

ANNUAL WORK PLAN

QUINN RIVER CONSERVATION DISTRICT

2012-2013

Introduction

The Quinn River Conservation District covers the western part of Humboldt County Nevada. There are about 2,508,750 acres in the district consisting of about 326,920 acres of private land and 2,181,830 acres of public land. Public lands are administered by the Bureau of Land Management, United States Forest Service, and US Fish and Wildlife Service (Sheldon Wildlife Refuge).

Private lands are used to produce irrigated crops; oats, wheat, alfalfa hay, alfalfa seed, potatoes, mint, grass seed, and improved pasture. The average size of farms and ranches in the district is 2500 acres.

Industrial uses of lands in the district consist of a few small mining ventures.

District Board of Supervisors:

The Quinn River Board of Supervisors consists of Chairman Clay Smith, and Supervisors Dan Hetrick, Dan Duferrena, Will Frey, Denis Brinkerhoff, and John Ugalde.

District Objectives

The Board of Supervisors have objectives that are designed to provide quality service to district cooperators interested in developing conservation programs for their farms and ranches. Cooperating units of Government are primarily the Natural Resources Conservation Service (NRCS). Specific objectives are as follows:

Objective 1: Environmental Quality Incentives Program

The district will provide leadership for local Environmental Quality Incentives Program (EQIP). The District will chair Humboldt River GPA local group meetings.

Objective 2 Greater Sage Grouse Initiative

This EQIP Initiative project is designed to enhance habitat for the Greater Sage Grouse on private and public lands.

Objective 3 : Education at Local Schools

The district will supply Soil to Spoon education materials from the National Association of Conservation Districts to local schools. This material is age appropriate from K-6 and above and has teacher guides for teachers. Later in the year the Supervisors will conduct field trips on their farms and ranches so students can see the importance of learning about the science of soils, water, insects, weather, etc.

Objective 4: Noxious Weeds and Other Pests The district will seek an agreement with the Bureau of Land Management or other Agencies to allow a land owner a 1000 foot parameter on public land that borders private land to spray or otherwise control noxious weeds, insects, and other pests. This agreement would allow landowners to spray or otherwise prevent damage on their land from pests in a timely manner.

Objective 5: Support grazing land conservation initiative (GLCI).

The district will provide information to interested cooperators and participate at local meetings.

Objective 6: Energy Conservation and Cost of Innovation

Recent reports of new taxes on energy have producers concerned. We have a Rural Electric provider and our electric power is more reasonable than others. Any increase will have a negative effect on our District as water is pumped from deep wells on all of the farms and ranches. Rates are expected to increase next year. Nevada can be a leader as an energy provider for wind/solar/geothermal power. The new bio-fuel crops for producing fuel are of interest also. Time and cost to develop new ideas on Energy will impact the District producers in this weak economy. We will continue to seek information and inform producers on new developments in energy/fuel.

Objective 7: Water Quality and Quantity

Declining water tables are having an economic impact on many producers in the area. The district will work with county, state, and federal agencies to inform cooperators in the district about water rights issues. The board will help cooperators gain information about water issues concerning the district.

Objective 8: Wildfire Prevention

Cooperate with the Santa Rosa Ranger District, Humboldt-Toiyabe National Forest with the South Fork of the Quinn River Restoration Project. This project, still in the scoping phase, would plant fire resistant plants (kochia) to produce green strips to reduce fuel for wildfires, and allow recovery of sagebrush. Wildfires have burned sagebrush in three separate fires over the last 20 years and seriously impacted sage grouse, pygmy rabbits, mule deer and other dependent species. This project in Quinn River Conservation District near McDermitt, is important in reducing fuel for wildfires and the later infestation of cheat-grass and invasive noxious weeds.

Quinn River Conservation District Work Plan 2012– 2013

Approved _____

Date _____

PROPOSED BUDGET

Quinn River CONSERVATION DISTRICT

ESTIMATE OF RECEIPTS

For the Fiscal Year Ending June 30, 2013

APPROVED

<u>RECEIPT SOURCE</u>	<u>AMOUNT</u>
State Funds	2500.
County Funds	
City Funds	
Other Government Funds (specify)	
Administrative Income (specify)	
Interest – CD, Savings and Checking	
Grants for projects (specify)	
Rental Income (equipment, etc.)	8000..
Contributions	
Building/Property Rental Fees	
Other Sources of Income	
Equipment Maintenance/Purchase Fund Bank Account	.
TOTAL INCOME	10,500..

(INCOME ESTIMATE MUST EQUAL EXPENSE ESTIMATE)

SAMPLE FORMAT

SUBMIT BY JUNE 1ST TO: DIVISION OF CONSERVATION DISTRICTS,

901 S. STEWART STREET #5004, CARSON CITY, NV 89701

PHONE (775) 684-2760 FAX- (775) 684-2761

Quinn River CONSERVATION DISTRICT

ESTIMATE OF EXPENDITURES

For the Fiscal Year Ending June 30, 2013

<u>EXPENDITURE</u>	<u>AMOUNT</u>
Employee Salary	1200.
Fringe Benefit Expense	
Travel	
Building Rent	
Telephone	
Insurance	
Postage	100.
Copying Expense	
Office Supplies	100..
Education & Information Expenses	
Equipment Purchase (specify)	
Equipment Expenses (maintenance, repair, operation)	3000..
Dues – NvACD	600..
Dues – NACD	
Dues – Other Range Management	500..
Mileage	
Investments (specify)	
Internet	
Bond and Insurance Expenses	2000..
Project Costs:	
Grant #1	
Grant #2	
Grant #3	
Other Expenses (specify)	
Education Expense NACD Soil to Spoon 2012, 2013	3000.
For Winnemucca Combined Schools	
TOTAL EXPENSES	10,500..

