

# LINCOLN COUNTY CONSERVATION DISTRICT

## ANNUAL WORK PLAN

FISCAL YEAR 2013 - 2014

### **INTRODUCTION**

The quality of our soil and water depends on how wisely we use these resources now and how well we plan for the years ahead.

1. Provide a pro-active approach to resolving resource management conflicts between private property owners and state and federal agencies.
2. Provide support for education programs that help increase knowledge of agriculture, Ag science and resource management issues that affect Lincoln County.
3. Actively influence the use and management of water and water quality for all users.
4. Ability to act as grantees or subgrantees to administer conservation funding as made available.

This Annual Work Plan outlines conservation objectives and activities of the District for Fiscal Year 2013 - 2014.

Work Plan objectives address District priority actions listed in the District's long-range Work Program.

Conservation assistance is made available, free of charge, to district landowners in cooperation with the United States Department of Agriculture, Natural Resources Conservation Service. The boundaries of the District include all of Lincoln County, Nevada.

### **2013-2014 OBJECTIVES**

#### **AGRICULTURE COMMITTEE**

Lee Mathews and Justin Frehner, primary  
District Board of Supervisors and Cooperative Extension Service

Objective: Provide Conservation Assistance to District property owners, cooperating agencies, organizations, groups, and units of government.

Concentrate water conservation efforts on irrigated lands; give input to Lincoln County Flood Control Board and conservation planning.

Lincoln County Conservation District takes an active role in advising farmers and ranchers up and down Meadow Valley Wash on how to get proper permits to restore their diversions.

- A. Evaluate irrigation systems and provide alternatives for improvements.
- B. Develop conservation plans on private lands.
- C. Assist with plans as appropriate for private property in conjunction with public land plans.
- D. Provide technical assistance to programs administered by the Farm Service Agency and Natural Resources Conservation Service.
- E. Provide technical assistance, incentives and labor (if necessary) to control weeds on private land using resources from CWMA. Interface between agencies and private landowners pursuing weed control.
- F. Provide assistance to Lincoln County of natural resource based information. Current Memorandums of Understanding will be reviewed and discussions concerning opportunities for assistance will be held with the County Commissioners.
- G. Encourage Lincoln County farmers in the planting of suitable crops to our area. Provide information on the planting of orchard varieties, Christmas tree production, sod farming and other enterprises.
- H. Solicit grants to assist with weed control efforts. Provide local list of targeted weeds. Sponsor pesticide applicator training and certification every four years in the winter.
- I. Provide oversight for the Natural Resources Conservation Service on Farm Bill programs.
- J. Convene Pahrnagat Valley and North Lincoln Local Work Groups and encourage local citizens groups to support activities in relation to agriculture activities.

**RANGE COMMITTEE**

John Sanders and Eddie Stewart, primary  
District Board of Supervisors

Objective: Provide rangelands resource assistance to cooperators and units of government. Concentrate efforts on rangeland management.

- A. Support rangeland management in Lincoln County through the local CRM Steering Committee.
- B. Provide support to NRCS Plant Materials program.
- C. Support any active soil surveys and ecological site mapping being completed in Lincoln County.
- D. Provide technical training to the two high school FFA programs in Soils and Range Judging. Support participation in the local, Nevada, and national judging contests and provide assistance with transportation for these efforts.
- E. Coordinate efforts to educate and better facilitate fire suppression activities concerning private property issues for public land agency crews.

#### **INFORMATION & EDUCATION COMMITTEE**

Margaret Orr and Kelly Miller, primary  
District Board of Supervisors

Objectives: Carry out active public and government awareness and education. Provide an upgraded facility for the improvement of the community; the building also co-locates NRCS, UNR Cooperative Extension and the Public Health Nurse who pay rent to the Conservation District. It also provides meeting space and long distance learning space for the community which is unavailable elsewhere. Concentrate on environmental education programs for youth and adults.

- A. Provide environmental education programs for the public schools in Lincoln County including; range, animal, and crop judging contests for 4-H and FFA at local, state and national levels.
- B. Sponsor and distribute conservation materials to all schools in the county.
- C. Sponsor youth and support Nevada Youth Range Camp.
- D. Sponsor a school poster contest in the county.
- E. Support ongoing 4-H programs in Lincoln County including 4-H Farmers Market, facility, and public recognition of the market, the 4-H Fair and livestock entries in the Clark County Fair.

