



FY2014 (7/1/13 – 6/30/14) Annual Work Plan Mason Valley Conservation District

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The Annual Work Plan and Annual Budget for the Mason Valley Conservation District (MVCD) were reviewed and approved on May 13, 2013.

Natural Resource Priorities and Goals:



- Improve the condition of all natural resources (water, air, soil, vegetation and animal) – provide landowners with financial and technical assistance to increase water resource quantity and quality through river channel maintenance and bank stabilization; reduce nonpoint source pollution; reduce energy demands; develop alternative energy sources; reduce fire potential; assist the City of Yerington with channel capacity enhancement project and improve grazing management; participate in sage grouse and other species of concern functions; provide technical assistance wherever possible; provide assistance to land planning agencies
- Invasive and Noxious Weeds – MVCD in partnership with the Walker River Basin Cooperative Weed Management Area will continue a comprehensive noxious weed inventory, mapping and management on the Walker River and its tributaries; inventory and treat noxious weeds in Northern Nevada; and assist private landowners with noxious weed management
- Conservation Education – coordinate Walker River Basin Workdays for Mason and Smith Valleys; continue noxious weed education efforts; and provide natural resource education at every opportunity
- Retired Farmland Protection – provide development and implementation of retired farmland restoration plans to those landowners/managers requesting assistance, create native seed harvesting program

Information – Education/Public Outreach Priorities and Goals:

- Outreach priority – coordinate two Walker River Basin Workdays in Mason and Smith Valleys that teach students to become aware of their natural resources by educating them about water quality, wildlife habitat, riparian vegetation, bioengineering techniques and noxious weeds. Students have the opportunity to assist with a bank stabilization/riparian habitat improvement projects
- Outreach priority – sponsor registration fees for one to two students to attend Nevada Range Camp
- Outreach priority – develop a fuels reduction/fire awareness program for Mason Valley
- Provide technical assistance when possible
- General Public Goal – provide all stakeholders in MVCD boundaries noxious weed educational opportunities via brochures, pamphlets, workshops, newspaper articles, etc.



District Operations Priorities and Funding Sources:

MVCD Goals for District Operations

- By July 2013, complete Draft Financial Report; continue inventory and treatment of noxious weeds; develop revegetation plan for retired farmland donated to the Mason Valley Wildlife Management Area; begin water quality sampling for the City of Yerington for the channel capacity enhancement project
- By September 2013, submit Annual Report and Financial Report to State Conservation Commission; continue noxious weed management efforts; development and implementation of retired farmland restoration efforts
- By October 2013, complete weed inventory and treatment tasks on East Walker River, attend the Nevada Association of Conservation Districts Annual Meeting; begin nonpoint source pollution grant with NDEP for the coordination of Walker River Workdays and nonpoint source display at the Lyon County Fair
- By May 2014, submit Proposed Budget and Annual Work Plan to State Conservation Commission
- Conduct “normal” year to year business including:
 - Hold regularly scheduled board meetings
 - Pay annual dues (NACD, NvACD, Nevada Weed Management Assoc.)



Mason Valley Conservation District FY 14 Annual Work Plan



- Clerical administration
- Subdivision reviews
- Promotion of conservation
- Attending viable meetings
- Expand public relations
- Apply for and administer grants
- Nominate local conservation leaders for awards
- Participate on the Nevada Forest Stewardship Committee
- Attend State Technical Committee and Local Work Group meetings

Anticipated funding sources for fiscal year 2013:

- State: State of Nevada \$2500
- Local: Lyon County, NV (\$7500) annual
- Indirect Federal:
 - City of Yerington – Channel Capacity Enhancement (\$20,399.13)
 - Nevada Division of Environmental Protection – Workday 319(h) Grant (\$18,435.32)
- Direct Federal:
 - USFWS – Fisheries Habitat Improvement Project (\$34,480.37)
 - National Fish and Wildlife Foundation – Retired Farmland Restoration (\$152,536.39)
- In-Kind Services: Board member/volunteers (\$3,500)

Summary of Grant Objectives and Tasks:

