

ANNUAL PLAN OF WORK RUBY VALLEY CONSERVATION DISTRICT

The following constitutes the Ruby Valley CD Annual Plan of Work for the 2013 fiscal year.

Mission Statement: To take available technical, financial, and educational resources, whatever their source, and focus or coordinate them so that they meet the needs of the local land user for conservation of soil, water and related resources.

Planning and Service

Provide for involvement of other agencies, organizations and individuals in the annual planning and implementation of district operations and programs.

- A. Identify and prioritize Resource Concerns within the District in order to coordinate with the NRCS in resource planning and program implementation*
- B. Invoke Coordination with Federal & State agencies and monitor upcoming resource management issues that will affect the District.*
- C. Coordinate with agencies on addressing resource management issues.*
- D. Update the Ruby District Resource Management plan as required.*
- E. Continue cooperation with all agencies on water quality problems when identified within the District.*
- F. Encourage the NRCS to develop Order 2 soil surveys on irrigated and intensively used lands and initiation of soil surveys on USFS lands.*
- G. Manage the district equipment program for benefit of cooperators in implementing conservation practices.*
- H. Contact cooperators within the District on Noxious Weed concerns, and develop a plan of action accordingly.*
- I. Provide chemical for the cooperators for Noxious Weed Control within the District.*
- J. Provide Weed Identification Handbooks to all cooperators upon request.*
- K. Provide technical assistance to landusers on planning and implementation of conservation practices.*
- L. Assist NRCS on outreach programs to insure that all landusers are aware of available assistance.*
- M. Participate in and support the Elko County CWMA.*
- N. Review progress and follow up on the project as needed with the Ruby Lake Wildlife Refuge on a Salt Cedar control project and some white top infestations.*
- O. Purchase equipment to add to the Equipment program available to the Ruby Cooperators as needed.*

Information and Education Program

- A. Sponsor participants to the annual Range Camp who are interested in attending.*
- B. Provide assistance to schools within the District on conservation education as requested.*

- C. Sponsor the poster contest for the Nevada Association of Conservation Districts with local schools.*

Management and Administration

- A. Pay dues to NvACD and NACD*
B. Hold regular meetings to which all cooperating agencies are invited.
C. Pay Administrative Assistant to help with operation of CD.
D. Submit all reports and financial statements to the Nevada Division of CD's by due date.
E. Review Memorandums of Agreements with cooperating agencies each year.
F. Provide representation at NvACD and other meetings to keep supervisors informed on activities affecting the district and provide input for decision making for locally led conservation.
G. Continue contact with the Elko County Commission to solicit County participation in resource management concerns.

Ruby Conservation District:

<i>Brian Gale</i>	<i>Marlow Dahl</i>
<i>Ira Wines</i>	<i>Lance Knudsen</i>
<i>Gary Wines</i>	

BUDGET

Estimate of Receipts

For the Fiscal Year Ending
June 30, 2012

Ruby Valley Conservation District

<u>Receipt Source</u>	<u>Amount</u>
	\$
State of Nevada Grant Appropriation	2,000.00
	\$
Elko County Appropriation	5,000.00
Grant for Project	
Grant Match	
Grant Match	
	\$
Equipment Rental	500.00
Contributions from Cooperators	
	\$
Interest Receipts at Bank	50.00
	\$
TOTAL RECEIPTS	7,550.00

Estimate of Expenditures

For the year ending June 30, 2012

Ruby Valley Conservation District

Expenditure	Amount
Employees' Salaries & Wages	\$ -
Professional Services	
Travel (per diem - mileage to meetings)	\$ -
Noxious Weed Management - chemical for cooperators	\$ 2,800.00
Noxious Weed Management - road spraying	\$ 0
Project:	
Education – Donation to the “Smoked Bear” Organization	\$ 350.00
Scholarship	\$ 0.00
Rent (including utilities)	
Annual Dinner/meeting	\$100.00
Office Supplies/ Meeting Expenses / Postage	\$100.00
Equipment purchase	\$ -
Equipment expenses (maintenance, repair, operations)	\$ 200.00
Registration	\$ -
	\$
Administrative Assistant	1,000.00
Dues (NvACD)	\$600.00
Dues (NACD)	\$250.00
Miscellaneous (slush fund- unexpected expenses or donations)	\$250.00
	\$ -
TOTAL Expenditures	\$ 5,650.00