

# **STARR VALLEY CONSERVATION DISTRICT**

## **PLAN OF WORK**

The following constitutes the Starr Valley CD Annual Plan of Work for the 2013 fiscal year.

### Mission Statement

(NRS Chapter 548) To take available technical, financial, and educational resources, whatever their source, and focus or coordinate them so that they meet the needs of the local land user for conservation of soil, water and related resources.

### Planning and Service

Provide for involvement of other agencies, organizations and individuals in the annual planning and implementation of district operations and program.

- A. Identify and prioritize Resource Concerns within the District in order to coordinate with the NRCS in resource planning and program implementation
- B. Provide support for the current Farm Bill Programs.
- C. Continue coordination with all agencies on water quality problems when identified within the District.
- D. Provide technical assistance to land users on planning and implementation of conservation practices.
- E. Assist NRCS on outreach programs to insure that all land users are aware of available assistance.
- F. Cooperate with the Northeastern Nevada Stewardship Group on various projects.
- G. Work with High Country RC&D Area, Inc. and Wells Rural Electric Company to create Ag Energy Efficiency Opportunities within the district.

### Noxious Weed Control Program

- Continue and monitor a biological control project along the Ruby Mountains in coordination with the Lamoille & Jiggs Conservation Districts and the Northeastern Nevada Stewardship Group.
- Participate in the Elko County Cooperative Weed Management Area
- Coordinate with the Union Pacific Railroad on right of ways in a Noxious Weed Control program.
- Work in cooperation with the Clover Valley Conservation District on a Noxious Weed Control Program in the Bishop Creek Canyon and surrounding area.

### **Equipment Program**

- Manage the district equipment program for benefit of cooperators in implementing conservation practices.

### **Misc. Programs/Projects**

- Continue an Insect Control Program for the District as needed.
- Develop plans for green strips throughout the Starr Valley District.
- Identify problem areas within the Mary's River Watershed; assist with assessments in coordination with federal agencies and in cooperation with the Northeastern Nevada Stewardship Group.

### **Information and Education Program**

- A. Sponsor participants to the annual Range Camp if there are applicants.
- B. Provide assistance to schools within the District on conservation education as requested.
- C. Hold an annual meeting to inform all cooperators on District activities.
- D. Cooperate with the Wells FFA chapter on various projects and support when needed.

### **Management and Administration**

- A. Pay dues to NvACD and NACD.
- B. Hold regular meetings to which all coordinating agencies are invited.
- C. Submit all reports and financial statements to the Nevada Division of CD's by the due date.
- D. Review Memorandums of Agreements with coordinating agencies each year.
- E. Provide representation at NvACD and other meetings to keep supervisors informed on activities affecting the district and provide input for decision making on locally led conservation.
- F. Contribute to the Elko County Association of CD's clerical fund.
- G. Contact elected representatives as needed to provide support and funding for resource management concerns.
- H. Hold Supervisor elections in alternate years.
- I. Implement coordination with federal, state and local governments and/or agencies.

Starr Valley Conservation District:

Mark Howell  
Jon Dahl  
Gary Botts  
Travis Myers  
Pete Battenfeld

**Starr Valley  
Conservation District**

**BUDGET  
Estimate of Receipts  
For the Fiscal Year Ending June 30, 2013**

<b>Receipt Source</b>	<b>Amount</b>
State of Nevada Grant Appropriation	\$2,500.00
Elko County Appropriation	\$5,000.00
Federal Appropriation (BLM)	
Additional State funding	\$0.00
Project: UP Railroad spraying reimbursement	
Project:	
Equipment Rental	\$1,000.00
Contributions from Cooperators	
Investments Receipts	
Interest Receipts at Bank	\$0.00
Donations from Private Entities	
Others	
<b>TOTAL RECEIPTS</b>	<b>\$8,500.00</b>

**Starr Valley**

# Conservation District

## Estimate of Expenditures For the Fiscal year Ending June 30, 2013

<b>Expenditure</b>	<b>Amount</b>
Employees' Salaries & Wages	
General Liability & Workers Comp.	\$880.00
Professional Services	
Travel (per diem, mileage to meetings, registration)	\$400.00
Project : Noxious Weed Management	\$4,000.00
Project:	
Project:	
Education - Range camp sponsorship	\$150.00
Starr Valley Annual Meeting	\$120.00
Telephone	\$25.00
Postage	\$50.00
Office Supplies/ Meeting Expenses	\$25.00
Printing/ copying	\$25.00
Equipment purchase	
Equipment expenses (maintenance, repair, operations)	\$475.00
Vehicle Insurance	\$0.00
Dues (ECACD)- clerical fund	\$1,000.00
Dues (NVACD)	\$600.00
Dues (NACD)	\$250.00
Other Dues	
Bank Fees	
Misc. Donations: (ECCWMA, NVACD Mtg.)	\$500.00
<b>TOTAL Expenditures</b>	<b>\$8,500.00</b>

**STARR VALLEY CONSERVATION DISTRICT  
ANNUAL REPORT  
2013**

The following details the activities of the Starr Valley Conservation District for the period of July 1, 2012 through June 30, 2013.

**PLANNING AND SERVICE**

In order to facilitate implementation of the District's programs, other agencies' and organizations' assistance was solicited on a regular basis.

