

**LAHONTAN
CONSERVATION
DISTRICT**

**2020-2021
Annual Report**

Lahontan Conservation District Mission

The mission of the Lahontan Conservation District is to provide technical resources and educational services to people, groups and agencies by identifying resource issues and creating programs and projects to address these issues.

Board of Supervisors

Bill Washburn, Chairperson
Neil Olsen, Vice Chairperson
Morena Hesel, Secretary/Treasurer
Ernie Schank, Member
Philip Moore, Member
Greg Koenig, County Representative

District Staff

Larry Miller, Equipment Manager
Christy Sullivan, District Clerk

Lahontan Conservation District Office

111 Sheckler Road
Fallon, NV 89406
(775)423-5124x101



The District works in partnership with the Fallon Field Office of the USDA Natural Resources Conservation Service (NRCS). The staff consists of the following:

Area Conservationist	LaKeisha Barber
District Conservationist	Albert Mulder
Engineer	Melinda Mosley
Soil Conservationist	Timothy Ross
Soil Conservationist	Mattie Jones

Operation and Attended Meetings

The Lahontan Conservation District Board members met the second Tuesday of every month in the conference room at the Agriculture Service Center, 111 Sheckler Road Fallon, Nevada.

The Stillwater and Lahontan Conservation Districts join together to put on the District Elections. Both Districts also attend the Churchill County Planning Commission Joint Workshop Meetings

The Stillwater and Lahontan Conservation Districts join together to put on the Annual Summer Barbeque and the Christmas dinner.

Do to Covid-19 this event was cancelled

The Lahontan Conservation District participates in Churchill County Cooperative Weed Management Area meetings.

Do to Covid-19 this event was cancelled

Education and Information

CARSON RIVER WORKDAY

One of the major goals of Lahontan Conservation District is to provide information and education to agricultural producers, other land users and the general public. To achieve this goal, the district actively participated in the following:

The Lahontan Conservation District, with River Wranglers, Churchill County FFA, and Oasis FFA holds the Carson River Workday. The location of the event takes place at Rambling River Ranch. Over 500 fifth grade students from Churchill County Schools, their teachers and chaperons spend the day learning about the Lahontan Valley, Non-Point Source Pollution, the Carson River Watershed, the importance of Soil, and how to build Duck Boxes.

Oasis Academy also attends the Carson River Workdays. Over 100 students, teachers, and chaperons spend the day learning about the Lahontan Valley, Water Quality, the Carson River Watershed, Carbon Footprint and Non-Source Pollution.

At the end of the day Lahontan Conservation District provides lunch for all students, teachers and chaperons. Lunch includes a hot dog, a bag of chips, a cookie and fruit.

Do to Covid-19 this event was cancelled

RANGE CAMP

Lahontan Conservation District sponsors one student to attend the Nevada Youth Range Camp that is held in June at the Smith Creek Ranch. They participate in several activities including surveying and map reading, identification of rangeland plants, evaluated sagebrush and woodland ecosystems and evaluation of stream health. The camp also offers swimming, fishing and hiking.

Do to Covid-19 this event was cancelled

LAHONTAN CONSERVATION DISTRICT WEBSITE

Visit Lahontanconservationdistrict.com. The web site offers information such as board meeting dates and times, special events, equipment rental information and forms, poster contest theme, rules, deadline, Bench Bottom program information.

NEWSLETTER

The District publishes a Newsletter which is sent out to cooperators and partners. The newsletter provides important information concerning the district's annual tree sale, range camp information, NRCS programs and deadlines, the Equipment program, and other Conservation District news.

SCHOLARSHIP

The Nevada Association of Conservation Districts Scholarship applications were distributed to the Churchill County High School and the Western Nevada College.

Technical Assistance

Lahontan Conservation District monitored the Rambling River Ranches conservation easements by taking pictures and documenting all the necessary paperwork. After inspection, the three easements were in compliance with the terms of the Grant.



Conservation Grants, Contracts, and Projects

The District's Noxious Weed program is to control the spread of Invasive/Noxious species and minimize the effect that these weeds have on the environment, the economy, and the agricultural community in Churchill County. The District continued to work with Churchill County Mosquito Weed Abatement to provide the community with an opportunity to take advantage of free chemical to spray their weeds. The program is funded by the Carson Water Subconservancy District. The landowners are given Alligare 2,4-D Admine to spray their own properties. Landowners treated acres of white top, knapweed, puncture vine, etc. in the Lahontan Valley. This year Churchill County Mosquito Weed Abatement and Lahontan Conservation District conducted vehicle classes to the landowners. This was done do to Covid-19.