#### **WATER RESOURCES COMMITTEE**

John Sanders and Justin Frehner, primary  
District Board of Supervisors

Objective: Water use and management is critical in Lincoln County.

- A. Promote water quality programs in Lincoln County.
- B. Promote the understanding of the state water laws.
- C. Monitor static water levels and record in the following valleys: Panaca Valley, Pahranaagat Valley, Penoyer Valley and Lake Valley.
- D. Promote high efficiency of irrigation through on-farm studies.
- E. Carry out an active water resource program.

**ENVIRONMENTAL COMMITTEE**

Eddie Stewart, Susan Hansen and Maggie Orr, primary  
District Board of Supervisors

Objective: Through wise land-use planning and conservation management, the Lincoln County Conservation District is helping shape the present and future needs of Lincoln County, faced with greater demands on the area's natural resources. Concentrate on environmental concerns of farmers and ranchers in Lincoln County.

- A. Continue to review environmental assessments in Lincoln County and surrounding areas, as they become available.
- B. Participate on local Technical Review Teams and the Lincoln County CRM Steering Committee. Explore grant opportunities as necessary.
- C. Monitor Southeast Lincoln County Habitat Conservation Plan. (SLCHCP)
- D. Convene Pahranaagat Valley and North Lincoln Local Work Groups and encourage local citizen's groups to support activities in relation to environmental concerns.
- E. Support efforts to improve watershed functionality County-wide and specifically work to address issues with grade control structures in Meadow Valley Wash.

No person shall, on the grounds of race, color religion, national origin , handicap, marital status, or sex be excluded from participation in, or denied benefits of, or be subject to discrimination under any activity of the Lincoln County Conservation District Program.

***Adoption of this amended Annual Work Plan was authorized by a resolution of the Lincoln County Conservation District Board of Supervisors at a regular meeting held on April 4, 2013.***

\_\_\_\_\_  
Lee Mathews, Chairman

Date: April 4, 2013

\_\_\_\_\_  
Susan Hansen, Treasurer  
Lincoln County Conservation District

Date: April 4, 2013

360 Lincoln Street  
P.O. Box 445  
Caliente, NV 89008-0445  
(775) 726-3101

Lincoln County Conservation District Supervisors, Employees, and Cooperating Agency Personnel:

LINCOLN COUNTY CONSERVATION DISTRICT BOARD OF SUPEVISORS:

Chairman, Lee R. Mathews / Dry Valley / 775 962-1263

Vice-Chair, Margaret Orr / Caliente / 775 726-3742

Secretary, Kelly Miller / Hiko / 775 725-3502

Treasurer, Susan Hansen (City Appointment) / Caliente / 775 726-3643

Supervisor, Justin Frehner / Panaca / 775 728-4488

Supervisor, Eddie Stewart / Alamo / 775 725-3690

Supervisor, John Sanders (County Appointment) / Hiko / 775 725-3830

DISTRICT STAFF:

District Clerk, vacant, 775 726-3101

NATURAL RESOURCES CONSERVATON SERVICE:

District Conservationist, James Gatzke / Caliente / 775 726-3101

Range Conservationist, Justin Feeman / Caliente / 775 726-3101

UNIVERSARY OF NEVADA COOPERATIVE EXTENSION:

Lincoln County Extension Educator, Holly Gatzke / Caliente / 775 726-3109

Secretary, Tara / Caliente / 775 726-3109

4-H Coordinator, Hayley Gloeckner / Caliente 775 726-3109

**PROPOSED BUDGET  
LINCOLN COUNTY CONSERVATION DISTRICT  
ESTIMATE OF RECEIPTS**

For the Fiscal Year Ending June 30, 2014

<b>RECEIPT SOURCE</b>	<b>AMOUNT</b>
State Funds	\$ 3,500.00
County Funds	
City Funds	
Other Government Funds (specify)	
Administrative Income (specify)	
Interest - CD, Savings and Checking	\$ 5.00
Grants for projects (specify)	
Rental Income (equipment, etc.)	
Contributions	
Building/Property Rental Fees	\$ 23,962.00
Other Sources of Income	
<b>TOTAL INCOME</b>	<b>\$ 27,467.00</b>