Channel Capacity Enhancement Project

- The City of Yerington was awarded grant from National Fish and Wildlife Foundation to install a sand dredge in the Walker River
- Throughout the project MVCD will provide natural resource and other conservation related consultations
- Develop and implement monitoring protocols upstream and downstream of the project site
- Once constructed, MVCD will restore disturbed riverbanks
- While the dredge is in operation MVCD will provide daily turbidity and weekly total suspended solid sampling

Mason Valley Conservation District FY 14 Annual Work Plan

Walker River Basin Workdays

- Hold one workday event
- Coordinate with school officials and teachers in valley
- Conduct classroom presentation and activities regarding riparian vegetation, wildlife, water quality, and other natural resource concerns
- Take students to the river where they can learn in the “field” and assist with riverbank stabilization/vegetation enhancement projects
- Encourage additional funding sponsors to ensure this project continues to provide a forum of conservation education
- Participate during the Lyon County Fair with resource education activities



Fisheries Habitat Improvement Funding & Walker River Weed Project

- Gain access to properties along the Walker River and its tributaries for a basin-wide noxious weed inventory, mapping and treatment project
- Inventory for all species identified as noxious by the State of Nevada
- Produce a comprehensive map of infestations depicting species identification and population size
- Begin treating areas using integrated pest management approaches
- Continue to locate new funding sources

Retired Farmland Restoration Project

- Develop revegetation plans for retired farm lands
- Provide technical assistance to landowners/managers
- Develop monitoring protocol
- Coordinate restoration activities

Lyon County funds are used as match for all projects and assist with normal operating costs.

Jeff Borsini
Mason Valley Conservation District

Date

**MASON VALLEY CONSERVATION DISTRICT ANNUAL
BUDGET**

SHEET 1 – ESTIMATE OF RECEIPTS

FOR THE FISCAL YEAR ENDING JUNE 30, 2014

RECEIPT SOURCE	AMOUNT
Lyon County Contribution	7500.00
State of Nevada	2500.00
City of Yerington - Channel Capacity Enhancement Project	19864.77
NDEP - Walker River Basin Workday 319(h)	13650.00
NDEP - Snyder Restoration	27430.00
NFWF - Retired Farmland Restoration	152536.39
USFWS - Partners Program	25000.00
USFWS - Noxious Weed Project	34480.37
TOTAL RECEIPTS ESTIMATED FOR BUDGET	\$282,961.53

MASON VALLEY CONSERVATION DISTRICT BUDGET

SHEET II – ESTIMATE OF EXPENDITURES

FOR FISCAL YEAR ENDING JUNE 30, 2014

EXPENDITURES	FY 14 Budget
US Postage	135.00
Bank Service Charge	42.00
Educational Workshop with Students and Public	329.00
Travel and Training	750.00
Dues: NACD	-
NvACD	-
Computer Software and Modernize Hardware	250.00
Financial Audit	750.00
Bookkeeping services	200.00
MVCD Annual Meeting	-
NV Range Camp Scholarship	-
NDPES Permit	200.00
Office Supplies	400.00
Board Meeting	-
Equipment (tools for project)	1,200.00
Vehicle Maintenance (oil, gas, upkeep)	750.00
Vehicle Insurance	330.00
Worker's Compensation for Board Members	604.52
Worker's Compensation for Volunteers	418.50
District Employee Wage's	1,500.00
Employer's Benefit Cost (FIT, FICA, Medicare, EIC, NESD)	459.00
Employee Drug Testing	400.00
General Liability Insurance	1,281.98

Project Name:

City of Yerington - Channel Capacity Enhancement Project

Salary + Fringe Benefits	18500.00
Operating	614.77
Travel	750.00

19,864.77

NDEP - Walker River Basin Workday 319(h)

Salary + Fringe Benefits	13300.00
Operating	300.00
Travel	50.00

13,650.00

NDEP - Snyder Restoration

Salary + Fringe Benefits	8390.00
Operating	700.00
Travel	372.00
Subcontract	17968.00

27,430.00

NFWF - Retired Farmland Restoration

Salary + Benefits	107875.44
Operating	18509.55
Travel/Training	5578.40
Subcontract	20573.00

