

Lander County Conservation District

FY 2020-2021 ANNUAL REPORT

July 1, 2020 to June 30, 2021

Meeting Dates:

2020- July 14, August 11, September 8 Canceled due to COVID, October 13, November 10, December 9 Canceled due to COVID.

2021- January 12, February 9, March 9, April 13, May 11, June 8 Canceled, June 10, July 13.

PLANNING & SERVICE

- A. Provided for involvement of other agencies, organizations and/or individuals in the annual planning and implementation of district operations and programs.
 - 1. Provided assistance on irrigation & range land improvements as needed.
 - 2. Provided cooperators with use of available Conservation District equipment and advertised its availability.
 - 3. Provided Agenda item for various cooperating agencies to report to district
- B. Reviewed and appraised progress on the work plan at regular meetings of the District Board.
- C. Long Range Plan objectives were identified and correlated into the Annual Plan of Work.
- D. Worked with the Natural Resource Conservation Service to insure that all land users, including minorities, were aware of available assistance programs.
- E. Provided conservation planning assistance to the following cooperators:

Cooperators in Lander County
- F. Provided conservation practice application assistance to land users on irrigated systems, range improvement, mined land rehabilitation and others upon request.
- G. Assisted cooperators in the use of current resource inventories, available to the District by cooperating agencies, to facilitate resource planning and implementation with the District.
- H. Stayed involved in Sage Grouse/Wildlife Initiative, State and County. Treated large acres of noxious and invasive weeds in priority Sage Grouse habitat.

Involved with local landowners and NDOW on Reese River Weed Abatement and Ferris Creek Weed Abatement in Sage Grouse Area.

Worked with Owyhee CD to sponsor wildlife project.
- I. Collaborated on Weed Projects

The Lander County Conservation District (LCCD) used funding provided by the Bureau of Land Management (BLM), under the referenced financial assistance agreement (L17AC00142) through September 14, 2022, to conduct monitoring, inventory, and treatment of noxious weeds on public and private land.

The LCCD hired a spray contractor to carry out treatment work during FY20-21 in the Ferris Creek area.

The LCCD partnership on this project was BLM, Lander County Road & Bridge, Nevada Department of Wildlife, local ranchers, Eureka County, and private landowners.

Shannon Berumen, previous LCCD Exec. Sec. IV/District Clerk coordinated with private property owners.
- J. Worked with private contractors to spray noxious weeds, as funds and needs dictated.
- K. Reduced fine fuel use to address wildfire concerns.

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2. **INFORMATION PROGRAM**

- A. Submitted articles to the local media relative to District activities as a means of informing the community of district services and programs.
- B. Educated citizens on cost sharing opportunities for the control and management of invasive weeds and range improvement projects on private lands.
- C. Offered sponsorships for interested students to the Annual Range Camp.
- D. Offered scholarships to students in Lander County, who are studying agriculture, conservation, or renewable natural Resource management or related fields.
- E. Continued to provide information about the district and its functions to the Lander County Commissioners and public.
- F. Held informational meetings with guest presentations by Mark Freese from NDOW, Bobby Jones from NDOW, Jeremiah Johnson from NDF, Bradley Yothers from NRCS and Ethan Mower from Nevada Department of Agriculture in even numbered months.
- G. Continued meetings virtually due to COVID restrictions despite reduced attendance and availability of people and places for the CD to work.

3. **MANAGEMENT & ADMINISTRATION**

- A. Developed the annual Grant for operation costs for District and submitted to the Lander County Commission in February 2021.
- B. Paid dues to NACD and NvACD.
- C. Held regular business meetings in odd numbered months and informational presentation meetings in even numbered months. Cooperating agencies that have requested notice to participate in board meetings were notified.
- D. Lander County manager and commissioners were always invited to participate in LCCD meetings.
- E. Conservation District board members regularly attended county commission, Public Land Use Advisory and NDOW County Advisory Board meetings to promote communication regarding conservation issues.
- F. Meeting notices were posted according the Nevada open meeting law regulations.
- G. Provided for clerical assistance for District operations and assisted the NRCS Office when needed.
- H. Prepared and submitted the District's FY 2021-2022 Proposed Annual Work Plan and Budget by June 1, 2021.
- I. Prepared and submitted the District's draft FY 2019-2020 Annual Year End Report and Financial Report by September 30th, 2021.
- J. Developed and submitted an annual Sage Grouse Grant to the Lander County Commission in February 2021.
- K. Appointed District Supervisor to vacant seat.
- L. Submitted minutes of District meetings to the Nevada Division of CD's within 30 days of meetings
- M. Discussed and/or implemented Memoranda of Understanding and/or Interlocal Agreements with cooperating agencies including NDOW.
- N. Provided for representation at meetings of NvACD and other resource related meetings sponsored by other agencies and organizations to keep supervisors informed on legislation and other actions affecting the District. Currently the board does not have a representing member of the Nevada State Conservation Commission.
- O. Provided for contact and comments to the Lander County Commission, State of Nevada Conservation Commission, State Legislators, and the Nevada Congressional Delegation on matters relative to CD operations as necessary.
- P. Provided support to the Humboldt Watershed CWMA as needed.

