

OWYHEE CONSERVATION DISTRICT
ANNUAL PLAN OF WORK
2017 FISCAL YEAR
JULY 1, 2016 TO JUNE 30, 2017

The following constitutes the Owyhee CD Annual Plan of Work for the 2017 fiscal year ending June 30, 2017.

Mission Statement

The function of the Owyhee Conservation District is to take available technical, financial, and educational resources, whatever their source, and focus or coordinate them so they meet the needs of the local land user for conservation of soil, water, and related resources.

Planning and Service

Provide for involvement of other agencies, organizations and individuals in the annual planning and implementation of district operations and programs.

1. Identify and prioritize resource concerns within the District in order to coordinate with the NRCS in resource planning and program implementation.
2. Continue cooperation with the NRCS on the snow survey program. Continue efforts to install an automated aerial marker near the Van Norman Ranch and Indian Creek.
3. Provide support for the Farm Bill Programs.
4. Continue cooperation with all agencies on water quality problems when identified within the District.
5. Encourage the NRCS to develop Order 2 soil surveys on irrigated and intensively used lands and to initiate soil surveys on USFS lands.
6. Provide technical assistance to land users on planning and implementation of conservation practices.
7. Assist NRCS on outreach programs to insure that all land users are aware of available assistance.

Noxious Weed Program

1. Continue the Noxious Weed Control Program within the District.
2. Implement a record keeping system using GPS to track weed spraying efforts.
3. Continue rehabilitation projects along county road right of ways where weed spraying has been successful. (i.e. from Mori Ranch to IL mailbox and along Tuscarora roadways.)
4. Work with BLM and USFS to continue weed management.
5. Participate in the Humbolt River Watershed Cooperative Weed Management Area with their cooperative efforts related to noxious weed control program.
6. Coordinate with the Northeastern Nevada Stewardship Group on the Tuscarora Fuels and Weed Management Plan and implement practices within the plan.

Equipment Program

1. Provide a district equipment program that will benefit cooperators in implementing conservation practices.

Information and Education Program:

1. Sponsor interested participants to the annual Range Camp.
2. Provide assistance to schools within the District on conservation education as requested.
3. Cooperate with the Great Basin College Agriculture Department for sites used for classroom programs if needed.
4. Continue scholarship program for students within the Owyhee CD.
5. Support the NV College of Agriculture, Biotechnology, and Natural Resources.
6. Participate in the elk management plan for western Elko County.
7. Provide input into the local sage grouse management plan.
8. Participate and provide input into the local feral (wild) horse management plan.
9. Support the Nevada Sagebrush Ecosystem Council and participate in projects as funds permit.

Management and Administration:

1. Pay dues to NvACD and support the annual state meeting to be held in Las Vegas in November 2016.
2. Hold regular meeting to which all cooperating agencies are invited.
3. Contribute to the Elko County Association of Conservation Districts clerical fund.
4. Submit all reports and financial statements to the Nevada Division of Conservation Districts by the due date.
5. Review Memorandums of Agreements with cooperating agencies each year.
6. Provide representation at NvACD State and regional meetings and other meetings to keep supervisors informed on activities affecting the district and provide input for decision making for locally led conservation.
7. Contact elected representatives as needed for conservation program support.

Owyhee Conservation District

Shammy Rodriguez

Pete Mori

Sam Mori

Robin Van Norman

Jay Wright

Associate Supervisors

Sharon Rhoads

This Plan of Work was approved at the Owyhee Conservation District meeting held (date).

PROPOSED BUDGET
OWYHEE CONSERVATION DISTRICT
ESTIMATE OF EXPENDITURES

For the Fiscal Year Ending June 30, 2017

Expenditure	Amount
Employee Support: wages, office supplies, postage	1000.00
Education & Information Expenses	300.00
Equipment Purchase	0.00
Equipment Expenses: maintenance, repair, operation	175.00
Dues: NvACD	600.00
Dues: NACD	775.00
Mileage	0.00
Investments (specify)	0.00
Bond and Insurance Expenses	650.00
Project Costs:	0.00
Grant #1 – Elko County Weed Cooperative Agreement – Right-of-Way application	5000.00
Grant #2	
Grant #3	
Other expenses: Tuscarora Fuels and Weed Mgt.	
TOTAL EXPENSES	8500.00

*will receive an additional \$500 from the state this year and need to determine its use.

PROPOSED BUDGET
OWYHEE CONSERVATION DISTRICT
ESTIMATE OF RECEIPTS

For the Fiscal Year Ending June 30, 2016

Receipt Source	Amount
State Funds	4000.00
County Funds – Elko County Weed Cooperative Agreement	5000.00
City Funds	0.00
Other Government Funds (specify)	0.00
Administrative Income (specify)	0.00
Interest – CD, Savings and Checking	0.00
Grants for projects (specify)	0.00
Rental Income: Equipment	0.00
Contributions	0.00
Building/Property Rental Fees	0.00
Other Sources of Income	0.00
TOTAL INCOME	9000.00

This Proposed Budget was approved at the Owyhee Conservation District meeting held (date).

**OWYHEE CONSERVATION DISTRICT
ANNUAL REPORT
2017 FISCAL YEAR
July 1, 2016 to June 30, 2017**

BOARD MEMBERS

Chairwoman: Shammy Rodriguez

Vice Chairman: Pete Mori

Secretary/Treasurer: Jay Wright

Sam Mori

Robin Van Norman

PLANNING FOR SERVICE

The Owyhee CD maintained active status with the Nevada State Conservation Commission by holding the required meetings and submitting all required documents.