152,536.39

USFWS - Partners Program

Salary + Benefits	15000.00
Operating	7000.00
Travel/Training	3000.00
Subcontract	

25,000.00

USFWS - Noxious Weed Project

Salary	14,294.57
Fringe Benefits	2,839.43
Operating	6,841.47
Travel/Training	4,462.90
Subcontract	2,000.00
Audit	3,000.00
Admin	1,042.00

34,480.37

TOTAL EXPENDITURES FOR ESTIMATED BUDGET

282,961.53

Annual Report

Mason Valley Conservation District

September 2014

Fiscal Year July 1, 2013–June 30, 2014

Board Members:

Jeff Borsini
 Robert Cooper
 Ken Spooner
 Randy Emm
 Virgil Arellano (Lyon County Commissioner)
 Jerrie Tipton (Mineral County Commissioner)

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Project Name: Retired Farmland Restoration—Mason Valley

The National Fish and Wildlife Foundation (NFWF) is implementing a water acquisitions program in the Walker River Basin; as a result, NFWF provided MVCD a grant to re-vegetate lands affected by their program. At the moment, MVCD is actively revegetating North Agular (320 acres), Joggles (73 acres), and DCI (120 acres). In the future, MVCD will also revegetate portions of South Agular (380 acres). The Weir site (477 acres) was not extensively farmed; therefore, we are only treating for minor noxious weed infestations. Revegetation efforts include use of available water rights to assist with establishment. Species were selected using NRCS ecological site descriptions. We have installed a drip irrigation delivery systems to improve establishment while conserving water use. Weed control continues to be a priority throughout the year. Local sources such as Silverado Ranch Supply and Comstock Seed



Indian Ricegrass establishment at DCI

provided the seeds. We monitored for survival in spring of 2014 and found approximately 56% survival of the containerized stock on the Joggles site, and 58% on the North Agular site. In addition to installing drip systems, the MVCD staff mapped them, and inventoried for current field conditions. On the Desert Creek Investments site, MVCD repaired the existing irrigation system, treated for broadleaf weeds, and reseeded a third of the original seeded area with forage kochia and fourwing saltbush. Our agreement with NFWF has been extended to December 31, 2015.

Funding Agency/ Agreement Number:	NFWF/ 2010-0059-406	
	FY2014	Total Project
Expenses:	\$91,196.52	\$312,276.57
Project Hours:	2123.75	5426.0

Project Name: Walker Riverbank Stabilization Snyder

MVCD identified 340 linear feet of unstable riverbank on the Walker River in Lyon County for restoration. On February 28, 2013, Nevada Division of Environmental Protection awarded MVCD \$27,430 to reshape the bank, install rock riprap and plant native vegetation. MVCD harvested willows from the Mason Valley Wildlife Management Area for use on the Snyder bank stabilization project. Desert Engineering was contracted to construct a road for access and slope the bank in preparation for rip rap installed on October 17, 2013. MVCD staff with the assistance of 38 Yerington High School volunteers planted 8 rows of willow poles on 1' centers (1608 poles total) and 67 willow bundles (each containing on average 8 willows) on 3' centers. A total of 2144 willows were used on the site.

Fund. Agency/ Number:	NDEP/13-026 Walker River down- stream of Snyder Lane bridge	
Location:	Walker River down- stream of Snyder Lane bridge	
Start Date:	2/28/2013	
End Date:	12/31/2014	
	FY 2014	Total Project
Expenses:	\$ 54270	\$ 54885
Project Hours:	351.81	372.56



*Yerington High School Workday
River Restoration/Bioengineering
October 16, 2013*

Project Name: Walker River Basin Workdays

Nevada Division of Environmental Protection (NDEP) awarded Mason Valley Conservation District a grant to provide natural resource education to local youth; targeting accumulated effects of nonpoint source pollution to the watershed. The program continues to grow each year as more teachers value the opportunity to take their students out of the classroom for this unique learning event. Leah Bodenstein coordinated a booth at the Lyon County Fair teaching over 125 participants about seed dispersal, native plants, noxious weeds, and why restoration of local habitats with native plants is important. Leah also arranged an event on the West Walker River where students planned to restore a falling riverbank on October 16, 2013. Sixty-five Yerington High School students participated and focused on river restoration tasks (planting willows and installing other bioengineering structures).