**(INCOME ESTIMATE MUST EQUAL EXPENSE ESTIMATE)**

SUBMIT BY JUNE 1ST TO: DIVISION OF CONSERVATION DISTRICTS,  
901 S. STEWART STREET #1003, CARSON CITY, NV 89701  
PHONE (775) 684-2764 FAX-(775) 684-2715

**LINCOLN COUNTY CONSERVATION DISTRICT  
ESTIMATE OF EXPENDITURES**

For the Fiscal Year Ending June 30, 2014

<b>EXPENDITURE</b>	<b>AMOUNT</b>
Employee Salary/Contract Labor	\$ 5,753.00
Fringe Benefit Expense	
Travel	\$ 1,105.00
Building Rent	
Telephone	
Insurance - Building	\$ 1,500.00
Postage	\$ 100.00
Copying Expense	
Office Supplies	
Education & Information Expenses	\$ 800.00
Equipment Purchase (specify)	
Building Expenses (maintenance, repair, operation)	\$ 4,155.00
Dues - NvACD	\$ 600.00
Dues - NACD	\$ 255.00
Dues - Other	
Mileage	
Investments (specify)	
Internet	
Bond and Insurance Expenses	\$ 902.00
Project Costs:	
Support of State Vice President Travel & Activities	\$ 750.00
Support of Lincoln County Youth	\$ 1,500.00
Support of Local Work Groups	\$ 1,600.00
Other Expenses (specify):	
Utilities	\$ 6,500.00
Annual Dinner	\$ 705.00
Conference Registration Fees	\$ 750.00
Building Upgrades	\$ 492.00
Staff Support	\$ -
Noxious Weed Eradication Funds	\$ -
<b>TOTAL EXPENSES</b>	<b>\$ 27,467.00</b>
Projected Receipts	\$ 27,467.00
<b>Extra for Additional Expenses</b>	<b>\$ -</b>

**(INCOME ESTIMATE MUST EQUAL EXPENSE ESTIMATE)**

SUBMIT BY JUNE 1ST TO: DIVISION OF CONSERVATION DISTRICTS  
901 S. STEWART STREET #1003, CARSON CITY, NV 89701  
PHONE (775) 684-2764 FAX-(775) 684-2715

Lincoln County Conservation District  
360 Lincoln St. PO Box 445  
Caliente, NV 89008  
775 726-3101

**“Conserving our Resources for Future Generations”**

**ANNUAL REPORT  
JULY 1, 2013 TO JUNE 30, 2014**

**Locally-Led Conservation**

Lincoln County Conservation District (LCCD) continued to work for conservation and proper management of private and federal/state lands in Lincoln County and Nevada while maintaining our commitment to students, our community, National Association of Conservation Districts, Nevada Association of Conservation Districts and the Nevada State Conservation Commission. We believe in collaboration and participate and coordinate accordingly between state, private and federal interests at the local and state level. To this end:

LCCD Supervisors participated in and contributed to many meetings and works-in-progress:

- Lincoln County Sage grouse Local Area Work Group
- NDOW / USFWS Meadow Valley Wash and Pahrangat Valley Recovery Implementation Teams
- NRCS State Technical Committee
- Subcommittee to restore effectiveness to NRCS State Technical Committee
- Annual and Special meetings of Nevada Association of Conservation Districts
- Nevada Section Society for Range Management’s Winter Meeting on Greater Sage grouse and Summer Tour on Fire and Invasives Management
- Restoring Lincoln County High School’s Agriculture Education (FFA) Program
- Pahrangat Valley Local Work Group addressing the Central Valley Drain issue
- Pahrangat Valley Cooperative Weed Management Area
- Natural Channel Designs presentation on Rainbow Canyon at Lincoln County Commission
- State Conservation Commission meetings
- LCCD increased their regular business meetings to occur the third Tuesday of odd-numbered months, except November in election years. All LCCD Supervisors routinely attend our business meetings showing a high level of commitment to locally-led conservation.
- Four Supervisors attended the NvACD meeting in Elko and reported high satisfaction with the event. This is a majority of the Board.