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- Q. Provided technical assistance and financial assistance for weed control in the Lander County Humboldt River Basin and other pre-determined areas in Lander County.
- R. Maintained and updated Lander County Conservation District web site.

Submitted by:

Anna Vinogradova, Executive Secretary IV/District Clerk/Treasurer

Date

LANDER COUNTY CONSERVATION DISTRICT

SUMMARY OF RECEIPTS

For the Fiscal Year Ending June 30, 2020

<u>RECEIPT SOURCE</u>	<u>AMOUNT</u>
State Funds	\$4,000.00
Additional State Funds	\$0.00
County Funds	\$0.00
City Funds	\$0.00
Other Government Funds (specify)	\$0.00
Administrative Income (specify)	\$0.00
Interest – CD, Savings and Checking	\$12.21
Grants-Lander County#1	\$77,061.14
Personnel-Salary&Fringe	\$21,061.14
Operating	\$6,000.00
Sage Grouse	\$50,000.00
Grants for projects (specify)	\$187,795.76
#2 NDOW IA Haypress, Dalton	\$150,866.26
#3 LC Weed Chemical	\$10,000.00
#4 BLM Weed Management	\$26,929.50
Rental Income (equipment, etc.)	\$0.00
Contributions	\$0.00
Building/Property Rental Fees	\$0.00
Other Sources of Income-Reimbursement	\$27.30
	\$0.00
	\$0.00
<i>Total Deposited To Account</i>	<i>247,835.27</i>
TOTAL INCOME	\$268,896.41

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LANDER COUNTY CONSERVATION DISTRICT
SUMMARY OF EXPENDITURES
Fiscal Year Ending June 30, 2021

<u>EXPENDITURE</u>	<u>AMOUNT</u>
Banking/Petty Cash	
Telephone	(\$475.72)
Stewardship	(\$770.00)
Postage	
Copying Expense	
Office Supplies	(\$319.32)
Education-Higher Ed Scholarships & Range Camp	
Outreach-	
Equipment Purchase-Hardware/Software	(\$650.24)
Equipment Expenses (maintenance, repair, operation)	
Dues – NvACD	\$600.00
Dues – NACD	(\$775.00)
Internet-website	(\$159.98)
Bond and Insurance Expenses	(\$1,271.00)
Donations-FFA	(\$200.00)
Miscellaneous-Sage Grouse/weeds	(\$28,500.00)
Cost Share Total	\$4,053.98
Noxious Weed	\$0.00
Pests	(\$4,053.98)
TRAVEL Expenditures Total	\$0.00
Registrations	\$0.00
Hotel/Motel	\$0.00
Mileage/Airfare	\$0.00
Per Diem	\$0.00
Grant Expenditures Total:	(\$56,374.36)
Grant #1 Lander County Total	(\$45,934.36)
Employee Salary	(\$2,634.33)
Fringe Benefit Expense	
Operating-CS,scholarships,Phone,supplies,NACD,Insurance	(\$8,165.03)
Sage Grouse	(\$35,135.00)
Grant #2 NDOW Haypress, Dalton,	
Grant #3 LC Weed Chemical	(\$10,440.00)
Grant#4 BLM Weed Management	
TOTAL CHECKING EXPENDITURES	(\$74,042.28)
TOTAL EXPENSES	(\$76,676.61)

LANDER COUNTY CONSERVATION DISTRICT
FINANCIAL SUMMARY
For the Fiscal Year Ending June 30, 2020