Yerington Elementary School Workday: May 7, 2014 11:00- 1:00pm Kindergarten- 4th Grade
This workday took place during the YES lunch recesses. Each grade attended the following stations: Water Cycle Relay, Watershed Model, garden restoration, Noxious Weed ID, and Nonpoint and Point Pollution graphing activity

**Agency/
Agreement** NDEP/11-026
Location: Mason & Smith Valleys
Start Date: 8/19/2011
End Date: 12/31/2013

	Total	
	FY 2013	Project
Expenses:	\$15,934.32	\$24,231.16
Project Hours:	602.25	959.75

Project Name: Walker Riverbank Stabilization, Clements

Mason Valley Conservation District (MVCD) identified 100 linear feet of unstable riverbank on the Walker River in Lyon County for restoration. MVCD attempted to stabilize the bank in 2007 using bioengineering techniques; however, MVCD failed to establish vegetation without soil protection. The over 8 ft vertically high riverbank is eroding at approximately 3-4 ft per year. MVCD field staff harvested 4000 willows on the Mason Valley Wildlife Management Area. Desert Engineering began bank shaping and rock placement on March 10, 2014. MVCD field staff installed 1100 willow live stakes and 140 willow bundles each containing 10 willows prior to rock rip rap placement. Erosion control netting was installed across the top of bank and an additional 1000 willow stakes were planted on March 27.

Funding Agency: NDEP Grant
Location: Walker River near Quail Lane
Start Date: 1/21/2014
End Date: 6/30/2014

	FY 2014	Total Project
Expenses:	\$22,774.21	\$22,774.21
Project Hours:	334.5	334.5



Clements Bank Stabilization

Normal Business

Dan Willis joined the MVCD board at the August meeting. A chemical storage building was procured and placed on WRID property. Michelle Langsdorf resigned as District Manager in June. A replacement, Ed Ryan was hired in August, 2014.

- MVCD held regular business meetings on:
- August 13, 2013
 - September 17, 2013
 - October 9, 2013
 - November 19, 2103
 - December 17, 2013
 - May 6, 2014
 - June 20, 2014

**Conserving natural
resources for our future**

Project Name: Walker River Noxious Weed Project

Over the last five years, US Fish and Wildlife Service provided funding to Mason and Smith Valley Conservation Districts to continue a watershed scale noxious weed project. We are treating all recognized State of Nevada noxious weeds along the Walker River riparian corridor and associated tributaries. This unique project effectively inventories, treats and documents infestation characteristics in one site visit.

Using GPS data, we are able to capture species treated, phenological stage, abundance, distribution, gross area, treatment type, ground cover, ground disturbance, if treatment was applied, landownership designation and chemical used. This year we were finally able to begin analyzing effectiveness by generating a map book comparing data over the last three years. This has become an invaluable tool for the field crew and project administration. The map book allows the crew to return to sites with a complete picture of past treatments; while allowing the project manager and field coordinator an opportunity to better plan the field season. Over the last field season, we have found our infestations are generally reducing in size!

We completed this grant December, 2013, with an additional 510 acres inventoried, and almost 8 acres treated.

Funding Agency/Agreement Number: USFWS/F11AC01237 MV
Location: Walker River and tributaries
Start Date: 4/1/2008
End Date: 12/31/2013

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Or call toll free at (866) 632-9992 (voice) to obtain additional information, the appropriate office or to request documents. Individuals who are deaf, hard of hearing, or have speech disabilities may contact USDA through the Federal Relay service at (800) 877-8339 or (800) 845-6136 (In Spanish). USDA is an equal opportunity provider, employer, and lender. Persons with disabilities who require alternative means for communication of program information (e.g., Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at (202) 720-2600 (voice and TDD).