**Education**

LCCD continues its strong support of education by automatically sponsoring two students to attend the Nevada Youth Range Camp in June whether they are from Lincoln County or not. If additional Lincoln County students wish to attend they are sponsored as well. We offer cash prizes for the NACD National Poster Contest at the County level, supporting the education that is offered in the schools by Cooperative Extension in conjunction with the contest. We encourage participation in FFA and 4-H Soils and Range Judging. We support add-on money for kids showing animals at Clark County Fair Junior Livestock Show as we believe the program

teaches the American dream of how to work and see results; sometimes you profit and sometimes you don't. We also offer our building meeting space to local groups such as 4-H, Lincoln Communities Action Team and many others, and provide the location for educational classes and meetings via video conferencing for no charge. This year the CD again committed significant financial resources needed to maintain and improve the building and grounds so as to provide for the conference room space and offices for NRCS, UNCE, the Lincoln County Public Health Nurse and the Farmer's Market. We painted the building outside and lobby and installed new lighting to be more energy efficient and provide better workspace for tenants. We purchase from local stores and hire local contractors to support our rural community.

Lincoln County CD initiated a seminar series titled "Conservation District Workshop." The intent is to provide an ongoing series of informative presentations on a variety of topics of interest to people in Lincoln County with an emphasis toward agriculture and natural resources.

Workshops are geared for adults but the FFA students from Pahrnagat Valley and Lincoln County High Schools are encouraged to attend. There may be opportunities for FFA to make presentations, do fundraisers, or participate in ways yet to be determined.

To encourage the FFA programs, provide a way for the CD to interact with the communities, and to extend the reach of the Workshops, the idea is to alternate as much as possible between meeting in Alamo and Panaca at the high schools. Workshops may also be or include tours or presentations that may occur in other locations than the high schools. Unless a tour or some outside presentation is planned, the CD expects the Workshops to occur in the evening with a simple meal usually provided.

The CD will organize events two to four times a year on an ongoing basis to provide education and a chance for those interested in agriculture and natural resources in Lincoln County to mingle and exchange ideas. The first was a combined tour and later discussion held in March and featured NRCS speakers concerning Soil Health.

LCCD hosted Jake Tibbitts of Eureka County speaking on cooperative pinyon-juniper/Sage-grouse projects in Eureka County. All interested parties in Lincoln County were invited to hear Jake's take-home message: get involved, don't give up, get on every email list for funding sources, don't be afraid to ask for everything, discern how you can change portions of a project to make it fit a money source, be bold and keep pushing, and most importantly, seek an economic solution to everything; it must be the underlying drive for a project to be successful. Discussion and questions followed with Gary Elmer and Gary Barnett describing their business venture in Lincoln County of a similar nature. We provide an educational speaker at our Annual Meeting.

LCCD approved a cover crop demonstration for the garden space by our office and is the fiscal agent for the research funds.

### **Greater Sage-grouse**

LCCD became proactively involved with the Nevada effort to protect and manage Greater Sage-grouse. We partnered with Lincoln County Farm Bureau to purchase fence marking materials that will be used in tandem with a State Conservation Commission Sage-grouse Habitat Grant to mark fences around the leks in Spring Valley north of Spring Valley State Park.

LCCD sent a comment letter to BLM for the draft Greater Sage-grouse EIS.

Representatives of LCCD routinely participate with the Lincoln County Sage-grouse Local Area Work Group. We worked with the DCNR Conservation Specialist in Ely on Sage-grouse.

### **Meadow Valley Wash Project**

LCCD continued to pursue a proactive, holistic solution involving fluvial geomorphology and bioengineering incorporated with engineering, for the deteriorated Mathews Drop Structure Project located between Panaca and Caliente. The current thought is to leave the structure in place and build what is needed over it. LCCD coordinated with Lincoln County, the Caliente Field Office of BLM, Natural Channel Designs, Inc. and a local contractor on the best source of rock for the work and how to move forward and manage costs.

Supervisors conducted a complete field tour for the Ely Conservation Specialist to view the Meadow Valley Wash Project.

