

Annual Plan of Work Lamoille Conservation District Fiscal Year 2018

The following constitutes the Lamoille Conservation District Annual Plan of Work for the 2018 Fiscal Year (July 1, 2017 – June 30, 2018).

Planning and Service

Provide for involvement of other agencies, organization and individuals in the annual planning and implementation of district operations and programs.

- a. Participate in the implementation of an updated Memorandum of Agreement for a cooperative countywide noxious weed program and participate in the Humboldt River Watershed Weed Management Area Plan.
- b. Continue implementation of the Lamoille Noxious weed control program.
- c. Continue cost share program for weed abatement within the District.
- d. Coordinate with the Humboldt Watershed Cooperative Weed Management Area.
- e. Provide support for upcoming Farm Bill Programs.
- f. Continue cooperation with all agencies on water quality problems when identified within the District.
- g. Manage the district equipment program for benefit of cooperators in implementing conservation practices.
- h. Continue the operation plan for the Equipment program using the Government Surplus Program to acquire equipment purchases when possible.
- i. Develop an equipment fund for future equipment purchases.
- j. Provide technical assistance to land users on planning and implementation of conservation practices.
- k. Assist NRCS on outreach programs to insure that all land users are aware of available assistance.
- l. Support the Northeastern Nevada Stewardship Group with their projects.
- m. Collaborate with NDOW Habitat Division.
- n. Collaborate with the State of Nevada Sagebrush Ecosystem Council on projects for habitat preservation and restoration. Participate with the Local Area Working Group.
- o. Continue Stewardship of the Lamoille Rancher's Center in cooperation with other users.
- p. Support the annual meeting of the Nevada Association of Conservation Districts.

Information and Education Program

- a. Sponsor participants to the annual Range Camp or donate funds for infrastructure.
- b. Provide assistance to schools within the District on conservation education as requested.
- c. Support the Silver Sage FFA Alumni Chapter for a scholarship program.
- d. Cooperate with the Humboldt Watershed CWMA on various projects.
- e. Support the Great Basin College Agriculture Department, possible site for conducting educational programs.

Management and Administration

- a. Pay dues to the Nevada Association of Conservation Districts and the National Association of Conservation Districts.
- b. Pay dues to the Elko County Association of Conservation Districts.
- c. Hold regular meetings to which all cooperating agencies are invited.
- d. Submit all reports and financial statements to the Nevada Conservation District Program by their due date.
- e. Review Memorandums of Agreements with cooperating agencies each year.
- f. Provide representation at the NvACD and other meetings to keep supervisors informed on all activities affecting the district and provide input for decision making for locally led conservation.
- g. Contact elected representatives as needed to provide support and funding for the resource management concerns.

Lamoille Conservation District Board of Supervisors:

Andy Wines, Chairman
Mike Sarman, Vice-Chairman
Todd Tognini, Treasurer
Pete Bottari
Chad Smith

This Plan of Work was approved at the Lamoille Conservation District meeting held March 13, 2017.

PROPOSED BUDGET
LAMOILLE CONSERVATION DISTRICT
ESTIMATE OF EXPENDITURES

For the Fiscal Year Ending June 30, 2018

Expenditure	Amount
ECACD Employee Support: Administrative Assistant	1000.00
Education & Information Expenses	500.00
CD supplies: postage, office supplies	50.00
Equipment Purchase	0.00
Equipment Expenses: maintenance, repair, operation	800.00
Dues: NvACD	600.00
Dues: NACD	250.00
Mileage	0.00
Investments (specify)	0.00
Bond and Insurance Expenses – Lamoille Rancher’s Center	645.00
Project Costs:	
Noxious Weed Management	5,000
Other expenses: Range Camp Donation	400.00
Silver Sage FFA Scholarship	
Donations – NvACD, Weed Programs, other	300.00
TOTAL EXPENSES	\$9,345.00

PROPOSED BUDGET
LAMOILLE CONSERVATION DISTRICT
ESTIMATE OF RECEIPTS

For the Fiscal Year Ending June 30, 2018

Receipt Source	Amount
State Funds	4,000.00
County Funds – Elko County Weed Cooperative Agreement	5,000.00
City Funds	0.00
Other Government Funds (specify)	0.00
Administrative Income (specify)	0.00
Interest – CD, Savings and Checking	10.00
Grants for projects (specify)	0.00
Rental Income: Equipment	1,000.00
Contributions/Donations	0.00
Building/Property Rental Fees	0.00
Other Sources of Income	0.00
TOTAL INCOME	\$10,000.00

This Proposed Budget was approved at the Lamoille Conservation District Meeting held on March 13, 2017.

**LAMOILLE CONSERVATION DISTRICT
ANNUAL REPORT
2018 Fiscal Year**

The following constitutes the Lamoille Conservation District's Annual Report for the 2018 fiscal year, July, 1, 2017 – June 30, 2018.

