

STARR VALLEY CONSERVATION DISTRICT

PLAN OF WORK

The following constitutes the Starr Valley CD Annual Plan of Work for the 2014 fiscal year.

Mission Statement

(NRS Chapter 548) To take available technical, financial, and educational resources, whatever their source, and focus or coordinate them so that they meet the needs of the local land user for conservation of soil, water and related resources.

Planning and Service

Provide for involvement of other agencies, organizations and individuals in the annual planning and implementation of district operations and program.

- A. Identify and prioritize Resource Concerns within the District in order to coordinate with the NRCS in resource planning and program implementation
- B. Provide support for the current Farm Bill Programs.
- C. Continue coordination with all agencies on water quality problems when identified within the District.
- D. Provide technical assistance to land users on planning and implementation of conservation practices.
- E. Assist NRCS on outreach programs to insure that all land users are aware of available assistance.
- F. Cooperate with the Northeastern Nevada Stewardship Group on various projects.
- G. Work with High Country RC&D Area, Inc. and Wells Rural Electric Company to create Ag Energy Efficiency Opportunities within the district.
- H. Work on the issues of a Sage Grouse Management Plan with the Elko County Commissioners and other collaborating agencies and groups.

Noxious Weed Control Program

- Continue and monitor a biological control project along the Ruby Mountains in coordination with the Lamoille & Jiggs Conservation Districts and the Northeastern Nevada Stewardship Group.
- Participate in the Elko County Cooperative Weed Management Area
- Coordinate with the Union Pacific Railroad on right of ways in a Noxious Weed Control program.
- Work in cooperation with the Clover Valley Conservation District on a Noxious Weed Control Program in the Bishop Creek Canyon and surrounding area.

Equipment Program

- Manage the district equipment program for benefit of cooperators in implementing conservation practices.

Misc. Programs/Projects

- Continue an Insect Control Program for the District as needed.
- Develop plans for green strips throughout the Starr Valley District.

Information and Education Program

- A. Sponsor participants to the annual Range Camp if there are applicants.
- B. Provide assistance to schools within the District on conservation education as requested.
- C. Hold an annual meeting to inform all cooperators on District activities.
- D. Cooperate with the Wells FFA chapter on various projects and support when needed.

Management and Administration

- A. Pay dues to NvACD and NACD.
- B. Hold regular meetings to which all coordinating agencies are invited.
- C. Submit all reports and financial statements to the Nevada Division of CD's by the due date.
- D. Review Memorandums of Agreements with coordinating agencies each year.
- E. Provide representation at NvACD and other meetings to keep supervisors informed on activities affecting the district and provide input for decision making on locally led conservation.
- F. Contribute to the Elko County Association of CD's clerical fund.
- G. Contact elected representatives as needed to provide support and funding for resource management concerns.
- H. Hold Supervisor elections in alternate years.
- I. Implement coordination with federal, state and local governments and/or agencies.

Starr Valley Conservation District:

Mark Howell
Jon Dahl
Gary Botts
Travis Myers
Pete Battenfeld

**Starr Valley
Conservation District**

**BUDGET
Estimate of Receipts
For the Fiscal Year Ending June 30, 2014**

Receipt Source	Amount
State of Nevada Grant Appropriation	\$2,500.00
Elko County Appropriation	\$5,000.00
Federal Appropriation (BLM)	
Additional State funding Grant Appropriation Project: UP Railroad spraying reimbursement Project:	
Equipment Rental	\$1,200.00
Contributions from Cooperators	\$300.00
Investments Receipts	
Interest Receipts at Bank	\$0.00
Donations from Private Entities	
Others	
TOTAL RECEIPTS	\$9,000.00

Starr Valley

Conservation District

Estimate of Expenditures For the Fiscal year Ending June 30, 2014

Expenditure	Amount
Employees' Salaries & Wages	
General Liability & Workers Comp.	\$880.00
Professional Services	
Travel (per diem, mileage to meetings, registration)	\$200.00
Project : Noxious Weed Management	\$5,000.00
Project:	
Project:	
Education - Range camp sponsorship	\$100.00
Starr Valley Annual Meeting	\$230.00
Telephone	\$20.00
Postage	\$50.00
Office Supplies/ Meeting Expenses	\$20.00
Printing/ copying	\$50.00
Equipment purchase	
Equipment expenses (maintenance, repair, operations)	\$300.00
Vehicle Insurance	\$0.00
Dues (ECACD)- clerical fund	\$1,000.00
Dues (NVACD)	\$600.00
Dues (NACD)	\$250.00
Other Dues	
Bank Fees	
Misc. Donations: (ECCWMA, NVACD Mtg.)	\$300.00
TOTAL Expenditures	\$9,000.00

**STARR VALLEY CONSERVATION DISTRICT
ANNUAL REPORT
2014**

The following details the activities of the Starr Valley Conservation District for the period of July 1, 2013 through June 30, 2014.

PLANNING AND SERVICE

In order to facilitate implementation of the District's programs, other agencies' and organizations' assistance was solicited on a regular basis.