Bench/Bottom Program

The Lahontan Conservation District is continuing with the Bench/Bottom Program. The program helps water right owners get their bench allocation reinstated on their property. LCD put in wells for producers to monitor. More information can be found on web site.

Clearing and Snagging the River

The Lahontan Conservation District will continue with the channel clearing, snagging and debris removal projects along the Carson River.

Having a steady stream reduces erosion and helps reduce the change of the water system caused by obstruction in the river. It also reduces the potential of flood, improves channel capacity, provides safety to the community in the flood zone, and improves the functionality and management of the lower Carson River. The funds are provided by the Carson Water Subconservancy District.



Equipment Program

The Lahontan Conservation District continues to run an equipment rental program. The equipment is rented to District cooperators for conservation purposes. The equipment includes two backhoes, two large dump trucks, two loaders, a pasture aerator, tilt bed trailer, and a road grader. Larry Miller is the Equipment Manager who rents, maintains and advertises the equipment for sale.



Tree Sale

The Conservation District had its annual tree sale where bare root plants were sold and ranged in size depending on the species selected. The trees and shrubs were selected based on the Lahontan Valley's soils and the plants drought tolerance. The trees purchased must be used for windbreak, soil erosion control, riparian restoration, or wildlife habitat improvement. Prices range from \$3.00 - \$4.50. Trees were purchased from Lincoln-Oaks. Tree Orders for 2022 must be in the office by February 1, 2022.



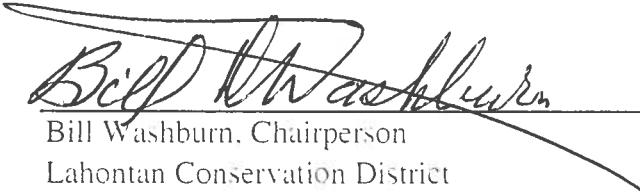
Funding

Lahontan Conservation District received \$5,000.00 from the State of Nevada and \$7,500.00 from Churchill County to help in conservation practices.

FINAL FINANCIAL REPORT
LAHONTAN CONSERVATION DISTRICT
USE OF STATE APPROPRIATED MONEY
For Fiscal Year Ending June 30, 2021

RECEIPT SOURCE	AMOUNT
Amount of State Appropriated Money:	\$4,000.00
TOTAL RECEIPTS	\$4,000.00

EXPENDITURE	AMOUNT
Pool/Pack	\$2,872.00
NvACD Dues	\$800.00
Payroll taxes	\$1,342.08
TOTAL FUNDS SPENT	\$5,014.08


Bill Washburn, Chairperson
Lahontan Conservation District

09/23/21
Date

**FINAL FINANCIAL REPORT
LAHONTAN CONSERVATION DISTRICT
SAVINGS ACCOUNT SUMMARY**
For Fiscal Year Ending June 30, 2021

RECEIPT SOURCE	AMOUNT
Transfer from CD	\$0.00
Bank Account Interest	\$0.79
TOTAL RECEIPTS	\$0.79

EXPENDITURE	AMOUNT
Transfer to CD	\$0.00
TOTAL EXPENSES	\$0.00

<i>Beginning Balance</i>	\$768.92
<i>Plus Receipts</i>	\$0.79
<i>Less Expenses</i>	\$0.00
<i>Ending Balance</i>	\$769.71

FINAL FINANCIAL REPORT
LAHONTAN CONSERVATION DISTRICT
GENERAL ACCOUNT
SUMMARY OF RECEIPTS
For Fiscal Year Ending June 30, 2021

RECEIPT SOURCE	AMOUNT
State of Nevada Appropriation	\$ 4,000.00
Churchill County Appropriation	\$ 6,975.00
Cooperator Dues	\$ 560.00
Tree Sale	\$ 4,539.50
Awards, Educate and Donation	\$ 59.00
Equipment Rental	\$ 25,952.33
Reimbursement for Fuel	\$ 318.40
Bank Interest	\$ 2,673.80
	\$ 117.00
TOTAL RECEIPTS	\$ 45,195.03
<hr/>	
<i>Beginning Balance</i>	\$ 2,450.57
<i>Plus Receipts</i>	\$ 45,195.03
 <i>Less Expenses</i>	 \$ (39,813.06)
Ending Balance	\$ 5,381.97