### **Pahranagat Valley Drain Project**

Last year's LCCD's strong stand with US Fish and Wildlife Service request for input on a proposed watershed assessment in Pahranagat Valley paid excellent rewards. The money for the watershed assessment was redirected to engineering by Natural Channel Designs, Inc. and actual work to repair The Drain in the Pahranagat Valley has begun. There are many challenges in the project to overcome but the fact that work is moving forward is a huge success. Happily, LCCD can report that the USFWS Partners in Conservation Program person stated at an LCCD business meeting that USFWS is working to meet and work with people in the Valley as per our request in last year's letter to them: *"If USFWS spends the time to mend these bridges, and will work to build new ones, we wholeheartedly believe the end result will be better management that will benefit wildlife, landowners, and the people of the valley for the long term."*

### **Committees**

The Lincoln County Conservation District organizes its work by five committees: Agriculture, Range, Information and Education, Water Resources, and Environmental. The Pahranagat Valley and Meadow Valley Work Groups, under the Agriculture Committee, will continue to consult with NRCS. Over twenty new conservation plans have been developed on private lands and public range allotments. Six new contracts worth over \$800 thousand for pinyon pine and juniper removal, pipelines, pivots and other irrigation projects were worked on by the Caliente NRCS office.

The Environmental Committee advises on the Southeastern Lincoln County Habitat Conservation Plan and will continue to monitor and advise on this and other projects on federal land that will affect life in Lincoln County and the West.

LCCD will support efforts by the local NRCS office to improve initiation and completion of EQIP projects on public and private lands, fostering the relationship between the agencies here to expedite on-the-ground projects to improve Sage-grouse habitat which will have benefits to all species present. The new NRCS District Conservationist states he enjoys his working relationship with the Lincoln County Conservation District.

**FINAL YEAR-END FINANCIAL REPORT**  
**LINCOLN COUNTY CONSERVATION DISTRICT**  
**SUMMARY OF RECEIPTS**

For the Fiscal Year Ending June 30, 2014

<b>RECEIPT SOURCE</b>	<b>AMOUNT</b>
State Funds	\$3,629.62
County Funds	
City Funds	
Other Government Funds (specify)	
Administrative Income (specify)	
Interest - CD, Savings and Checking	\$9.64
Grants for projects (specify): Sage Grouse	\$2,857.14
Rental Income (equipment, etc.)	
Contributions	
Building/Property Rental Fees	\$23,962.08
Other Sources of Income	
<b>TOTAL INCOME</b>	<b>\$30,458.48</b>

**YEAR-END FINANCIAL REPORT**

DRAFT REPORT DUE JULY 15TH AND FINAL FINANCIAL REPORT DUE SEPT. 30TH  
 TO: CONSERVATION DISTRICTS PROGRAM  
 NEVADA DEPARTMENT OF CONSERVATION & NATURAL RESOURCES  
 201 SOUTH ROOP STREET, STE 101, CARSON CITY, NV 89701  
 PHONE (775) 684-8600 FAX-(775) 684-8604

**FINAL YEAR-END FINANCIAL REPORT**  
**LINCOLN COUNTY CONSERVATION DISTRICT**  
**SUMMARY OF EXPENDITURES**

For the Fiscal Year Ending June 30, 2014

<b>EXPENDITURE</b>	<b>AMOUNT</b>
Custodial Salary	\$4,825.94
Fringe Benefit Expense	\$0.00
Building Expenses (maintenance, repair, operation)	\$7,127.19
Telephone	
Insurance - Building	\$1,344.00
Postage	\$125.98
Copying Expense	
Office Supplies	\$265.39
Education & Information Expenses	\$1,482.63
Equipment Purchase (specify)	
Equipment Expenses (maintenance, repair, operation)	\$0.00
Dues - NvACD	\$600.00
Dues - NACD	\$274.67
Dues - Other	
Mileage	
Investments (specify)	
Internet	
Bond and Insurance Expenses (General Liability)	\$842.66
Project Costs:	
Grant #1 4-H Farmers Market	
Grant #2	
Grant #3	
Other Expenses (specify):	
Utilities	\$5,312.92
Operating Supplies	\$1,037.97
Annual Dinner	\$410.00
NvACD Annual Meeting Attendance Reimbursement	\$1,935.34
<b>TOTAL EXPENSES</b>	<b>\$25,584.69</b>