1 BEGINNING OF YEAR FUND BALANCE:	
(Must Equal Funds Reported From End of Previous Fiscal Year)	
a. List all bank accounts:	
Certificate of Deposit.....	
Checking Account.....	\$ 127,632.48
Savings Account.....	
b. Cash on hand.....	
	\$ -
c. Total fund balance.....	
	\$ 127,632.48
d. Accounts receivable	
	\$ 247,835.27
e. Accounts payable.....	
	(\$74,042.28)
f. Total funds available.....	
	\$301,425.47
2 END OF YEAR FUND BALANCE:	
a. List all bank accounts:	
Checking Account.....	\$ 301,425.47
Savings Account.....	
b. Cash on hand.....	
	\$ -
c. Total fund balance.....	
	\$ 301,425.47
d. Accounts receivable.....	
	\$247,835.27
State Funds	\$4,000.00
Other Funds	\$39.51
Grants:	
1. Grant #1- Lander County	\$56,000.00
2. Grant #2-	\$150,866.26
3. Grant #3-	\$10,000.00
4. Grant#4- BLM Weed Management	\$26,929.50
e. Accounts payable.....	
1. Item #1 - See Total on Expenditures page	(\$74,042.28)
2. Item #2 -	\$ -
f. Total funds available.....	
	\$ 475,218.46
3 SUMMARY:	
a. Beginning of year fund balance (1.c. above).....	\$ 127,632.48
b. Plus total receipts (from Receipt Summary).....	\$ 247,835.27
c. Less total expenditures (from Expense Summary)....	(\$74,042.28)
d. Must equal end-of-year fund balance (2.c. above)....\$	\$ 301,425.47
4 ASSETS: List all assets (equipment, land, buildings, etc.) and estimate their value:	
a. 300 Gallon Tank with spray gun on trailer	\$ 2,406.61

D.	
C.	

LANDER COUNTY CONSERVATION DISTRICT

USE OF STATE APPROPRIATED FUNDS

For the Fiscal Year Ending June 30, 2020

Amount State Appropriated Funds ROA:	\$4,000.00
Funds Expended:	
Staff Funds	(\$2,634.33)
Advertisement	(\$770.00)
Insurance	(\$1,271.00)
	\$4,675.33
Balance Remaining:	
Matching Funds Spent:	

Authorized Signature: Shannon Berumen, Executive Secretary IV/District Clerk/Treasurer
Lander County Conservation District

Lander County Conservation District

FY 2021-22 ANNUAL PLAN OF WORK

July 1, 2021 to June 30, 2022

1. **PLANNING & SERVICE**

- A. Provide for involvement of other agencies, organizations and/or individuals in the annual planning and implementation of district operations and programs.
 - 1. Provide assistance on irrigation & rangeland improvements as needed.
 - 2. Provide cooperators with use of available Conservation District equipment and advertise its availability.
 - 3. Provide Agenda item for various cooperating agencies to report to district
- B. Review and appraise progress on the work plan at regular meetings of the District Board.
- C. Confirm long Range Plan objectives are identified and correlated into the Annual Plan of Work.
- D. Work with the Natural Resource Conservation Service to insure that all land users in Lander County are aware of available assistance programs.
- E. Provide conservation planning assistance to cooperators in Lander County.
- F. Provide conservation practice application assistance to land users on irrigated systems, range improvement, mined land rehabilitation, habitat improvement projects, and others upon request.
- G. Assist cooperators in the use of current resource inventories, available to the District by cooperating agencies, to facilitate resource planning and implementation with the District.
- H. Stay involved in Sage Grouse Initiative, State and County
- I. Collaborate on Weed Projects

The Lander County Conservation District (LCCD) will use funding provided by the Bureau of Land Management (BLM), under the referenced financial assistance agreement (**L17AC00142**) through September 14, 2022, to conduct monitoring, inventory, and treatment of noxious weeds on public and private land.

The LCCD proposes to hire a weed contractor(s) to carry out treatment work during FY21-22. The estimated acres of noxious weed infestations are based on the estimated miles of perennial streams and buffer. Hoary cress treatment will coincide with vulnerable stages of plant development during a four to eight week growing period prior to seed production (typically in April and May).

The LCCD will partnership on these projects with the BLM, Lander County Road & Bridge, Nevada Department of Wildlife, and private landowners.

LCCD Board and Staff will coordinate with private property owners to inform them of project plans and obtain permission for contractor to spray.

- J. Work with private contractors to spray noxious weeds, as funds and needs dictate.