Bill Washburn, Chairperson
Lahontan Conservation District

Date

FINAL FINANCIAL REPORT
LAHONTAN CONSERVATION DISTRICT
GENERAL ACCOUNT
SUMMARY OF EXPENDITURES
For Fiscal Year Ending June 30, 2021

EXPENDITURE	AMOUNT
Employee Salary	\$11,614.75
POOL/PACK	\$2,872.00
Subscriptions	\$270.01
Payroll Taxes	\$1,342.08
Postage	\$143.00
Office Supplies	\$124.81
Education, Awards and Donations	\$50.00
Dues (NACD, NvACD, etc)	\$800.00
Tree Sale	\$2,862.67
Equipment Expenses (maintenance, repair, operation)	\$8,296.45
Equipment Manager Commission on Rentals	\$14,575.99
Other Miscellaneous Expenses (River Work)	-\$3,144.80
misc	
TOTAL EXPENSES	\$39,806.96

<i>Beginning Balance</i>	\$	2,450.57
<i>Plus Receipts</i>	\$	45,188.93
<i>Less Expenses</i>	\$	(39,806.96)
<i>Ending Balance</i>	\$	5,381.97

Bill Washburn, Chairperson
Lahontan Conservation District

Date

FINAL FINANCIAL REPORT
LAHONTAN CONSERVATION DISTRICT
CARSON RIVER
ACCOUNT SUMMARY
For Fiscal Year Ending June 30, 2021

RECEIPT SOURCE	AMOUNT
Carson Water Subconservancy District - Clearing and Snagging along river 2019	\$24,799.34
Carson Water Subconservancy District - Clearing and Snagging along river 2020	\$20,000.00
Carson Truckee Water Conservancy 2019	\$19,731.90
TOTAL RECEIPTS	\$64,531.24

EXPENDITURE	AMOUNT
TCID Inv# 124713. 124761	\$22,255.44
TCID Inv # 124714. 124762	\$18,931.00
TOTAL EXPENSES	\$41,186.44

<i>Beginning Balance</i>	\$16,679.10
<i>Plus Receipts</i>	\$64,531.24
<i>Less Expenses</i>	\$41,186.44
<i>Ending Balance</i>	\$40,023.90

**FINAL FINANCIAL REPORT
LAHONTAN CONSERVATION DISTRICT
HIGH YIELD ACCOUNT SUMMARY**

For Fiscal Year Ending June 30, 2021

RECEIPT SOURCE	AMOUNT
Bank Account Interest	\$186.55
Washington Federal Mat 8/3/2020	\$54,783.24
Deposits From CD's	\$0.00
TOTAL RECEIPTS	\$54,969.79

EXPENDITURE	AMOUNT
Transfer to General Account	\$360.00
TOTAL EXPENSES	\$360.00

<i>Beginning Balance</i>	\$31,011.98
<i>Plus Receipts</i>	\$54,969.79
<i>Less Expenses</i>	-\$360.00
<i>Ending Balance</i>	\$85,621.77

**FINAL FINANCIAL REPORT
LAHONTAN CONSERVATION
DISTRICT**

**FINANCIAL HORIZONS CREDIT
UNION CONSERVATION
EASEMENT CD ACCOUNT #39116
SUMMARY**

For Fiscal Year Ending June 30, 2021

RECEIPT SOURCE	AMOUNT
Deposit from General Account	\$200,000.00
Bank Interest	\$0.00
<i>TOTAL RECEIPTS</i>	\$200,000.00

EXPENDITURE	AMOUNT
	\$200,000.00
<i>TOTAL EXPENSES</i>	\$200,000.00

<i>Beginning Balance</i>	\$200,000.00
<i>Plus Receipts</i>	
<i>Less Expenses</i>	
<i>Ending Balance</i>	\$200,000.00

ANNUAL WORK PLAN
LAHONTAN CONSERVATION DISTRICT
JULY 1, 2021 – JUNE 30, 2022

MISSION STATEMENT

The mission of Lahontan Conservation District (District) is to provide technical resource and educational services to people, groups, and agencies by identifying resource issues and creating programs to address these issues.