DRAFT REPORT DUE JULY 15TH AND FINAL FINANCIAL REPORT DUE SEPT. 30TH  
TO: CONSERVATION DISTRICTS PROGRAM  
NEVADA DEPARTMENT OF CONSERVATION & NATURAL RESOURCES  
201 SOUTH ROOP STREET, STE 101, CARSON CITY, NV 89701  
PHONE (775) 684-8600 FAX-(775) 684-8604

**LINCOLN COUNTY CONSERVATION DISTRICT**  
**FINAL FINANCIAL SUMMARY**  
For the Fiscal Year Ending June 30, 2014

1. BEGINNING OF YEAR FUND BALANCE:

(Must Equal Funds Reported From End of Previous Fiscal Year)

a. List all bank accounts:

Certificate of Deposit.....	\$ -
Checking Account #1.....	\$ 19,445.35
Checking Account #2.....	\$ 510.00
Savings Account.....	\$ 9,645.95
b. Cash on Hand.....	\$ -
c. Total fund balance.....	\$ 29,601.30
d. Accounts receivable other.....	\$ -
e. Accounts payable.....	\$ -
f. Total funds available.....	\$ 29,601.30

2. END OF YEAR FUND BALANCE;

a. List all bank accounts:

Checking Account #1.....	\$ 22,203.42
Checking Account #2.....	\$ 2,616.08
Savings Account.....	\$ 9,655.59
b. Cash on hand.....	\$ -
c. Total fund balance.....	\$ 34,475.09
d. Accounts receivable - other .....	\$ -
1. Grant #1 : Sage Grouse.....	\$ 2,857.14
2. Grant #2.....	\$ -
e. Accounts payable.....	\$ -
1. Item #1.....	\$ -
2. Item #2.....	\$ -
f. Total funds available.....	\$ 37,332.23

3. SUMMARY:

a. Beginning of year fund balance (1.c. above).....	\$ 29,601.30
b. Plus total receipts (from Receipt Summary).....	\$ 30,458.48
c. Less total expenditures (from Expense Summary).....	\$ 25,584.69
d. Must equal end-of-year fund balance (2.c. above).....	\$ 34,475.09

4. ASSETS: List all assets (equipment, land, buildings, etc.) and estimate their value:

a. Building.....	\$ 116,626.00
b. Auto Folder (Available for Surplus).....	\$ 501.95

DRAFT REPORT DUE JULY 15TH AND FINAL FINANCIAL REPORT DUE SEPT. 30TH  
TO: CONSERVATION DISTRICTS PROGRAM  
NEVADA DEPARTMENT OF CONSERVATION & NATURAL RESOURCES  
201 SOUTH ROOP STREET, STE 101, CARSON CITY, NV 89701  
PHONE (775) 684-8600 FAX-(775) 684-8604

LINCOLN COUNTY CONSERVATION DISTRICT

For the Fiscal Year Ending June 30, 2014

FINAL USE OF STATE APPROPRIATED MONEY

Amount of State Appropriated Money: \$ 3,629.62

Money spent:

Category (specify)	
Attorney General - General Liability	\$ 842.66
LCCD Annual Dinner	\$ -
Poster Contest/Range Camp/Junior Livestock Show	\$ 1,385.00
Information Workshop	\$ 97.63
Dues: NACD (\$274.67)/NvACD (\$600)	\$ 874.67
Custodial Salary	\$ 429.66
<b>Total of Category</b>	<b><u>\$ 3,629.62</u></b>

Matching Funds Spent:

Category (specify)	
LCCD Annual Dinner	\$ 410.00
Custodial Salary	\$ 4,806.31
<b>Total Matching</b>	<b><u>\$ 5,216.31</u></b>

Balance Remaining: \$ -

---

Authorized Signature:

Name and Title: Susan C Hansen, Treasurer

Date: 09/22/2014

LINCOLN COUNTY CONSERVATION DISTRICT

DRAFT REPORT DUE JULY 15TH AND FINAL FINANCIAL REPORT DUE SEPT. 30TH

TO: CONSERVATION DISTRICTS PROGRAM

NEVADA DEPARTMENT OF CONSERVATION & NATURAL RESOURCES

201 SOUTH ROOP STREET, STE 101, CARSON CITY, NV 89701

PHONE (775) 684-8600 FAX-(775) 684-8604