

OWYHEE CONSERVATION DISTRICT
ANNUAL PLAN OF WORK
2013 FISCAL YEAR
JULY 1, 2012 TO JUNE 30, 2013

The following constitutes the Owyhee CD Annual Plan of Work for the 2012 fiscal year ending June 30, 2013.

Mission Statement

The function of the Owyhee Conservation District is to take available technical, financial, and educational resources, whatever their source, and focus or coordinate them so that they meet the needs of the local land user for conservation of soil, water, and related resources.

Planning and Service

Provide for involvement of other agencies, organizations and individuals in the annual planning and implementation of district operations and programs.

1. Identify and prioritize resource concerns within the District in order to coordinate with the NRCS in resource planning and program implementation.
2. Continue cooperation with the NRCS on the snow survey program. Continue efforts to install an automated aerial marker near the Van Norman Ranch and Indian Creek.
3. Provide support for the Farm Bill Programs.
4. Continue cooperation with all agencies on water quality problems when identified within the District.
5. Encourage the NRCS to develop Order 2 soil surveys on irrigated and intensively used lands and to initiate soil surveys on USFS lands.
6. Provide technical assistance to land users on planning and implementation of conservation practices.
7. Assist NRCS on outreach programs to insure that all land users are aware of available assistance.
8. Continue coordination with the USFS on the Travel Management Plan, and any other Travel Management Plans proposed by agencies.

Noxious Weed Program

1. Continue the Noxious Weed Control Program within the District.
2. Implement a record keeping system using GPS to track weed spraying efforts.
3. Continue rehabilitation projects along county road right of ways where weed spraying has been successful. (i.e. from Mori Ranch to IL mailbox and along Tuscarora roadways)
4. Work with BLM and USFS to continue weed management.
5. Participate in the Humbolt River Watershed Cooperative Weed Management Area with their cooperative efforts related to noxious weed control program.
6. Coordinate with the Northeastern Nevada Stewardship Group on the Tuscarora Fuels and Weed Management Plan and implement practices within the plan.

Equipment Program

1. Provide a district equipment program that will benefit cooperators in implementing conservation practices.

Information and Education Program:

1. Sponsor interested participants to the annual Range Camp.
2. Provide assistance to schools within the District on conservation education as requested.
3. Cooperate with the Great Basin College Agriculture Department for sites used for classroom programs if needed.
4. Support the Elko County CWMA Annual Weed Summit.
5. Continue scholarship program for students within the Owyhee CD.
6. Support the NV College of Agriculture, Biotechnology, and Natural Resources.
7. Participate in the elk management plan for western Elko County.
8. Participate in the local sage grouse management plan.
9. Participate in the local wild horse management plan.

Management and Administration:

1. Pay dues to NvACD and NACD
2. Hold regular meeting to which all cooperating agencies are invited.
3. Contribute to the Elko County Association of CD's clerical fund.
4. Submit all reports and financial statements to the Nevada Division of CD's by the due date.
5. Review Memorandums of Agreements with cooperating agencies each year.
6. Provide representation at NvACD State and regional meetings and other meeting to keep supervisors informed on activities affecting the district and provide input for decision making for locally led conservation.
7. Contact elected representatives as needed for conservation program support.

Owyhee CD

Shammy Rodriguez
Pete Mori
Jay Wright

Sam Mori
Dan Van Norman

Robin Van Norman

Sharon Rhoads

Estimate of Expenditures		
For the year ending June 30, 2013		
Owyhee		
Conservation District		
Expenditure		Amount
Employees' Salaries & Wages		
Employer's Benefit Costs		
Professional Services		
Travel (per diem - mileage to meetings)		\$0
Insurance: Liability Premium/Workers Comp		\$800
Project : Noxious Weed Management(Right of Way seeding & Brush control)		\$5,000
Project:		
Project: Tuscarora Fuels & Weed Management		\$2,500
Education - Scholarship		\$500
Office Supplies/ Meeting Expenses		
Equipment purchase		
Equipment expenses (maintenance, repair, operations)		\$0
Printing		
Registration		
Dues (ECACD) clerical		\$0
Dues (NvACD)		\$600
Dues (NACD)		\$600
Dues (RC&D)		\$0
Other Dues		
Misc. Donations:		\$0
TOTAL Expenditures		\$10,000

OWYHEE CONSERVATION DISTRICT
ANNUAL REPORT
2013 FISCAL YEAR
JULY 1, 2012 TO JUNE 30, 2013

BOARD MEMBERS

Chairperson – Shammy Rodriguez

Vice Chairman – Pete Mori

Secretary/Treasurer – Jay Wright

Sam Mori

Dan Van Norman

PLANNING FOR SERVICE

The Owyhee CD maintained active status with the Nevada State Conservation Commission by holding the required meetings and submitting all required documents.