- A. Discussion was held with other agencies on water quality issues and possible projects. No action was taken but possible projects are being considered.
- B. Continued support for the current Farm Bill.
- C. Continued the noxious weed control program with Memorandums of Agreement. Cooperating agencies include USFS, Elko County, BLM, Nevada Department of Agriculture, and NRCS.
- D. Supported activities of the Humboldt Watershed Cooperative Weed Management Area.
- E. Continued the Civil Rights policy with NRCS on minority outreach programs to ensure that all land users are aware of assistance available to them.
- F. Conservation planning assistance was provided to cooperators who requested assistance.
- G. Support the Elko County Commissioners on their Elko County Sage Grouse Management Conservation Strategy Plan.

INFORMATION AND EDUCATION ACTIVITIES

- A. Assistance to the Wells High School Vocational-Agriculture Department is ongoing as needed and requested.

MANAGEMENT AND ADMINISTRATIVE ACTIVITIES

YEAR-END FINANCIAL REPORT

STARR VALLEY CONSERVATION DISTRICT

SUMMARY OF RECEIPTS

For the Fiscal Year Ending June 30, 2014

RECEIPT SOURCE AMOUNT

State Funds	3629.62
County Funds	5000.00
City Funds	
Other Government Funds (specify)	
Administrative Income (specify)	
Interest – CD, Savings and Checking	
Grants for projects (specify)	
Rental Income (equipment, etc.)	100.00
Contributions	
Building/Property Rental Fees	
Other Sources of Income	
TOTAL INCOME	8729.62

YEAR-END FINANCIAL REPORT

DRAFT REPORT DUE JULY 15 – FINAL REPORT DUE SEPTEMBER 30.

**TO: STATE CONSERVATION COMMISSION
DCNR – CONSERVATION DISTRICT PROGRAM**

BRE@DCNR.NV.GOV

Fax# 775-684-2715

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STARR VALLEY CONSERVATION DISTRICT

SUMMARY OF EXPENDITURES

For the Fiscal Year Ending June 30, 2014

<u>EXPENDITURE</u>	<u>AMOUNT</u>
Employee Salary	1000.00
Fringe Benefit Expense	
Travel	
Building Rent	
Telephone	
Insurance	
Postage	
Copying Expense	
Office Supplies	
Education & Information Expenses	
Equipment Purchase (specify)	
Equipment Expenses (maintenance, repair, operation)	
Dues – NvACD	600.00
Dues – NACD	250.00
Dues - Other	
Mileage	
Investments (specify)	
Internet	
Bond and Insurance Expenses	
Project Costs:	
Grant #1	7521.50
Grant #2	
Grant #3	
Other Expenses (specify)	
COUNTY OVERPAYMENT SUCD	5000.00
PAYABLE TO COUNTY	
TOTAL EXPENSES	14371.50

DRAFT REPORT DUE JULY 15 – FINAL REPORT DUE SEPTEMBER 30.

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STARR VALLEY CONSERVATION DISTRICT FINANCIAL SUMMARY

For the Fiscal Year Ending June 30, 2014

1. BEGINNING OF YEAR FUND BALANCE:

(Must Equal Funds Reported From End of Previous Fiscal Year)

a.	List all bank accounts:		
	Certificate of Deposit.....	\$	_____
	Checking Account.....	\$	15707.10
	Savings Account.....	\$	_____
b.	Cash on hand.....	\$	_____
c.	Total fund balance.....	\$	15707.10
d.	Accounts receivable grants.....	\$	_____
e.	Accounts payable.....	\$	_____
f.	<i>Total funds available</i>	\$	_____

2. END OF YEAR FUND BALANCE:

a.	List all bank accounts:		
	Checking Account.....	\$	10493.98
	Savings Account.....	\$	_____
b.	Cash on hand.....	\$	_____
c.	Total fund balance.....	\$	10493.98
d.	Accounts receivable grants.....	\$	_____
	1. Grant #15000.00 - \$ 5000.00		
	2. Grant #2 _____ - \$ _____		
e.	Accounts payable.....	\$	_____
	1. Item #1 _____ - \$ _____		
	2. Item #2 _____ = \$ _____		
f.	<i>Total funds available</i>	\$	_____

3. SUMMARY:

a.	Beginning of year fund balance (1.c. above).....	\$	15707.10
b.	Plus total receipts (from Receipt Summary).....	\$	8729.62
c.	Less total expenditures (from Expense Summary)....	\$	14371.50
d.	Must equal end-of-year fund balance (2.c. above)....	\$	10065.22

4. ASSETS: List all assets (equipment, land, buildings, etc.) and estimate their value:

a.	IMPLIC.....	\$	3000.00
b.	ASSETS.....	\$	10000.00
c.	OTHERS.....	\$	1000.00

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STARR VALLEY CONSERVATION DISTRICT

For the Fiscal Year Ending June 30, 2014

USE OF STATE APPROPRIATED MONEY

Amount of State Appropriated Money: \$ 3629.62

Money Spent:

Category (specify) \$.00
WEED SPRAY 3629.62

Matching Funds Spent:

Category (specify) \$.00

Balance Remaining: \$ 0.00



Authorized Signature:
Name and Title

9/10/14

Date

STARR VALLEY CONSERVATION DISTRICT