- A. Continued coordination with the US Forest Service on their Travel Management plan development. Reviewed the maps and made suggestions on road closures within the Starr Valley District. This is an ongoing cooperative effort which will require attention and possible action in the future.
- B. Discussion was held with other agencies on water quality issues and possible projects. No action was taken but possible projects are being considered.
- C. Continued support for the current Farm Bill.
- D. Continued the noxious weed control program with Memorandums of Agreement. Cooperating agencies include USFS, Elko County, BLM, CES, NDOT, CDs, Nevada Department of Agriculture, and NRCS.
- E. Unsuccessful efforts to continue a noxious weed control plan with the railroad again this year.
- F. Supported the Elko County Cooperative Weed Management Area and donated to the Elko County Weed Summit.
- G. Continued the Civil Rights policy with NRCS on minority outreach programs to ensure that all land users are aware of assistance available to them.
- H. Conservation planning assistance was provided to cooperators who requested assistance.
- I. Collaborated with the Northeastern Stewardship Group on the ongoing monitoring program for the private property Demonstration Plot initiated by the NNSG in 2000.

- J. Developing a watershed plan along the Mary's and Humboldt Rivers was discussed but no action was taken again this year. (*This may eventually happen*)
- K. Support the Elko County Commissioners on their Elko County Sage Grouse Management Conservation Strategy Plan.

### **INFORMATION AND EDUCATION ACTIVITIES**

- A. Assistance to the Wells High School Vocational-Agriculture Department is ongoing as needed and requested.

### **MANAGEMENT AND ADMINISTRATIVE ACTIVITIES**

- A. Dues were paid to NvACD and NACD.
- B. Regular meetings were held. Cooperating agencies were invited to participate in the meetings.
- C. Meeting notices were posted in accordance with the state open meeting law.
- D. The District Annual Report was submitted by the due date.
- E. The District Annual Plan of Work was submitted by the due date.
- F. Meeting minutes were submitted to the Nevada State Conservation Commission and NRCS.
- G. Mark Howell represented the District at the Elko County CWMA.
- H. In an effort to facilitate District programs, the District interacted with the Elko County Commission on various items such as noxious weed control.
- I. Submitted required financial statements to the Nevada Division of Conservation Districts.

- J. Continued management of the district equipment program for benefit of cooperators in implementing conservation practices.

Mark Howell - Chairman

# Summary of Receipts

For the Fiscal Year Ending June 30, 2013

## Starr Valley Conservation District

<b>Receipt Source</b>	<b>Amount</b>
Federal Appropriation	
State of Nevada Grant Appropriation	\$ 2,500.00
Elko County Appropriation	
State Additional Funding	\$ 159.49
Grant Project: Demonstration Plot Range Study	
Grant Match	
Equipment Rental - Aerator	\$ 185.30
Equipment Rental - Trailer	\$ 175.00
Investments Receipts	
Interest Receipts at Bank	
Annual meeting reimbursement from other Districts	\$ -
Weed Cost Share	\$ -
Others (Tree Sales, Weed Program .....)	
Beginning balance correction	
<b>TOTAL RECEIPTS</b>	<b>\$ 3,019.79</b>

## Summary of Expenditures

For the year ending June 30, 2013

**Starr Valley Conservation District**

<b>Expenditure</b>	<b>Amount</b>
Employees' Salaries & Wages	
Employer's Benefit Costs	
Professional Services	
Travel (per diem - mileage)	
Registration - meetings	
Building Rent	
Project : Noxious Weed Management	\$ 4,507.65
Project: Demonstration Plot Range Study	
Project :	
Education - scholarship	
Postage	
Office Supplies	
Equipment purchase: monitoring equipment	
Equipment expenses (maintenance, repair, operations)	
Donations: Sage Grouse Dinner	
NvACD for meeting	
Prize for Weed Summit	
Insurance	
Starr Valley Annual Dinner Meeting	\$ 461.74
Dues (NvACD)	\$ 600.00
Dues (NACD)	\$ 250.00
Dues (ECACD) clerical fund	\$ 1,000.00
Other Dues	
Bank Fees	
Miscellaneous: Re-register trailer to SVCD	
<b>TOTAL Expenditures</b>	<b>\$ 6,819.39</b>

**Financial Summary**

For the Fiscal year ending June 30, 2013

**Starr Valley Conservation District**

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**1. BEGINNING OF THE YEAR FUND BALANCE:**

a. List of all Bank Accounts:	
Savings Account	\$ -
Checking Account	\$ 10,401.08
Certificate of Deposit	
b. Cash on Hand	
<b>c. Total Fund Balance</b>	<b>\$ 10,401.08</b>
d. Accounts receivable	
e. Accounts payable	
<b>f. Total Funds Available</b>	<b>\$ 10,401.08</b>

**2. END OF THE YEAR FUND BALANCE**

a. List of all Bank Accounts:	
Savings Account	\$ -
Checking Account	\$ 10,401.08
Certificate of Deposit	
b. Cash on Hand	
<b>c. Total Fund Balance</b>	<b>\$ 10,401.08</b>
d. Accounts receivable	\$ 110.00
e. Accounts payable	\$ (2,179.38)
<b>f. Total Funds Available</b>	<b>\$ 8,331.70</b>

**3. SUMMARY**

a. Beginning-of-year fund balance	\$ 10,401.08
b. Plus Total Receipts (from receipt summary - sheet 1)	\$ 3,019.79
c. Minus Total Expenditure (from expense summary)	\$ 6,819.39
d. Must Equal End of the Year Fund Balance (2 c)	<u>\$ 6,601.48</u>

**USE OF STATE APPROPRIATED MONEY**

**Starr Valley Conservation District**

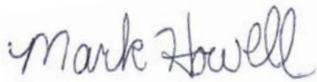
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**For the Fiscal Year Ending June 30, 2013**

Amount of State Appropriated Money: \$ 2,659.49  
Match:

Money Spent: \$ 2,659.49  
Category: Herbicide

Balance Remaining: \$0.00



Chairman

7/10/2013

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Authorized Signature:  
Name and Title

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Date