District Goals were continued as follows:

1. Cooperated with the Northeastern Nevada Stewardship Group with the Tuscarora Watershed Assessment Project. Scheduled meetings to review the results and develop projects accordingly.
Main issues:
 - Weed control around Tuscarora and surrounding area
 - Fire rehabilitation
 - Fire pre-suppression by improving dominant sagebrush ecosystems using different techniques.
2. Continued actively spraying noxious weeds along the county road right of ways and as many infestations as possible.
3. Implemented reseeding projects along county road right of ways where weed spraying has been successful. Seed was purchased and seeding planned for fall. Specifically from the Mori Ranch to the IL mailbox and along the North Road and main county road in Independence Valley.
4. In the process of implementing a record keeping system using GPS to track weed spraying efforts.

5. Participated in the Elko County CWMA and attended the Elko County Weed Summit.
6. Increase participation in CD operations as a means to be proactive in all phases of resource management.
7. Active in the Elko County Association of CDs by attending meetings.
8. Continued the District's Equipment Program to benefit the cooperators. Continued Memorandums of Understanding with Elko County and multi-agencies for a cooperative Noxious Weed Control Program.
9. Cooperated with NDOW on Elk Plan and are planning on continued involvement with NDOW and other parties on other issues as they arise.
10. Cooperated with the NRCS on the Snow Survey program.

Equipment Program

List of equipment

- Grasslander
- Water trailer
- Harrow
- Water pump
- ATV Seeder
- Backpack sprayers (2)
- Mist sprayer slide in
- Mist sprayer pto
- Ditcher
- Post pounder
- Paddle scraper
- GPS

INFORMATION PROGRAM ACTIVITIES

- Distributed the NVACD scholarship application.
- Sam Mori represented the District as a committee member for the development of the Western Elko County Elk Management Plan.
- A scholarship for the Owyhee CD was awarded to Telden McLain.

- The District reviewed the Civil Rights policy and posted a notice in the Elko office.

MANGEMENT PROGRAM ACTIVITIES

- A. The 2012 Annual Report was submitted.
- B. The 2014 Annual Plan of Work and Budget were developed and submitted.
- C. The District maintained good standing with the Nevada Division of Conservation Districts.
- D. Required financial reports were submitted.
- E. NVACD dues were paid. NACD dues were also paid.
- F. Minutes for meetings were submitted to the Nevada Conservation commission and the NRCS.
- G. Meeting notices were posted according to the Nevada Open Meeting Law.
- H. The Memorandum of Understanding with NRCS was reviewed.
- I. Continued the District's cooperators agreement with reviewing as needed.

Shammy Rodriguez
Chairperson

YEAR-END FINANCIAL REPORT
OWYHEE CONSERVATION DISTRICT
SUMMARY OF RECEIPTS

For the Fiscal Year Ending June 30, 20 13

RECEIPT SOURCE **AMOUNT**

State Funds	2500
County Funds	
City Funds	
Other Government Funds (specify)	159.49
Additional funds	
Administrative Income (specify)	
Interest – CD, Savings and Checking	
Grants for projects (specify)	
Rental Income (equipment, etc.)	
Contributions	
Building/Property Rental Fees	
Other Sources of Income	
TOTAL INCOME	2659.49

YEAR-END FINANCIAL REPORT

DRAFT REPORT DUE JULY 15 – FINAL REPORT DUE SEPTEMBER 30.