INTRODUCTION

There are many, and varied, issues of concern to the residents of the Lahontan Valley, both rural and urban dwellers. This work plan represents the issues the District considers the most important and those that they can effectively influence, both directly and indirectly, through their programs.

There are five elected officials on the District Board of Supervisors; one appointed Churchill County representative, one contract employee, and one employee of the District. They are as follows:

Chairperson	Bill Washburn
Vice Chairperson	Neil Olsen
Secretary/Treasurer	Morena Hesper
Member	Ernie Schank
Member	Phillip Moore
County Representative	Greg Koenig
Equipment Manager	Larry Miller
Conservation Specialist	Christy Sullivan

The Equipment Manager is responsible for maintenance, repair, rental and sales of all District equipment.

The Conservation Specialist keeps records of all transactions regarding accounts receivable and accounts payable for the following two accounts, three CD's and a high yield and savings account.

1. Lahontan Conservation District General Account.
2. Carson River Project Account.

In addition, the Conservation Specialist accumulates data for the quarterly, annual and other reports as required, including the accounting information needed for auditing. The Specialist distributes announcements of the monthly meetings, which includes copies of the previous meetings minutes and the upcoming agenda. The specialist also attends the monthly meeting for the District, typing minutes for later distribution.

All incoming mail and phone calls are attended to as well as any typing required, distribution of materials for school, church, and community affairs. The banking, supply ordering, filing and other duties are completed as required.

The Specialist also manages and coordinates the Lower Carson River Coordinated Resource Management Projects.

The District works in partnership with the USDA Natural Resources Conservation Service (NRCS) Fallon Field Office. The staff consists of the following:

Lahontan Area Staff

Area Conservationist

Lakeisha Barber

Fallon Field Office Staff

District Conservationist

Albert Mulder

Ag Engineer

Vacant

Soil Conservationist

Timothy Ross

Soil Conservationist

Mattie Johns

Objective 1: Administer District business in a timely manner.

Goal 1: Conduct and attend meetings.

Action Item 1: District Board meetings will be held monthly and will have a quorum 90% of the time. Open meeting laws will be followed. The Chairperson will conduct the meetings (the Vice-Chairperson in the absence of the Chairperson).

Action Item 2: The District will take an active part in National Association of Conservation District (NACD) and Nevada Association of Conservation Districts (NvACD) by paying annual dues and attending meetings.

Action Item 3: Committees will be formed on an as-needed basis and will meet when the Board feels it is necessary.

Goal 2: Support the Conservation Specialist position.

Action Item 1: The Conservation Specialist will, coordinate conservation projects on the Lower Carson River.

Action Item 2: The Conservation Specialist keeps records, produces reports, files and updates forms, performs banking activities, obtains funds and other tasks as required to keep abreast of daily activities.

Action Item 3: The Specialist coordinates, provides administrative and bookkeeping assistance for the noxious weed program.

Action Item 4: Funding for this position will come from grants secured for the river, weed control projects, Churchill County and from State funding.

Action Item 5: A personnel committee consisting of three board members will complete an annual performance review of the District employee.

Goal 4: Complete the reporting requirements set forth by the State Conservation Commission.

Action Item 1: Minutes of meetings will be submitted to the Commission within 30 days of the meeting.

Action Item 2: The annual work plan will be outlined by the Board and submitted by June 1. It will be reviewed periodically at monthly board meetings.

Action Item 3: The annual report will be prepared and submitted by September 1.

Goal 5: Maintain financial information.

Action Item 1: A treasurer's report will be given at each Board meeting.

Action Item 2: An annual budget will be prepared and submitted to the Conservation Commission with the annual work plan.

Action Item 3: A spreadsheet of the budget will be periodically reviewed at the board meetings.

Action Item 4: The Secretary/Treasurer will review bank statements and the Treasures report before each meeting to verify accounting transactions. A "Monthly Accounting Verification" sheet will be signed by the Secretary/Treasurer.

Action Item 5: An audit will be conducted annually by a local accountant and the Board members by September 1. The results will be submitted to the Commission with the annual report and the summary of income and expenditures.

Action Item 6: State, federal, and other funding opportunities, will be explored by the Conservation Specialist.

Objective 2: Implement an information and education program.

Goal 1: Increase the visibility of the District.

Action Item 1: A quarterly newsletter will be on the districts website to cooperators and other interested parties, describing accomplishments, outlining future, and providing technical information as required. Contributions will come from the NRCS staff, the district employee and board members.