MASON VALLEY CONSERVATION
DISTRICT

FINANCIAL REPORT TO
THE CONSERVATION COMMISSION
2013/2014 FISCAL YEAR

SUMMARY OF RECEIPTS
 For the Fiscal Year Ending June 30, 2014
MASON VALLEY CONSERVATION DISTRICT

Mason Valley (Receipts)	
MV Annual Noncompetitive Grants	
Lyon County	12,409.99
State of Nevada	3,629.62
Projects	
11-026 Reimbursements	
Operating Reimbursement	1,991.84
Salary & Fringe	10,478.01
13-017	
Fringe	1,141.26
Operating	214.69
Salary	3,563.23
Subcontract	10,095.80
Travel	141.09
14-016 Clements	
Fringe	1,754.74
Operating	321.44
Salary	4,564.89
Subcontract	11,780.00
Dredging 2011	
Admin. Fee	25.90
Mileage	25.53
Salary	492.41
F11AC01237 MV Reimbursements	
Operating Reimbursements	42.61
Personnel	
Payroll Liab. and Benefits Reimbursement	8,074.98
Travel Reimbursement	571.65
Advanced Payment	116,235.54
NFWF - MVWMA Reimbursements	
Operating	15,322.26
Salary and Payroll Liab. and Benefits Reimb	44,961.94
Subcontact Reimbursements	4,767.00
Travel	3,822.73
ROP - NFWF & BOR	
Mileage	512.28
Operating	2,217.71
Salary and Fringe	16,098.24
Total Mason Valley (Receipts)	275,257.38

Joint Income - Surplus vehicle auction	2,344.88
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Smith Valley (Income)

Annual Dinner	300.00
Projects	
14-028 NDEP Walker River Workda	
Fringe	135.12
Salary	351.50
F11AC01238 Smith Valley	
Operating Reimbursement	229.67
Personnel	
Fringe	185.33
Salary	529.50
F11AC01238 Smith Valley - Advance	121,647.99
Fence Markers	3,499.85
NDOW LIP	
Admin	1,302.61
Fringe	2,296.10
Mileage	2,108.45
Operating	10,396.27
Salary	11,255.88
Subcontract	8,400.00
RAC - Fuels	
Fringe	686.02
Salary	1,784.66
RAC 11-PA-11041702-074 Reimb	
Operating	760.48
Salary	37,438.35
Travel	3,289.90
SFA13/13	
Payroll Liab. and Benefits Reimb.	5,573.55
Operating Reimb.	1,885.75
Salary reimb	9,764.09
Subcontract Reimb.	60,025.00
Travel Reimb.	2,145.55
Sovereign	
Operating Reimbursement	11,777.68
Personnel	24,473.03
Subcontract Reimbursement	24,660.25
Travel Reimbursement	5,238.59
SV Noncompetitive Grants	
Lyon County	7,500.00
State of Nevada	3,629.62
Total Smith Valley (Income)	363,270.79

SUMMARY OF EXPENDITURES

For the Fiscal Year Ending June 30, 2014

Mason Valley Conservation District

Mason Valley Expenses	
General Operating Expenses	
Bank Service Charge	38.50
Insurance Premium	1,263.99
Office Supplies	72.34
Projects	
11-026 Expenses	
Operating	252.04
13-017	
Mileage	430.96
Operating	242.24
Subcontract	10,095.80
14-016	
Mileage	861.92
Operating	163.09
Subcontract	11,780.00
F11AC01237 MV	
Operating	58,114.95
Travel	372.06
NFWF-MVWMA	
Operating	17,635.26
Subcontract	6,484.91
ROP	
Operating	1,957.22
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Total Mason Valley Expenses	109,765.28

Shared Expenses (50/50)

General Operating Expenses	
Advertisement	0.00
Book Keeping	250.00
Drug Testing	528.82
Equipment	758.53
office supplies	754.62
Payroll Expenses	
Employee Tax & Health Ins.	
Health Insurance	28,421.39
Employee Tax	22,515.20
MVCD Project Payroll Expenses	
11-026 salary	4,691.06

