

## **Grant Application Overview:**

The following provides an overview of the Conserve Nevada grant application. Access to the application is provided through the Nevada Infrastructure Finance System. The grant application may be accessed through the [Nevada Infrastructure Finance System](#). To get started use these instructions: [NIFS Getting Started](#).

- **Section 1- Project General Information:**

Please provide a unique name for your project. Please keep the project name below 20 characters in length.

Project Name:

Please provide a street address for your project. This should be the location of your project not your mail address. If there is not an available street address for your project please type "N/A" in the following cells.

Project location street address



Project location City



Project location State



Project location Zipcode



Project location County



How to find Latitude/Longitude:

Please provide a latitude and longitude for your project location. This should be the site of your project not your mailing address.

How to find a latitude and longitude on a computer

1. Open [Google Maps](#).
2. Find the desired location on the map.
3. Right-click the point on the map.
4. A pop-up box will appear with the latitude and longitude at the top.

Project Latitude



Project Longitude



What county parcels will be impacted by your project please provide specific Assessor's Parcel Number(s) (APN).

Population served by the proposed project



## • **Section 2- Project Information:**

Select **"Yes"** only for the project types that align with your project. If a project type does not align with your project please select **"No"**. For information on project types [please review program regulations](#).

Acquisition of an interest in land or water ☐ No

Wildfire mitigation/restoration ☐ No

Retirement of sagebrush ecosystem credits ☐ No

Enhancement or restoration of wetlands ☐ No

Outdoor recreation facility development or trail construction ☐ No

Carson or Truckee River corridor project ☐ No

Please provide a true/false response to the following questions. The Conserve Nevada Program is governed by the 2019 Statutes of Nevada, Chapter 480 and program regulations. These can be found on the [program website](#).

I have read and acknowledge the requirements stipulated in the program regulations available at: <https://dcnr.nv.gov/divisions-boards/conserve-nevada>. As an applicant my organization will be able to meet program requirements. ☐ No

General obligation bonds of the State of Nevada are utilized to fund awarded projects. I certify that this project will plan, develop, design, engineer, or construct a capital improvement that will last for minimum of 20-years. If a project fails to last for 20-years the grantee may be required to pay back the State of Nevada. ☐ No

This project will acquire an interest in land, or water using State of Nevada general obligation bond funds. It is understood the program will require the State of Nevada's interest to be secured through a deed restriction, easement, or other appropriate legal mechanism as dictated by the program in perpetuity ( as required by statute and regulation.) ☐ No

I understand that any funding awarded by the program may be terminated at anytime if the recipient fails to comply with program regulations, or the terms of a funding agreement. The applicant understands the program may upon notice to an award recipient terminate a funding award at anytime if funding becomes unavailable. ☐ No

By submitting this grant application, I acknowledge that the Department of Conservation and Natural Resources may terminate grant funding for cause which may include grants that no longer effectuate program goals or agency priorities. ☐ No

By submitting this grant application, I acknowledge that any current or future litigation brought against the State of Nevada or its political subdivisions may result in ineligibility for funding or termination of an active grant. ☐ No

- **Section 3 - Organization Information:**

Organization Name:	<input type="text"/>		
Contact Person:	<input type="text"/>		
Financial Contact Name:	<input type="text"/>		
Mailing Address:	<input type="text"/>		
City:	<input type="text"/>	State:	<input type="text"/>
9 Digit Zip Code:	<input type="text"/>		
Phone Number:	<input type="text"/>		
Email Address:	<input type="text"/>		

**Vendor Identifier:** An applicant for the program should have one or more of the following to apply. To receive funding from the State of Nevada all applicants must register with the Nevada State Controllers Office. To register go to the [Nevada State Controller's website](#). If an identifier is not applicable to your organization type "N/A" in the cell.

Unique Entity Identifier (UEI):	<input type="text"/>
TIN: (Taxpayer identification number)	<input type="text"/>
State Vendor Number:	<input type="text"/>
NV Business ID:	<input type="text"/>

**Organization type** (Please select one identifier that best describes your organization. This can be done by marking "True". Please note that only political subdivision of the State of Nevada and Non-profit (501c3) organizations are eligible to receive funding from the program).

Non-Profit	<input type="checkbox"/>	No
State Agency	<input type="checkbox"/>	No
County/City Agency	<input type="checkbox"/>	No
Local Municipal Entity	<input type="checkbox"/>	No
Conservation District	<input type="checkbox"/>	No
Other NV Political Subdivision	<input type="checkbox"/>	No

- **Section 4 - Project Narrative:**

Responses should be limited to 250 characters. If additional information needs to be provided the project description and last question in this section will allow you to exceed this character limit.

Brief Description: Please provide a brief description of your project. ?

Project Description ?

What planning activities have taken place in preparation of this project? ?

Describe how this project provides community need? ?

How will the project protect or enhance the environmental and/or cultural resources of the State of Nevada? ?

Please provide an overview of how the project will be maintained over the next 20-years? ?

In what way is this project collaborating with partner organizations? ?