Action Item 2: Stewardship Week will be promoted, and materials will be provided to interested local schools and churches.

Action Item 3: The District will participate in the NvACD and Goodyear awards programs to recognize outstanding achievements in conservation.

Action Item 4: Articles will be submitted to the Lahontan Valley News, Nevada Rancher, The Fallon Post, Lahontan Conservation District web site and other publications on District projects and other conservation related topics.

Action Item 5: The District will administer a Carson River Work Day that will offer students an opportunity to participate in a day filled with hands on events that will educate them on noxious weeds, wildlife habitat enhancement, stream bank erosion, soils and water quality.

Action Item 6: The District will participate in Churchill County Cooperative Weed Management Area meetings and be a member of the Nevada Weed Management Association and participate in noxious weed projects.

Goal 2: Promote conservation education in the Churchill County School District.

Action Item 1: The District will sponsor two students to the Nevada Youth Range Camp.

Action Item 2: In partnership with NRCS, the District will participate in the Ag in the Classroom.

Action Item 3: Presentations on conservation and related topics will be given to classes on request by the Conservation Specialist. Current and appropriate publications will be provided, and field trips will be taken.

Action Item 4: NvACD scholarship applications will be provided to the Churchill County High School and Western Nevada College

Action Item 5: The Lahontan Conservation District will participate in the NvACD and NACD poster contest along with the Stillwater Conservation District. Posters will be judged by the Board, with prizes awarded to local winners.

Action Item 6: The District will educate and provide information on noxious weeds to the public.

Action Item 7: The District will conduct an annual tree sale to promote erosion control, riparian restoration and wildlife habitat improvement, aesthetic value, and improve air and water quality.

Action Item 8: The District will have their annual Barbeque dinner and Christmas dinner in 2021-2022.

Objective 3: Provide technical guidance concerning conservation.

Goal 1: Plan and implement programs to maintain or improve water quantity and quality.

Action Item 1: LCD will obtain grants from the Carson Water Subconservancy District and the Carson Truckee Water Conservancy District, to continue debris removal, beaver dam removal and Beaver control on the lower Carson River from Diversion Dam to Carson Sink. This funding will also be used to remove sediment from natural choke points in the lower Carson River. Work will start July 1, 2021 to June 30, 2022. The Conservation Specialist will provide coordination.

Action Item 2: LCD will obtain grants from the Carson Water Subconservancy District, to remove sediment, islands, and restore Riverbanks at critical locations identified by LCD, Churchill County Planning and Emergency Planning. Work will start July 1, 2021 to June 30, 2022. The Conservation Specialist will provide coordination.

Action Item 3: Assist NRCS with the Bench/Bottom Program to help water right owners get their bench allocation reinstated on their property. Information about Bench Bottom Program will be on Lahontan Conservation Web site.

Goal 2: Support weed control programs.

Action Item 1: The District will promote and encourage awareness, education, and control of noxious weeds by including information in the quarterly newsletter. The District participates in the Nevada Weed Management Association and the Churchill County Cooperative Weed Management Area.

Action Item 2: The District will receive \$3,587.00 from the Churchill County Mosquito, Vector & Weed Control District to help control noxious weeds by providing chemical to landowners to spray their properties. Landowners will fill out an in-kind form to use as in-kind match.

Goal 3: Assist in planning in urban and agricultural areas.

Action Item 1: The District cooperates with the Churchill County Planning Commission in reviewing subdivision maps to limit encroachment on prime farmland and lands of local importance, reduce erosion, preserve wetlands, and maintain the integrity of affected irrigation systems on and off site. Reviews and soil interpretations will be done by the Lahontan Conservation District with assistance provided by NRCS.

Action Item 2: The Lahontan Conservation District will review dust control plans that are submitted to Churchill County Planning for review. Plans will be required to meet District standards and specifications.

Action Item 3: Participate in the cooperative efforts to control wind erosion.

Goal 4: The District will monitor and manage Conservation easements periodically as a needed basis.

Action Item 1: The District will review letters from the Churchill County Planning Department on new applications for Conservation Easements.

Action Item 2: The District will monitor Rambling River Ranches (Norman Frey's) conservation easement yearly with documentation of any changes to the property.

Objective 4: Administer an equipment program.