*TO: STATE CONSERVATION COMMISSION
DCNR – CONSERVATION DISTRICT PROGRAM*

BRE@DCNR.NV.GOV

Fax# 775-684-2715

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OWYHEE CONSERVATION DISTRICT
SUMMARY OF EXPENDITURES

For the Fiscal Year Ending June 30, 2013

EXPENDITURE	AMOUNT
Employee Salary	
Fringe Benefit Expense	
Travel	
Building Rent	
Telephone	
Insurance	643.95
Postage	
Copying Expense	
Office Supplies	
Education & Information Expenses Scholarship	500.00
Equipment Purchase (specify)	
Equipment Expenses (maintenance, repair, operation)	
Dues – NvACD	600.00
Dues – NACD	775.00
Dues - Other	
Mileage	
Investments (specify)	
Internet	
Bond and Insurance Expenses	
Project Costs:	
Grant #1	
Grant #2	
Grant #3	
Other Expenses (specify)	
Contract Seeding	495.00
Chemical	3087.05
TOTAL EXPENSES	6101.00

DRAFT REPORT DUE JULY 15 – FINAL REPORT DUE SEPTEMBER 30.

*TO: STATE CONSERVATION COMMISSION
DCNR – CONSERVATION DISTRICT PROGRAM*

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OWYHEE CONSERVATION DISTRICT FINANCIAL SUMMARY

For the Fiscal Year Ending June 30, 2013

1. BEGINNING OF YEAR FUND BALANCE:

(Must Equal Funds Reported From End of Previous Fiscal Year)

a. List all bank accounts:	
Certificate of Deposit	\$ _____
Checking Account	\$ <u>3812.01</u>
Savings Account	\$ _____
b. Cash on hand	
	\$ _____
c. Total fund balance.....	
	\$ <u>3812.01</u>
d. Accounts receivable grants.....	
	\$ _____
e. Accounts payable.....	
	\$ _____
f. Total funds available.....	
	\$ <u>3812.01</u>

2. END OF YEAR FUND BALANCE:

a. List all bank accounts:	
Checking Account	\$ <u>370.50</u>
Savings Account	\$ _____
b. Cash on hand	
	\$ _____
c. Total fund balance.....	
	\$ <u>370.50</u>
d. Accounts receivable grants.....	
	\$ _____
1. Grant #1 _____ - \$ _____	
2. Grant #2 _____ - \$ _____	
e. Accounts payable.....	
	\$ _____
1. Item #1 _____ - \$ _____	
2. Item #2 _____ = \$ _____	
f. Total funds available.....	
	\$ <u>370.50</u>

3. SUMMARY:

a. Beginning of year fund balance (1.c. above).....	\$ <u>3812.01</u>
b. Plus total receipts (from Receipt Summary)	\$ <u>2659.49</u>
c. Less total expenditures (from Expense Summary)	\$ <u>6101.00</u>
d. Must equal end-of-year fund balance (2.c. above)	\$ <u>370.50</u>

4. ASSETS: List all assets (equipment, land, buildings, etc.) and estimate their value:

a. Grasslander.....	\$ <u>12,000</u>
b. Water Trailer.....	\$ <u>3000</u>
c. Harrow.....	\$ <u>300</u>

DRAFT REPORT DUE JULY 15 – FINAL REPORT DUE SEPTEMBER 30.

TO: STATE CONSERVATION COMMISSION
DCNR – CONSERVATION DISTRICT PROGRAM

BRE@DCNR.NV.GOV

Fax# 775-684-2715

Water Pump	450
ATV Seeder	325
Backpack Sprayers (2)	300
Mist Sprayer slide in	3000
Mist Sprayer pto	2000
Ditcher	1200
Post Pounder	500
Paddle Scraper	5000
GPS	100

OWYHEE CONSERVATION DISTRICT

For the Fiscal Year Ending June 30, 2013

USE OF STATE APPROPRIATED MONEY

Amount of State Appropriated Money: \$ 2659 .00

Money Spent:

Category (specify) \$ 2659 .00

Matching Funds Spent:

Category (specify) \$ 3441 .00

Balance Remaining: \$ 0.00

Jay Wright 9/25/13
Authorized Signature: _____ Date
Name and Title

OWYHEE CONSERVATION DISTRICT

DRAFT REPORT DUE JULY 15 - FINAL REPORT DUE SEPTEMBER 30.

*TO: STATE CONSERVATION COMMISSION
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