(INCOME ESTIMATE MUST EQUAL EXPENSE ESTIMATE)

SAMPLE FORMAT

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Quinn River Conservation District

Draft Annual Report For Fiscal year Ending June 30, 2013

Quinn River Conservation District has spent much of the year trying to straighten itself out and get back in good standing to become a functioning board. Jan Fallert resigned from the secretarial position in October of 2012. She trained a replacement, Lisa Youngberg. Lisa then resigned before a meeting was ever held. (She attended one meeting, at which there was no quorum) In April Kelli McNamara was appointed as new secretary. In May Dennis Brinkerhoff turned in a letter of resignation. Along with the turmoil internally Craig Plummer District Conservationist retired, and his replacement Brian Shupe transferred leaving us no contacts in the Winnemucca office. Jan primarily handled the paper work, accounting, setting up meetings and was in contact with people at the state and county level. As a result of there being no secretary, and no one really in contact with any one, the board missed elections and was short three members after November of '12. At this time Clay Smith contacted DA Mike Macdonald to see how to have members reappointed. On his recommendation we had a new member, Brian Rookstool, appointed by Humboldt County commissioners replacing John Ugalde. The remaining members, Dan Hetrick and Will Frey then reappointed Clay Smith and Dan Dufferena.

The district received a grant in the amount of \$2500 in October. We paid the Office of the Attorney General \$901.53 in November for Insurance. The district continued to rent out the equipment.

QUINN RIVER CONSERVATION DISTRICT

DRAFT SUMMARY OF RECEIPTS

For the Fiscal Year Ending June 30, 2013

RECEIPT SOURCE	AMOUNT
State Funds	\$2,659.49
County Funds	\$0
City Funds	\$0
Other Government Funds (specify)	\$0
Administrative Income (specify)	\$0
Interest- CD, Savings and Checking	\$0
Grants for projects (specify)	\$0
Rental Income (equipment, etc.)	\$7,161.24
Contributions	\$0
Building/Property Rental Fees	\$0
Other Sources of Income	\$0
TOTAL INCOME	\$9,820.73

QUINN RIVER CONSERVATION DISTRICT
ESTIMATE OF EXPENDITURES
 For the Fiscal Year Ending June 30, 2013

EXPENDITURE	AMOUNT
<u>Employee Salary (\$100 per month) (Ch#1013)</u>	<u>\$1100.00</u>
Fringe Benefit Expense	
Travel	
Building Rent	
Telephone	
Insurance	
<u>Postage/Box Rent</u>	<u>\$74</u>
Copying Expense	
<u>Office Supplies</u>	<u>\$0</u>
Equipment Purchase (specify)	
<u>Equipment Expenses (Ch#1010.1011.1014.1017.1018.1019.1021 All Checks</u>	<u>\$2,931.54</u>
<u>Written to Mertens Repair)</u>	<u>\$0</u>
<u>Dues- NvACD</u>	
Dues-NACD	<u>\$0</u>
<u>Dues-Other Range Management</u>	
Mileage	
Investments (specify)	
Internet	
<u>Bond and Insurance Expenses (Ch#1015)</u>	<u>\$901.53</u>
Project Costs	
Grant #1	
Grant#2	
Grant#3	
Other Expenses	
<u>Total Expenses</u>	<u>\$5007.07</u>

QUINN RIVER CONSERVATION DISTRICT

DRAFT FINANCIAL SUMMARY

For the Fiscal Year Ending June 30, 2013

1. BEGINNING OF YEAR FUND BALANCE

(Must Equal Funds Reported From End of Previous Fiscal Year)

a. List all bank account	
Certificate of Deposit.....	\$0
Checking Account.....	\$38,632.29
Savings Account.....	\$0
b. Cash on hand.....	\$202.00
c. Total Fund Balance.....	\$38,834.29
d. Accounts Payable.....	\$0
e. Total funds available.....	\$38,834.29

2. End of Year Balance

a. List all bank accounts	
Checking account.....	\$43,304.46
Savings account.....	\$0
b. Cash on hand.....	\$184.00
c. Total fund balance	
d. Accounts receivable grants.....	\$43,488.46
1. Grant #1 for \$2500 included in total	
e. Accounts payable.....	\$0
f. Total funds available.....	\$43,488.46

3. Summary

a. Beginning of year fund balance.....	\$38,834.29
b. Plus total receipts.....	\$9,820.73
c. Less total expenditures.....	\$5,007.07
d. Must equal end of year fund balance.....	\$43,647.95

Assets

1. Terex Loader
2. Grader Old Yellow
3. Green Trencher
4. Low Boy
5. Mack Truck
6. Dresser Grader

USE OF STATE APPROPRIATED MONEY

Quinn River Conservation District

For the Fiscal Year Ending June 30, 2013

Amount of State Appropriated Money: \$2659.49

Money Spent:

Category: Employee Expenses, Dues, Equipment Repair

Insurance \$4933.07

Matching Funds Spent: \$2273.58