2. **INFORMATION PROGRAM**

- A. Submit articles to the local media relative to District activities as a means of informing the community of district services and programs.
- B. Provide citizens cost sharing opportunities for the control and management of invasive weeds, pests, and range improvement projects on private lands.
- C. Sponsor interested students to the Annual Range Camp.
- D. Award scholarships annually to students that are residents of Lander County, who are studying Agriculture, Conservation, or Natural Resource, agri-business, veterinary science, or animal husbandry at accredited college, university or vocational school.

Lander County Conservation District

FY 2021-22 ANNUAL PLAN OF WORK

July 1, 2021 to June 30, 2022

- E. Partner with local youth programs on educational projects.
- F. Continue to provide information about the district and its functions to the Lander County Commissioners and general public.

3. **MANAGEMENT & ADMINISTRATION**

- A. Develop the annual Lander County grant for District operation costs and submit to the Lander County Commission in February 2022.
- B. Pay dues to NACD and NvACD as funding allows.
- C. Hold business meetings in odd months, with even months being reserved for speakers/presenters. Hold Special Meetings as the need arises.
- D. Meeting notices will be posted according the Nevada open meeting law regulations.
- E. Provide clerical assistance for District operations to and assist the NRCS Office.
- F. Prepare and submit the District's FY 2022-2023 Proposed Annual Work Plan and Budget by June 1, 2022.
- G. Prepare and submit the District's FY 2021-2022 Annual Year End Report and Financial Report by September 30, 2022.
- H. Submit minutes of District meetings to the Nevada Division of CD's within 30 days of meeting.
- I. Create and/or Review Memoranda of Understanding with cooperating agencies as necessary.
- J. Provide for representation at meetings of NvACD and other resource related meetings sponsored by other agencies and organizations to keep supervisors informed on legislation and other actions affecting the District.
- K. Maintain contact and provide comments to the Lander County Commission, State of Nevada Conservation Commission, State Legislators, and the Nevada Congressional Delegation on matters relative to CD operations.
- L. Provide Support to the Humboldt Watershed CWMA when needed.
- M. Provide technical assistance and financial assistance (when possible) for weed control in the Lander County Humboldt River Basin and other pre-determined areas in Lander County.
- N. Maintain and update Lander County Conservation District web site.
- O. Maintain POOL/PACT insurance.

Submitted by:

Shannon Berumen

Shannon Berumen, District Clerk/Treasurer

06-01-2021

Date

LANDER COUNTY CONSERVATION DISTRICT
PRE-FISCAL YEAR ESTIMATES
JULY 1, 2021- JUNE 30, 2022

ESTIMATE OF RECEIPTS

RECEIPT SOURCE	AMOUNT
State Operating Grant #1	\$ 4,000.00
Additional State Funds	
County Grant #2-Operating	\$ 6,000.00
County Chemical Funds	\$ 20,000.00
Other Government Funds (specify)	\$ -
Administrative Income (2% fee NDOW contract)	\$ -
Interest – CD, Savings and Checking	\$ 18.00
Grants/Agreements For Projects (specify)	
County Sage Grouse #3	\$ 50,000.00
BLM Weeds #4	\$ 32,000.00
NDOW #5	\$ 160,000.00
Rental Income (equipment, etc.)	\$ 150.00
Contributions	\$ -
	\$ -
Other Sources of Income - Indirect Fee	\$ 2,958.16
	\$ -
TOTAL INCOME	\$ 275,126.16

ESTIMATE OF EXPENDITURES

EXPENDITURES	AMOUNT
Travel	\$ 500.00
Building Rent	\$ -
Telephone	\$ 865.00
Insurance	\$ 1,400.00
Postage	\$ 300.00
Copying Expense	\$ 480.00
Office Supplies	\$ 360.00
Education & Information Expenses	\$ 2,000.00
Equipment Purchase	\$ -
Equipment Expenses (maintenance, repair, operation)	\$ 500.00
Dues – NvACD	\$ 600.00
Dues – NACD	\$ 775.00
Dues – Other	\$ -
Mileage	\$ 100.00
Investments (specify)	\$ -
Internet/Website	\$ 300.00
Bond and Insurance Expenses	\$ -
Project Costs:	\$ -
Grant #1 &2 Cost Share Program	\$ 5,000.00
Grant #4 Contract Spraying	\$ 32,000.00
Grant #2 Range Camp	\$ 400.00
Grant #3 Sage Grouse	\$ 50,000.00
Grant #5 NDOW	\$ 160,000.00
Other Expenses-	
misc	\$ -
chemical purchase	\$ 19,546.16
TOTAL EXPENSES	\$ 275,126.16