District Goals were continued as follows:

1. Continued actively spraying noxious weeds along the county road right of ways and as many infestations as possible.
2. Implemented reseeding projects along county road right of ways where weed spraying has been successful.
3. In the process of implementing a record keeping system using GPS to track weed spraying efforts.
4. Increased participation in CD operations as a means to be proactive in all phases of resource management.
5. Active in the Elko County Association of Conservation Districts by attending meetings.
6. Continued the District's Equipment Program to benefit the cooperators. Continued Memorandums of Understanding with Elko County and multi-agencies for a cooperative Noxious Weed Control Program.
7. Cooperated with the NRCS on the Snow Survey program.
8. Tuscarora cooperative Fire and Weed Management Plan.

INFORMATION PROGRAM ACTIVITIES

- Reviewed the NRCS Civil Rights policy and posted a notice in the Elko office.
- Invited Trout Unlimited to present about a RCPP project.

MANGEMENT PROGRAM ACTIVITIES

1. The Annual Report and Financial Report were submitted.

2. The Annual Plan of Work and Proposed Budget were developed and submitted.
3. The District maintained good standing with the Nevada Conservation Districts Program.
4. Dues were paid to the Elko County Association of Conservation Districts, Nevada Association of Conservation Districts, and the National Association of Conservation Districts.
5. Meeting minutes were submitted to the Nevada Conservation Commission and the NRCS.
6. Meeting notices were posted according to the Nevada Open Meeting Law.
7. The Memorandum of Understanding with NRCS was reviewed.
8. Continued the District's cooperators agreement with reviewing as needed.

Equipment Program

List of equipment

- Grasslander
- Water trailer
- Harrow
- Water pump
- ATV Seeder
- Backpack sprayers (2)
- Mist sprayer slide in
- Mist sprayer pto
- Ditcher
- Post pounder
- Paddle scraper
- GPS
- Land Plane

Shammy Rodriguez
Chairwoman

This report was approved at the Owyhee Conservation District Meeting held September 21, 2017.

Owyhee Conservation District
Financial Report Fiscal Year 2017
Summary of Receipts

Receipt Source	Amount
Federal Appropriation	
State of Nevada Grant Appropriation	\$ 4,000.00
Elko County Appropriation	\$ 5,000.00
State Additional Funding	
Grant Project	
Grant Match	
Equipment Rental	
TOTAL RECEIPTS	\$ 9,000.00

Summary of Expenditures

For the year ending June 30, 2017

Owyhee Conservation District

Expenditure	Amount
Travel (per diem - mileage)	
Project : Noxious Weed Management	
Herbicide Purchase	\$ 3,065.76
Weed Control Contract Spraying	\$ 2,119.00
Reseeding	\$ 1,099.40
Education:	
Annual dinner and meeting	
Meeting Expense: Society Hall membership fee	\$ 100.00
Equipment purchase:	
Equipment expenses (maintenance, repair, operations)	
Donations:	
Demonstrations	
Dues (NvACD)	\$ 600.00
Dues (NACD)	\$ 775.00
Dues (ECACD) clerical fund	\$ 1,000.00
Other Dues	
Bank Fees	\$0.00
Miscellaneous	
TOTAL Expenditures	\$ 8,759.16

Financial Summary
For the Fiscal year ending June 30, 2017
Owyhee Conservation District

1. BEGINNING OF THE YEAR FUND BALANCE:

a. List of all Bank Accounts:	
Equipment Account	
Checking Account	\$ 5,655.58
Certificate of Deposit	
b. Cash on Hand	
c. Total Fund Balance	\$ 5,655.58
d. Accounts receivable	
e. Accounts payable	
f. Total Funds Available	\$ 5,655.58

2. END OF THE YEAR FUND BALANCE:

a. List of all Bank Accounts:	
Equipment Account	
Checking Account	\$ 5,896.42
Certificate of Deposit	
b. Cash on Hand	
c. Total Fund Balance	\$ 5,896.42
d. Accounts receivable - pending deposit	
e. Accounts payable - pending repair payment	
f. Total Funds Available	\$ 5,896.42

3. SUMMARY:

a. Beginning-of-year fund balance	\$ 5,655.58
b. Plus Total Receipts (from receipt summary - sheet 1)	\$ 9,000.00
c. Minus Total Expenditure (from expense summary)	\$ 8,759.16
d. Must Equal End of the Year Fund Balance (2 f)	<u>\$ 5,896.42</u>

USE OF STATE APPROPRIATED MONEY

Fiscal Year 2017

Owyhee Conservation District

State Appropriated Money:	\$	4,000.00
Elko County contribution: Fiscal Year 2017	\$	5,000.00
Total received	\$	9,000.00
Money Spent:	\$	8,759.16

List of Assets and Value:

Grasslander	\$10,000.00
Water Trailer	\$2,500.00
Harrow	\$300.00
Water Pump	\$400.00
ATV Seeder	\$300.00
Backpack Sprayer	\$250.00
Mist Sprayer Slide in	\$2,500.00
Mist Sprayer PTO	\$1,750.00
Ditcher	\$750.00
Post Pounder	\$200.00
Paddle Scraper	\$2,500.00
GPS	\$25.00
Land Plane	\$1,000.00

This report was approved at the Owyhee Conservation District meeting held September 21, 2017.