Continued on next page-

Will your project be on private or public land? Have you received authorization for this project from the land manager? (Please provide contact information or a letter from the land manager)



Does any portion of the project expect to receive other state funding?

No



Does any portion of the project expect to receive other private funding?

No



Does any portion of the project expect to receive other federal funding?

No



How will the project leverage state funding to preserve and protect the natural and cultural resources of the State of Nevada (or benefit these resources)?



Will there be an impact to environmental or cultural resources from your project? What mitigation is being done?



If the project is on federal land have you completed a National Environmental Policy Act and/or a National Historic Preservation Act Section 106 review?



Will your project require permitting? Have you received any permits to date?



What is your project timeline if awarded?



What is the useful life of the project (in years)?



Describe any support your project has received from other public entities and the public?



If the project is related to public use, describe the ability of the public to access the project? are there any limitations?



Provide an overview of your organizations experience managing other similar grants and projects?



Please provide any additional information you would like us to consider?



- **Section 5 - Budget Narrative:**

Please provide a concise narrative to support your budget request. The budget narrative must provide a description of costs associated with your budget. The narrative should include how match funding is being provided. If you are including a cash match please list these sources and if they have been awarded. If you are providing in-kind match please provide details on how in-kind match will be provided. If you are funding match with another award please provide the status of the award. (Please note prior to any award you will have to provide a Notice of Award for match)

Budget Narrative

Please provide an overview of how match will be calculated and whether in-kind match is being included.

What is the source of grant match? (i.e. local, private, state, federal funding source)

Does your project have access to any other funding source that has not been listed?

No

Would the other funding you have listed be determinate on receiving a grant from Conserve Nevada?

No

Does your organization undergo annual independent audits? (please attach to application if conducted)

No

When was your last audit and were there any findings by the auditor?

Has your organization ever been suspended, disbarred, or banned from a federal, state, local, or private funding source?

No

If your organization is a Non-Profit (501c3) are you able to provide a copy of your Form 990 for the last 3 fiscal years?

No

Describe how grant expenditures are separated in your accounting structure? ?

Describe the process your organization completes in order to have permission to incur expenses?

If you receive this award what percentage of your annual budget would this award represent? ?

Please describe the bid process utilized for contracted projects? ?

- **Section 6 - Land and Water Acquisitions Only:**

All land and water transactions are **required** to respond to the following questions. **All other project types may skip this section.**

Describe how your project will secure the State of Nevada's interest in any land or water acquired with State of Nevada general obligation bond funds (Please note the State may require additional protections which may include items like a reversionary clause or deed restriction on the property)

Describe how you will ensure the stewardship of the property including maintenance, monitoring and enforcement of weed control, dust control and other related issues.

How will you ensure that the property acquired to preserve or protect the natural, historic or cultural resources of this State is maintained or monitored in a manner that is consistent with the purposes of the Program:

Will you utilize eminent domain for your project (Please note a "Yes" response will disqualify your project)

No

Will your organization provide future reporting and monitoring of the property?

No

Has your organization received State bond funding in the past for acquisitions?

No

Will your project include the purchase of water rights?

No

Will land or water purchased using State funds be protected in perpetuity?

No

Have alternates to fee title been explored for the acquisitions?

No

What steps have been taken to prepare these transactions for closing? (Please include details including appraisals, offer letters, due diligence)

- **Section 7 - General Grantee Questions**

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Has your organization completed similar work before? ☐ No

Will your organization be able to complete the project within 3-years of the bond issuance? ☐ No ?

Will your project start expending funding within 6-months of award? ☐ No

Will the project include the purchase of equipment? ☐ No

Will you maintain accurate accounting of all expenditures of the grant? ☐ No

Will the project include any work that is a condition of approval of any other entity (including mitigation)? ☐ No

Will you provide quarterly reports on or before January 31, April 30, July 31, and October 31 during the duration of the project? ☐ No

Will you authorize visits to the project site by the Department of Conservation and Natural Resources for the lifetime of the project? ☐ No

Have you read, understand, and agree to comply with all the terms enumerated within program regulations and draft funding agreement? ☐ No

Will you ensure program logos and reference to the funding source is made on project media and signage? ☐ No



## • Section 8: Support Documents:

This section allows applicants to upload PDFs to support their application. Standard documents required: Project Map, Project Timeline, Governing Board Resolution, Proof of interest in land/approval, Support document from property owner, most recent audit report, Proof of matching funds












The Conserve Nevada Program requires certain documents to be uploaded with your application. These files must be in a PDF format other file types will not be able to be uploaded. If you do not have a required document please upload a blank document notating that it is not applicable to your application.













Converting a file into PDF format:

To save a file as a PDF, most applications use the "Save As" option or the "Print" function. You typically select "PDF" as the file format in the "Save As" dialog or choose a "Save as PDF" option under "Printer" in the Print menu.

Here's a general outline of the process:

1. **Open the File:** Open the document or file you want to save as a PDF.
2. **Use "Save As":**
  - o Navigate to the "File" menu and select "Save As".
  - o In the Save As dialog box, choose a location and name for your new PDF file.
  - o Select "PDF" as the "Save as type" option.
  - o Click "Save".