BOARD OF DIRECTORS

Andy Wines – Chairman
Mike Sarman – Vice Chairman
Justin McDermott – Treasurer
Pete Bottari
Chad Smith

PLANNING AND SERVICE

- A. The District continued support for the current Farm Bill.
- B. The Noxious Weed Control Program was continued with the USFS, BLM, the Nevada Department of Agriculture, the Humboldt Watershed CWMA, and private individuals to combat noxious weeds.
- C. A cost share program for weed abatement within the District continued.
- D. Continued the biological control program for leafy spurge, Canada thistle, and spotted knapweed. The leafy spurge areas were monitored and were found to have a significant impact to the plants on the hillsides. This project will continue to be monitored for success and expanded in the future.
- E. Memorandums of Agreement were continued with Elko County and state and federal natural resource management agencies.
- F. Continued with the operation and maintenance of the Lamoille Rancher's Center.

INFORMATION AND EDUCATION ACTIVITIES

- A. Assisted the Humboldt Watershed Cooperative Weed Management Area group with distributing information to the public on noxious weeds.

MANAGEMENT AND ADMINISTRATION ACTIVITIES

- A. Paid dues to the Nevada Association of Conservation Districts and National Association of Conservation Districts.
- B. The required numbers of meetings were held during the year.
- C. Meeting notices were posted in accordance with the state open meeting law.

- D. The Proposed Budget and Plan of Work were submitted by the due date.
- E. Meeting minutes and reports were submitted to the Nevada State Conservation Commission.
- F. The Memorandum of Understanding with the NRCS was continued. The Supervisors reviewed the Civil Rights policy and posted a notice in the Elko office.
- G. Maintained contact with the Elko County Commission relating to Conservation District concerns.
- H. Operation of the Lamoille Rancher's Center for community benefit as a meeting place was continued. Solicited cooperation from community organizations to assist with maintenance needs for the center.

Lamoille Conservation District
Andy Wines, Chairman

This report was approved at the Lamoille Conservation District Meeting held August 16, 2018.

Lamoille Conservation District
Financial Report Fiscal Year 2018
July 1, 2017 - June 30, 2018

Summary of Receipts

Receipt Source	Amount
State of Nevada Grant Appropriation	\$4,542.86
Elko County Weed Control Appropriation	\$5,000.00
NvACD - Client Gateway sign-ups	\$2,000.00
Equipment Rental	
Herbicide Cost Share (repayment from cooperators)	\$3,950.12
Investments Receipts	
Interest Earned on account	\$2.01
TOTAL RECEIPTS	\$15,494.99

Lamoille Conservation District
Summary of Expenditures
Fiscal year ending June 30, 2018

Expenditure	Amount
Professional Services:	
Reimbursements	\$0.00
Registration - meetings	\$0.00
Noxious Weed Management:	
Contract services	\$5,405.00
Biocontrol	
Herbicide cost share (total spent by cooperators)	\$6,917.40
Project: Lamoille Ranchers Steps Repair Donation	\$0.00
Education - Range Camp for 2 participants	\$0.00
Lamoille Rancher's Center Insurance	\$0.00
Post Office Box Rental	\$52.00
Office Supplies/Postage	\$0.00
Equipment: Drill trailer purchased with Jiggs CD	\$2,454.32
Equipment expenses (maintenance, repair, operations)	\$577.34
NvACD 2017 dues (Claimed last FY, cleared this FY)	\$600.00
ECACD clerical fund Dues	\$0.00
CD Annual Meeting - Dinner	\$0.00
Miscellaneous: Bank fee federal tax withheld	\$0.17
Total expenditures	\$16,006.23

Lamoille Conservation District
Financial Summary
Fiscal year ending June 30, 2018

1. BEGINNING OF THE YEAR FUND BALANCE:

a. List of all Bank Accounts:	
Savings Account	\$5,416.59
Checking Account	\$12,128.85
Certificate of Deposit	
b. Cash on Hand	
c. Total Fund Balance	\$17,545.44
d. Accounts receivable	
e. Accounts payable	
f. Total Funds Available	\$17,545.44

2. END OF THE YEAR FUND BALANCE

a. List of all Bank Accounts:	
Savings Account	\$5,417.67
Checking Account	\$11,616.53
Certificate of Deposit	
b. Cash on Hand	
c. Total Fund Balance	\$17,034.20
d. Accounts receivable	
e. Accounts payable	
f. Total Funds Available	\$17,034.20

3. SUMMARY

a. Beginning-of-year fund balance	\$17,545.44
b. Plus Total Receipts (from receipt summary - sheet 1)	\$15,494.99
c. Minus Total Expenditure (from expense summary)	\$16,006.23
d. Must Equal End of the Year Fund Balance (2f)	\$17,034.20

Lamoille Conservation District
USE OF STATE APPROPRIATED MONEY
Fiscal Year 2018

State Appropriated Money:	\$4,542.86
Elko County:	<u>\$5,000.00</u>
total received	\$9,542.86

Money Spent:	\$11,456.11
(total expenditures, less 2017 NvACD dues and herbicide reimbursements)	

Asset list:	
Rangeland drill (shared with Jiggs CD)	\$40,000.00
Drill trailer (shared with Jiggs CD)	\$10,000.00
Boom mist sprayer approx. 100 gallons	\$3,000.00
Aerator	\$25,000.00

This report was approved during the Lamoille CD meeting held August 16, 2018.