13-017	6,167.93
Dredging 2011	17.51
F11AC01237 MV Salary	39,446.63
NFWF-MVWMA	46,900.42
ROP Salary	12,433.76
MVCD Project Payroll Expenses - Other	6,213.82
Nevada Unemployment	482.67
Payroll Expenses Shared	
District Admin	3,789.36
Holiday	8,668.13
Joint Comp Time Earned	390.00
Joint Comp Time Used	381.58
Vacation	9,534.60
Payroll Expenses Shared - Other	809.59
SVCD Project Salary	
14-028 WRBW	3,560.44
F11AC01238 SV	34,330.66
Fence Markers	1,071.95
NDOW LIP	550.75
NFWF-Sovereign	27,027.14
RAC - Fuels #13-DG-11041702-29	5,417.60
RAC 11-PA-11041702-074	26,307.35
SFA/13/13	14,431.14
Worker's Comp	6,359.28
NV Employment Tax Credit	-4.12
Postage and Delivery	288.17
Travel and Training	
District Travel	716.28
Vehicle Depreciation Expense	5,515.80
Vehicle Maintenance	
1500 Chevy	
Maint.	770.50
1500 Chevy - Fuel	2,913.55
2500 Chevy	1,248.58
Chevy 2007	
fuel	3,876.59
Maint.	2,455.43
F-150	
Fuel	2,019.39
Maint.	1,155.22
F-350	
Maint.	1,384.52
Ranger	
Fuel	1,648.20
Vehicle Maintenance - Other	1,591.86
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Total Shared Expenses (50/50)	337,791.90

Smith Valley Expenses

General Operating Expenses	
Annual Meeting Smith	450.00
Bank Service Charge	38.50
Board Meetings	23.75
Dues	400.00
Insurance	1,143.61
Office Supplies	232.97
Workshop	71.70
Projects - Smith	
14-028	
Operating	509.82
F11AC011238 SVCD	
Mileage	1,812.45
Operating	65,054.06
Subcontract	1,567.50
NDOW	
Operating	2,797.50
NFWF-Sovereign	
Operating	8,430.08
Subcontract	
Equipment Rental	4,100.00
Equipment & Operator	2,375.00
Labor	6,736.02
Subcontractor Operating Costs	8,247.46
Travel/Mileage	499.64
RAC - Fuels #13-DG-11041702-29	
Operating	46.00
Subcontract	2,340.00
RAC Weeds 11-PA-11041702-074	
Operating	1,140.28
Sage Grouse Fence Markers	4,230.77
SFA 13/13	
Operating	1,936.86
Subcontract	60,025.00

Total Smith Valley Expenses **174,208.97**

FINANCIAL SUMMARY
 For the Fiscal Year Ending June 30, 2013
 Mason Valley Conservation District

Beginning of Year Fund Balance

List of all bank accounts:

Checking Account

<i>Mason Valley</i>	\$78,038.68
<i>Smith Valley</i>	\$70,713.18
<i>Shared Payroll Account</i>	\$49,629.93

Certificate of Deposit

<i>Mason Valley Certificate of Deposit</i>	\$15,636.12
<i>Smith Valley Certificate of Deposit 1</i>	\$14,187.97
<i>Smith Valley Certificate of Deposit 2</i>	\$10,572.82

Total fund balance	\$238,778.70
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End of Year Fund Balance

List of all bank accounts:

Checking Account

<i>Mason Valley</i>	\$90,847.62
<i>Smith Valley</i>	\$103,833.46
<i>Shared Payroll Account</i>	\$21,382.06

Certificate of Deposit

<i>Mason Valley Certificate of Deposit</i>	\$15,636.12
<i>Smith Valley Certificate of Deposit 1</i>	\$10,574.72
<i>Smith Valley Certificate of Deposit 2</i>	\$14,186.07

Total End of Year Fund Balance	\$256,460.05
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Summary:

Beginning of year fund balance	\$238,778.70
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Plus total receipts

<i>Mason Valley</i>	\$275,257.38
<i>Smith Valley</i>	\$363,544.96
<i>Shared Payroll Account</i>	\$2,344.88
<i>Certificates of Deposit Interest</i>	\$0.00

+	\$641,147.22
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Less total expenditures

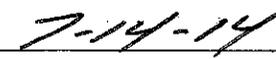
<i>Mason Valley</i>	\$109,765.28
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<i>Smith Valley</i>	\$174,208.97
<i>Shared Payroll Account</i>	\$337,791.90
<i>FY2013 Payroll taxes paid in FY 2014</i>	\$571.58
<i>Fy2013 Payroll liabilities</i>	\$1,128.14
	<hr/> \$623,465.87 <hr/>

Summary balance:	\$256,460.05
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 Jeff Borsini, Chairman
 Mason Valley Conservation District



 Date

 Mr. Jeff Borsini, Chairman
 Mason Valley Conservation District

 Date