Project Map (.pdf only)	 Browse or Drag & Drop document
Project Timeline (.pdf only)	 Browse or Drag & Drop document
Governing Board Resolution authorizing you to apply for this grant. This may be a letter from your organization leadership (.pdf only)	 Browse or Drag & Drop document
Proof of Interest in Land (or letter of support from land management agency) (.pdf only)	 Browse or Drag & Drop document
Support documentation from property owner (.pdf only)	 Browse or Drag & Drop document
Audit Report 1 (.pdf only)	 Browse or Drag & Drop document
Audit Report 2 (.pdf only)	 Browse or Drag & Drop document
Audit Report 3 (.pdf only)	 Browse or Drag & Drop document
Form 990 (501c3 Submission) 1 (.pdf only)	 Browse or Drag & Drop document
Form 990 (501c3 Submission) 2 (.pdf only)	 Browse or Drag & Drop document
Form 990 (501c3 Submission) 3 (.pdf only)	 Browse or Drag & Drop document

Form 990 (501c3 Submission) 3 (.pdf only)	 <input type="text" value="Browse or Drag &amp; Drop document"/>
Project Support Materials 1 (.pdf only)	 <input type="text" value="Browse or Drag &amp; Drop document"/>
Project Support Materials 2 (.pdf only)	 <input type="text" value="Browse or Drag &amp; Drop document"/>
Project Support Material 3 (.pdf only)	 <input type="text" value="Browse or Drag &amp; Drop document"/>
Other Project Map (.pdf only)	 <input type="text" value="Browse or Drag &amp; Drop document"/>
Cost Estimates (.pdf only)	 <input type="text" value="Browse or Drag &amp; Drop document"/>
Proof of matching funds (example award letter) (.pdf only)	 <input type="text" value="Browse or Drag &amp; Drop document"/>
Support Letter 1 (.pdf only)	 <input type="text" value="Browse or Drag &amp; Drop document"/>
Support Letter 2 (.pdf only)	 <input type="text" value="Browse or Drag &amp; Drop document"/>
Support Letter 3 (.pdf only)	 <input type="text" value="Browse or Drag &amp; Drop document"/>
Support Letter 4 (.pdf only)	 <input type="text" value="Browse or Drag &amp; Drop document"/>
Support Letter 5 (.pdf only)	 <input type="text" value="Browse or Drag &amp; Drop document"/>

## Section 9- Project Dates:

### Project Dates

Pre-Application ID	Entity	County	Project Name
1290	TEST 1	Carson City County	CONNV - TEST 1

PER or Facility Plan Completed	<input type="text"/>
Design Completed 	<input type="text"/>
Construction Started 	<input type="text"/>
Initiation of Operations 	<input type="text"/>
Estimated date funding required 	<input type="text"/>

Note

Section 10 - Project Costs:

Project Costs

Pre-Application ID	Entity	County	Project Name		
1290	TEST 1	Carson City County	CONNV - TEST 1		

	Program Funds ?		Matching Funds ?	Total Costs	Other Funding Source ?
Planning costs including PER and ER development	<input type="text" value="0"/>		<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="jsadkfjsdajfjdajf"/>
Design and Engineering including inspection	<input type="text" value="0"/>		<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
Land Acquisition	<input type="text" value="0"/>		<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
Capital asset materials and equipment	<input type="text" value="0"/>		<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
Construction costs	<input type="text" value="0"/>		<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
Administrative Costs	<input type="text" value="0"/>		<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
Other	<input type="text" value="0"/>		<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
	\$0.00		\$0.00	\$0.00	

Note

Section 11 - Application Signature:

Application Signature

Pre-Application ID	Entity	County	Project Name
1290	TEST 1	Carson City County	CONNV - TEST 1

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CONSERVE NEVADA PROGRAM

Application ID	Entity	County	Project Name
CONNV1290	TEST 1	Carson City County	CONNV - TEST 1

**Project General Information**

**Project Name::** test

**Project location street address:** 901 S. Stewart St., Ste. 1003

**Project location City:** Carson City

**Project location State:** Nevada

**Project location Zipcode :** 89523

**Project location County:** Nevada

Date	Name	Type
11/26/2025	ViewSavedForms.aspx - 2025-11-26T082812.727.pdf	Project Map
11/26/2025	ViewSavedForms.aspx - 2025-11-26T082812.727.pdf	Project Timeline
11/26/2025	ViewSavedForms.aspx - 2025-11-26T082812.727.pdf	Governing Board Resolution
11/26/2025	ViewSavedForms.aspx - 2025-11-26T082812.727.pdf	Proof of Interest in Land (or letter of support from land management agency)
11/26/2025	ViewSavedForms.aspx - 2025-11-26T082812.727.pdf	Support documentation from property owner
11/26/2025	ViewSavedForms.aspx - 2025-11-26T082812.727.pdf	Audit Report 1
11/26/2025	ViewSavedForms.aspx - 2025-11-26T082812.727.pdf	Proof of matching funds (example award letter)
12/5/2025	65446511231321231.pdf	Support Letter 1

Signature (as it will appear on the application)

Sbishop