxious weeds.
- C. A cost share program for weed abatement within the District was continued.
- D. Continued the biological control program for Leafy Spurge and Canada Thistle. Primarily Leafy Spurge sites. The Leafy Spurge areas were monitored and were found to have a significant impact to the plants on the hillsides. This project will continue to be monitored for success and expanded in the future.
- E. Memorandums of Agreement were continued with Elko County and state and federal natural resource management agencies.
- F. The Federal Surplus Equipment Program was continued. The search for surplus equipment that will benefit the Lamoille cooperators is ongoing, but wasn't addressed this year.
- G. Continued with the operation and maintenance of the Lamoille Rancher's Center.

INFORMATION AND EDUCATION ACTIVITIES

- A. Assisted the Spring Creek Cooperative Weed Management Area group with distributing information to the public on noxious weeds.
- B. Attendance to the Elko County CWMA Annual Weed Summit.

MANAGEMENT AND ADMINISTRATION ACTIVITIES

- A. Paid dues to NvACD & NACD.

- B. The required numbers of meetings were held during the year.
- C. Meeting notices were posted in accordance with the state open meeting law.
- D. The Annual Budget was submitted by the due date.
- E. The Annual Plan of Work was developed and submitted by the due date.
- F. Meeting minutes were submitted to the Nevada Division of Conservation Districts.
- G. The Memorandum of Understanding with the NRCS was continued. The Supervisors reviewed the Civil Rights policy and posted a notice in the Elko office.
- H. Financial reports were submitted to the Nevada State Conservation Commission.
- I. Contact with the Elko County Commission relative to District concerns was maintained.
- J. Operation of the Rancher Center for community benefit as a meeting place was continued. Cooperation was solicited from community organizations to assist with maintenance needs for the Center.

Lamoille Conservation District
Ed Sarman/Chairman

FINAL Summary of Receipts

For the Fiscal Year Ending June 30, 2014

Lamoille Conservation District

<u>Receipt Source</u>	<u>Amount</u>
Federal Appropriation	
State of Nevada Grant Appropriation	\$3,629.62
Elko County Weed Control Appropriation	\$5,000.00
State Additional Funding State Weed Control	\$2,857.14
Work Comp premium refund	\$0.00
Crop Producers credit from returned herbicide	\$0.00
	\$0.00
Equipment Rental	
Weed Cost share	\$0.00
Investments Receipts	
Interest Earned	\$2.15
Lamoille Rancher's Center Insurance credit	\$0.00
Misc.	
TOTAL RECEIPTS	\$11,488.91

Summary of Expenditures
For the year ending June 30, 2014

Lamoille Conservation District

Expenditure	Amount
Professional Services	
Travel (per diem - mileage)	
Registration - meetings	
Noxious Weed Management - chemical	\$5,748.00
	\$2,500.00
Noxious Weed Management - seed for reseeding bar pits along county roads	\$ -
Project: Lamoille Ranchers Steps Repair Donation	\$2,000.00
Project: Biological Control - Leafy Spurge & Canada Thistle Education Pr	\$0.00
Education - Range Camp for 2- Kids	\$400.00
Post office Box Rental	\$44.00
Office Supplies/Postage	\$100.00
Equipment purchase of Range Land Drill	\$5,310.54
Equipment expenses (maintenance, repair, operations)	\$ 500.00
NVACD 2013 annual meeting donation	\$0.00
Dues (NvACD)	\$600.00
Dues (NACD)	\$500.00
Dues (ECACD) clerical fund	\$1,000.00
Risk Management Work Comp	\$0.00
Lamoille Rancher's Center Insurance	\$618.00
Miscellaneous: Bank fees	\$0.00
TOTAL Expenditures	\$19,320.54

Financial Summary
For the Fiscal year ending June 30, 2014

Lamoille Conservation District

1. BEGINNING OF THE YEAR FUND BALANCE:

a. List of all Bank Accounts:	
Savings Account	\$5,404.43
Checking Account	\$2,427.20
Certificate of Deposit	
b. Cash on Hand	
c. Total Fund Balance	\$7,831.63
d. Accounts receivable	
e. Accounts payable	\$0.00
f. Total Funds Available	\$7,831.63

2. END OF THE YEAR FUND BALANCE

a. List of all Bank Accounts:	
Savings Account	\$5,408.52
Checking Account	\$17,105.82
Certificate of Deposit	
b. Cash on Hand	
c. Total Fund Balance	\$22,514.34
d. Accounts receivable	
e. Accounts payable	
f. Total Funds Available	

3. SUMMARY

a. Beginning-of-year fund balance	\$7,831.63
b. Plus Total Receipts (from receipt summary - sheet 1)	\$11,488.91
c. Minus Total Expenditure (from expense summary)	\$19,320.54
d. Must Equal End of the Year Fund Balance (2 c)	<u>(\$0.00) (\$22,514.34)</u>

USE OF STATE APPROPRIATED MONEY

Lamoille Conservation District

Fiscal Year 2014

Amount of State Appropriated Money:	\$3,500.00
Match:	<u>\$5,000.00</u>
	\$8,500.00
 Money Spent:	 \$19,320.54