Goal 1: Provide an equipment rental program to cooperators for use in conservation activities:

Action Item 1: Equipment will be purchased and sold to help fund the low-cost rental program.

Action Item 2: Equipment will be rented to dues-paying cooperators at competitive rates.

Action Item 3: An equipment manager will implement the program.

Action Item 4: Equipment will be available for Carson River projects.

Objective 5: Maintain cooperation between the District and other agencies and groups.

Goal 1: Remain informed on local issues.

Action Item 1: The County representative will give a report on pertinent issues at the monthly board meetings.

Action Item 2: Truckee Carson Irrigation District Board members and Churchill County Commissioners will be kept informed of District activities by supervisors of the Conservation District.

Action Item 3: District representatives will attend public workshops and seminars.

Action Item 4: The Lahontan Conservation District will support programs to assist the Sage Grouse.

Action Item 5: Monitor and provide input if needed for the Fallon Range Training Complex Expansion.

Goal 2: Remain involved in issues of state and national importance.

Action Item 1: The District will continue to write letters to state and federal legislators and testify at hearings to voice the District's position on conservation, agricultural, and funding related matters.

Action Item 2: District representatives will continue to attend state and national meetings of conservation groups and serve on committees.

Action Item 3: The District will continue to review federal rules, environmental assessments, EIS's and other documents and make comments concerning natural resources.

**PROPOSED BUDGET
LAHONTAN CONSERVATION DISTRICT
ESTIMATE OF EXPENDITURES**

For the Fiscal Year Ending June 30, 2022

EXPENDITURE	PROPOSED AMOUNTS FOR 2021-2022
Employee Salary	\$ 20,000.00
Employee Taxes & Unemployment	\$ 6,000.00
General Liability & Workers Comp Insurance	\$ 3,200.00
Travel Expenses	\$ 1,000.00
Postage	\$ 300.00
Office Supplies	\$ 200.00
Professional- Audit report	\$ 375.00
Education and Information	\$ 1,000.00
Dues (NACD, NvACD, etc)	\$ 800.00
Carson River Work Day Lunch	\$ 1,000.00
Equipment Purchases	\$ 10,000.00
Equipment Expenses (maintenance, repair, operation)	\$ 6,500.00
Equipment Manager's Commission on Sales	\$ 1,500.00
Equipment Manager's Commission on Rentals	\$ 7,000.00
Other Miscellaneous Expenses	\$ 500.00
<i>SUB-TOTAL ESTIMATED EXPENDITURES</i>	<i>\$ 59,375.00</i>
GRANTS (OPERATING BUDGET)	
River Wranglers (Carson River Work Day)	\$ 4,000.00
Carson River (Clearing & Snagging)	\$ 3,600.00
Carson Water Subconservancy District (Clearing, Snagging & Sediment Removal)	\$ 25,000.00
Noxious Weed Program	\$ 3,560.00
<i>SUB-TOTAL ESTIMATED EXPENDITURES</i>	<i>\$ 36,160.00</i>
<i>TOTAL ESTIMATED EXPENDITURES</i>	<i>\$ 95,535.00</i>

**PROPOSED BUDGET
LAHONTAN CONSERVATION DISTRICT
ESTIMATE OF RECEIPTS**

For Fiscal Year Ending June 30, 2022

RECEIPT SOURCE	PROPOSED AMOUNTS FOR 2021-2022
State Funds	\$ 4,600.49
County Funds	\$ 7,500.00
Cooperator Dues	\$ 2,000.00
Tree Sale	\$ 5,000.00
Equipment Rental Income	\$ 16,000.00
Equipment Sales	\$ 12,000.00
Administration Income from Grants	\$ 2,500.00
Bank Interest	\$ 3,200.00
High Yield Account Funds	\$ 6,574.51
<i>SUB-TOTAL ESTIMATED RECEIPTS</i>	\$ 59,375.00
GRANTS (OPERATING BUDGET)	
River Wranglers (Carson River Work Day)	\$ 4,000.00
Carson River (Carson River Clearing & Snagging)	\$ 3,600.00
Carson Water Subconservancy District (Clearing, Snagging & Sediment Removal)	\$ 25,000.00
Noxious Weed Program	\$ 3,560.00
<i>SUB-TOTAL ESTIMATED RECEIPTS</i>	\$ 36,160.00
<i>TOTAL ESTIMATED RECEIPTS</i>	\$ 95,535.00